

**Town of Montville Dog Park Committee**  
**Special Meeting Minutes for Tuesday, September 26, 2017**  
**6:00 p.m. – Montville Community Center (aka Fair Oaks) room 103**

**1. Call to order**

18:00

**2. Roll Call**

Chris Lawton, Chris Lynch, Meggan Lynch, Sarah Duval, Peter Bushway and Matt Beaupre **were present**

**3. Adjustments to the agenda**

None

**4. Remarks from the Public regarding items on the agenda with a three-minute limit**

None

**5. Old Business**

**a. Dog Park Names**

No name were suggested. We will continue giving it some thought.

**b. Scout Projects**

Both scouts were unable to attend but had relayed that they were working on their respective projects.

**c. Park Rules**

Chris Lawton had planned to speak with the town insurance agent. The previous agent had died and a replacement was not able to be reached. Pete stated he may see the agent at another meeting tomorrow and will pass on my contact information.

**d. Transition once established**

Matt was unable to update the committee about a transition process, as there has been some turnover on the commission and town council, he should have an update at the next meeting.

The committee reviewed our thoughts and agreed on our preference to support a "Friends of Group" instead of a formal committee once the park is open.

**6. New Business**

**a. Account Balance**

Balanced was verified with Pam in the Finance office as \$14,138.30

**b. Budget**

Meggan explained that the budget showed the expenses we expect to incur and that we had sufficient funds to cover all known costs.

### **c. Grants/Contests**

Chris Lawton presented the raffle tickets and stubs from last year's fundraiser. They needed to be held for one year before discarding. Meggan offered to have the shredded in a commercial shredding machine.

He further explained that he was able to resolve the bad gift card for the winners and will return it asap.

Sarah reported that the results were posted for the Petsmart contest she applied for. Unfortunately we were not selected for any prize,

### **d. Site update**

Chris Lawton has been cutting the tall grass and weeds to prepare for fence install.

Chris also met with Jon Luther last week at the site to discuss install date and final layout details and price. Jon asked to have the fence line graded so the fence would be level with the ground. The work was completed on Monday, and Jon was updated. Jon replied he would like to, "shoot for the end of the week" to get his crew on site.

### **e. Rock removal work party**

There are still numerous smaller rock that need to be removed. Chris Lynch and Meggan agreed to take on leading and planning the work party, tentatively set for October 14 & 15.

## **7. Comments**

Kathy Bradham was in attendance. She explained her business plan to offer help and sell good using her converted ambulance. She would like to operate at the new dog park and maybe expand to other parks as well, with her primary focus on supporting our park and community.

## **8. Set next meeting date and time**

Tuesday, October 17, 6pm

## **9. Adjournment**

19:06