

Town of Montville Public Safety Commission
Regular Meeting Minutes – November 28, 2016 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.
Chairman Jetmore called the meeting to order at 6:03 p.m.
2. Pledge of allegiance.
All stood and pledged the flag.
3. Roll Call.
Present at the meeting were Commissioners Elizabeth Adams, Michael Doherty, James Moran, Karen Perkins, Wills Pike, and Chairman David Jetmore. Also present were Lt. Leonard Bunnell, Mayor Ronald McDaniel, Town Council Liaison Laura Tanner, and RST Keith Juhola. Commissioner Gary Allyn was absent. A quorum was present.
4. Amendments to the Agenda.
Motion by Commissioner Perkins; seconded by Commissioner Adams to amend the agenda to include Item 11.C under New Business, Consideration and action to approve the Emergency Medical Services Plan. Discussion: none. Voice vote, 6-0; all in favor. Motion carried.
5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.
Commissioner Jetmore asked if there were questions concerning the reports. It was reported that the monthly report from the ACO was submitted electronically late this afternoon.
6. Approval of Regular Meeting Minutes of October 24, 2016.
Motion made by Commissioner Jetmore; seconded by Commissioner Moran to approve the Regular Meeting Minutes of October 24, 2016, as written. Discussion: none. Voice vote, 6-0; all in favor. Motion carried.
7. Remarks from the Public (agenda items—three-minute limit).
Commissioner Jetmore asked three times for remarks. There were none.
8. Remarks from Department Heads.

Police Report

Per the electronic monthly statistics report submitted by Lt. Bunnell for the police department, there were 1426 calls for service during October 2016.

RST Sgt. Juhola reported to the Commission on the following:

- Participation in the Thanksgiving Food Drive and the upcoming Food Drive on December 10-11, entitled Stuff the Truck to restock the Town's food bank.
- The Department will take part in the upcoming parade this weekend.
- Two trainees are in Phase 3 of FTO and making great progress.
- The Narcan policy is ongoing with email communications with Mayor McDaniel. Currently there are 14 officers trained as first responders. Sgt. Juhola explained per a question by Commissioner Perkins that there are different levels of supplemental training and that EMR training is a prerequisite. In response to Commissioner Doherty, the Sergeant explained that the delay in formalizing the policy is in part due to the sign off by the OEMS regional director, a doctor at Backus. He said that training would be done so that there was adequate coverage for each shift. Responding to Commissioner Jetmore regarding resistance, the Sergeant replied that there are questions by those who have not undergone the training. Commissioner Pike inquired about the phase-based FTO training. Sgt. Juhola said that the trainees undergo a rigorous evaluation process from which written daily reports are prepared and reviewed by the FTO coordinator, who signs off on the officer's readiness.
- The Sergeant spoke of Officer Saffioti's work with outside agencies involving lengthy narcotics investigations.

Commissioner Jetmore commented on the letter sent to the Commission by Lt. Bunnell from an elderly woman praising assistance she received. He deemed it good public relations.

Fire Department Report

The October 2016 report submitted by the Fire Marshal that included current and pending projects is highlighted as follows:

- Since November 2016, annual fire safety inspections and fees for operating permits have netted \$40,580.20.
- Inspections are being conducted at NASKART, the indoor electric go cart racing and trampoline facility that encompasses 100,000 square feet.
- An updated draft of the local Emergency Medical Services Plan was completed and sent to the Commission for review.
- He hopes to hire a new firefighter at Chesterfield upon approval of the contract and will include an additional firefighter at Chesterfield in next year's budget and in FY2018-2019 for consistent Town coverage as the call volume increases.
- K1 tablets are still be distributed for the Millstone Zone in accordance with the State Plan.
- A grant in the amount of \$30,400 for 2016-2017 was received to cover drills and equipment replacement and repair for participating in the Millstone Plan.

- On November 2, 2016, we participated in the Governors EPPI Drill which consisted of a severe ice storm—we tested our EOC, radios, Web EOC, etc. as part of the drill.

Animal Control Report

The Animal Control Activity Report for October 2016 is as follows:

Animals Impounded	13
Animals Sold as Pets	3
Animals D.O.A.	0
Animals Euthanized	2
Complaints Investigated	87
Animal Bites Investigated	3
Infractions/Summons	1
Animals Impounded to Date – FY 2016-2017 (July 1 st – June 30 th)	68

Building Report – None

9. Reports from Committee and Public Safety Liaisons. -- None

10. Unfinished Business.

- a. Consideration and action upon the report and findings of the Sub-committee's meetings with Fire Chiefs on Public Safety Plan. (*Update*).
Commissioners Adams and Perkins explained for the benefit of Commissioner Pike their meetings with the fire chiefs regarding the Public Safety Plan and their input from the same. Commissioner Jetmore asked Commissioners Adams and Perkins to finalize their findings.
- b. Consideration and action concerning the proposed agreement with district fire houses. (*Update*).
Mayor McDaniel reported that he had spoken with Chief Murphy and that an attorney was jointly hired to review the plan stating that there were questions concerning the local EMS Plan and list of equipment. He agreed to send a copy of the draft to the Commission.
- c. Administration of Nasal and/or Injectable Naloxone. (*Update*).
This item was discussed previously under the police department report given by Sgt. Juhola.

