

**HOUSING AUTHORITY TOWN OF MONTVILLE
MEETING OF NOVEMBER 15, 2016**

MEETING AGENDA

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. REMARKS FROM TENANTS**
- 4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)**
- 5. APPROVAL OF MINUTES**
- 6. APPROVAL OF PAYMENT OF BILLS**
- 7. CORRESPONDENCE**
- 8. REPORTS**
 - A. ACCOUNT BALANCES**
 - B. OCCUPANCY**
 - C. TENANT PROBLEMS**
- 9. OLD BUSINESS**
- 10. NEW BUSINESS**
 - A. NEW WELL FOR FREEDOM VILLAGE**
 - B. ONE CALL SYSTEM**
- 11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)**
- 12. REMARKS FROM COMMISSIONERS**
- 13. ADJOURN**

APPROVAL OF THE PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN OCTOBER

| | | |
|---------------------|-----------|-----------------------------------------------------------------------------------------------|
| ISS | \$180.00 | Repair damaged wire in #33 |
| Beaver Electric | \$2193.01 | Repair of street lights in lightning strike |
| Atlantic Broadband | \$409.43 | October phone bills |
| Stewart & Stevenson | \$525.00 | Generator tune up- IV |
| R. Spiess | \$264.22 | Maintenance 10/10-10/14; Changing the light fixtures in community center at FV |
| Ron & Sons Lawncare | \$650.00 | Lawn and shrub maintenance IV |
| McCarthy Oil | \$150.00 | Repair #64 HVAC |
| T. Gray | \$678.77 | Clean and repaint #78 |
| Granite Group | \$40.98 | Connectors for the sinks |
| R. Spiess | \$131.23 | Maintenance 10/17-10/21; Molding and cabinet door #42, light #63, bathroom faucet #74 |
| R. Spiess | \$33.25 | Rectify paying R. Spiess \$15/hr instead of \$18/hr for the week of 10/17-10/21 |
| Jay's Sewer Rooter | \$250.00 | Flush out sink in #33 and sink and shower in #30 |
| Piela Electric | \$714.75 | Repair well pump at FV |
| ISS | \$285.00 | New call to aid #38,40; New horn and strobe #75, 76 |
| UBS | \$195.20 | Replacement closet doors |
| AA Lock & Key | \$158.50 | Repair broken locks #78 |
| Eversource | \$1010.11 | October electric bills |
| Montville Hardware | \$65.68 | Keys, shower heads, adaptors, building number, cover plates, floor scrubbing pads |
| R. Spiess | \$239.28 | Maintenance 10/24-10/28; Replaced fill valves in #60 and community center, bathroom faucet #9 |
| M. Cahoon | \$14.94 | Reimbursement for parts ordered online |
| IRS | \$1107.81 | Payroll taxes |
| St. of CT. | \$135.00 | Payroll taxes |

PAID IN NOVEMBER

| | | |
|-----------|-----------|-------------------------|
| M. Cahoon | \$2234.00 | Salary for November |
| Dime Bank | \$1.66 | Account analysis charge |

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|------------------------|-----------|-----------------------------------------------------------------------------|
| Lathrop Brothers | \$1008.00 | Changed community center lights, well issues |
| Staples | \$155.53 | Office supplies, printed envelopes |
| ISS | \$165.00 | Installed call to aid and horn parts |
| Sterling Superior | \$358.08 | November garbage removal |
| Atlantic Broadband | \$2060.00 | November internet and cable |
| Town of Montville | \$1574.12 | Health insurance |
| Home Depot | \$178.60 | New toilet, plumbing lines, door kits |
| Beaver Electric | \$424.65 | 2 spare induction kits for light poles, repair work at well FV |
| ST. of CT. Comptroller | \$380.58 | MERF contributions |
| R. Spiess | \$131.23 | Maintenance 10/31-11/4; Bathroom lights #43, Kitchen faucet #77, shower #33 |
| M. Cahoon | \$590.32 | Items ordered online to repair internet issues for tenants at IV |
| Eversource | \$22.85 | Final payment #78 |

CORRESPONDENCE

10/24/16 MHA to tenant #51 regarding the near constant outside roaming of her cat

10/26/16 C. Lathrop to tenants at FV regarding increasing the vigilance about leaking water and the well system

REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$149,459.46. The STIF balance is \$366,488.65.

B. OCCUPANCY: Currently #68 and #78 are vacant at Freedom Village. A tenant is signing for 68 later this week and the ED is meeting with a prospective tenant for 78 this week.

C. TENANT PROBLEMS: Currently the only issue is the internet coverage at Independence Village. We are working to try to solve the issues and get reliable internet connections to the tenants.