11. New Business.

- a. Consideration and action to approve the Commission 2017 Meeting Schedule at 6:00 p.m. on the fourth Monday of each month and forward it to the Town Clerk no later than January 31, 2017. (*See attached Schedule A*).

Commissioner Jetmore asked why the Commission was again approving the 2017 schedule. It was explained by G. Gathers that the December 2017 meeting date was incorrect. The schedule will be revised and brought forward for approval at the December 19th meeting.

- b. Consideration and action to approve the Mutual Police Assistance Compact.
Lt. Bunnell summarized the history of the Mutual Police Assistance Compact (MPAC) from its inception in 1985 per CT General Statutes that allows municipalities to request assistance from neighboring municipalities. He said that in 2004, due to an attorney issue, the Town never signed the compact and that a last attempt was made in 2014 to have a policy in place by July 2015. That compact has since been reviewed by the Town's attorney, E. Duggan, and it extends authorization to the Town to provide assistance to neighboring towns according to State statute. Lt. Bunnell said that although the Town had no signed compact it has readily provided assistance for events and responded to calls—DUI checkpoints, Sailfest, et al.

The issue of liability concerning workers' compensation, personal injury, was sent to the Town's insurance company for review. Mayor McDaniel responded to Commissioner Jetmore's question regarding the waiver of responsibility stating that towns have agreed to be responsible for its own personnel. He also responded that the towns providing assistance under the proposed compact numbers ten and includes Tribal and Amtrak assistance.

Mayor McDaniel explained the proposed MPAC and responded to questions from the commissioners about it. He stated that there was an issue with the term "constable" as it relates to the Town. Commissioner Pike inquired about the section that refers to a request for assistance via email to a municipality. Mayor McDaniel clarified that an emergency would happen at a moment's notice and that he or his designee would approve the request.

Motion by Commissioner Perkins; seconded by Commissioner Doherty to approve the proposed Mutual Police Assistance Compact. Discussion: none. Voice vote, 6-0; all in favor. Motion carried. Mayor McDaniel said that the compact would be forwarded to the Town Council for approval.

- c. Consideration and action to approve Emergency Medical Services Plan.
Fire Marshal Occhialini summarized the EMS plan that he was asked by the Mayor to update to include Narcon and EMS first responder. The plan designates individual responsibilities of the participants. Attachments not emailed to were the mass casualty plan and PSAs. The Fire Marshal further stated that the fire departments are now independent but will be under the auspices of the Town once the agreements are signed but are currently acting as vendors. He also said that the plan must be submitted to the State by mid-January and must be updated every two (2) years. Mayor McDaniel stated that the plan includes a lot of appendices—certificates from the DPH, the Mass Casualty Plan,

Narcan Policy, contracts with the fire departments, first responder detail—some of which are still pending and requires final approval by the Town Council.

Motion by Commissioner Perkins; seconded by Commissioner Adams to approve the Emergency Medical Services Plan as presented. Discussion: none. Voice vote, 6-0; all in favor. Motion carried.

12. Remarks from the Public (non-agenda items—three-minute limit).

Commissioner Jetmore asked three (3) times for remarks. There were none.

13. Remarks from the Mayor.

Mayor McDaniel gave a shout out to the fire and police departments for their work on the fire service agreement and Naloxone policy. He also referenced the Wreaths Across America event on December 13th at St. Bernard's High School in addition to the recent Mohegan Tribal Veteran's Day event that had a representation of the Vietnam Wall. Mayor McDaniel also commented on the narcotics incidents last week and over the weekend. He said that a plan for a vigil in Montville is being considered and that he would notify the Commission once a date has been set. Commissioner Jetmore asked that the police and fire personnel involved in the incidents come before the Commission for recognition.

14. Remarks from Town Council Liaison.

Town Council Liaison L. Tanner thanked Commissioners Moran and Perkins for attending the Town Council meeting when the FTOs were recognized stating that it was disheartening that only one officer was present but acknowledged them for a job well done. She also recognized Commissioner Pike as a new member to the Commission and wished everyone a good Thanksgiving.

15. Remarks from Commissioners.

Commissioner Moran stated that he would be unavailable from December 8 – December 18. Commissioner Jetmore welcomed Commissioner Pike and welcomed back Fire Marshal Occhialini. He also confirmed that everyone would be available to attend the December 19th Commission meeting.

16. Adjournment.

Motion by Commissioner Jetmore; seconded by Commissioner Adams to adjourn the meeting at 7:03 p.m. Discussion: none. Voice vote; 6-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers
Recording Clerk, Town of Montville

AN AUDIO OF THIS MEETING CAN BE OBTAINED FROM THE TOWN CLERK.