

Town of Montville
Public Safety Building Committee
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Lisa Terry
TOWN CLERK

Meeting

Thursday, September 24, 2009 at 6:00 p.m.
Montville Town Hall, Town Planner Meeting Room

1. Call to Order

The meeting came to order at 6:07 p.m.

2. Roll Call

Committee members attending were as follows: William Bucko, Police Lt. Leonard Bunnell, David Jetmore, John Leonard, Paul Lewis (6:18 p.m.), John MacNeil, and Jack Platt. Also present Sgt. Michael Collins, Resident State Trooper, Town Planner Marcia Vlaun, Town Engineer Tom Fenton, and TLB Architecture, LLC representative Michael Fortuna. Alternate Ray Coggeshall was absent.

3. Pledge of Allegiance

4. Remarks from the Public Relating to Agenda Items

There were no public remarks.

5. Approval of Minutes – August 27, 2009

This agenda was approved in a motion with agenda Item 6.

6. Approval of Minutes – September 16, 2009 Meeting

Motion: The Committee approves the meeting minutes of August 27, 2009, and September 16, 2009, as written.

Proposed by: Len Bunnell

Seconded by: David Jetmore

Vote: Carried unanimously

7. New Business

a. Meet with TLBA representative, Mike Fortuna.

Town Planner Marcia Vlaun stated that she would help guide the Committee through the process for the building project. She discussed referendum strategy, the Town bond rating and approval of bond issues. She also encouraged the Committee to promote the project by giving tours of the proposed site and launching a letter writing campaign to sell the economic benefit to the Town.

Town Engineer Tom Fenton spoke about the Committee meeting held on September 8, when it was proposed to move the building to the front of the Route 32 site. Parking would also be in the front of the building. J. McNeil posed whether the building should be two-level versus one-level. M. Fortuna explained that the architect for the project will determine how the building will function and ultimately built. The functions of the building were discussed. The proposal calls for the office

of the Fire Marshal to remain at its present site in the Town Hall. Regionalization of dispatch services was discussed.

Mike Fortuna of TLB Architecture explained three processes for building the public safety building. The Project Delivery Method involves a design-bid-build process wherein the lowest bid is taken and a general contractor is hired. The design-build process involves one entity handles the entire project from design documents to completion of the building. The final process is one with a construction manager to oversee the entire project. M. Fortuna then said that an RFP would be sent out for an architect and shortlisted for selection of the same. Phasing of the project from schematics, design development and construction documents was also reviewed. Upfront projects costs such as site utility analysis and traffic engineering were also discussed.

M. Fortuna agreed to write up a summary of options, project approaches, and forward to the Committee for their review. The Committee proposed to discuss the information at a special meeting on Thursday, October 8, 2009, at 6 p.m. M. Vlaun offered to forward documents via email and assist the Committee through her office.

8. Old Business

a. Discuss to Governor Rell regarding \$800,000 grant.

L. Bunnell spoke about the a three-year old grant initially originated by Mayor Jaskiewicz with the State to renovate the former Town Hall for relocation of the police department. The State has never confirmed the grant nor is it known if the grant is still available. L. Bunnell also said that Mayor Jaskiewicz inquired yesterday, September 23, 2009, as to whether the \$800,000 grant could be used for the current proposed project. Per the discussion that followed, L. Bunnell suggested sending another to the State. He will draft the letter and send it to the Committee for their review. C. Iba commented that he just received correspondence from Governor Rell's regional representative. He agreed to provide the representative's name to the Committee.

b. Discuss field trip to Stonington and Mohegan Tribe P.Ds.

M. Collins confirmed the visit to the Stonington Police Department on Thursday, October 1, 2009, at 9 a.m. Thereafter on that date, the Committee will tour the Mohegan Tribal Police Department.

9. New Business

There was no New Business to discuss.

10. Remarks from the Public

There were no public remarks.

11. Remarks by Committee members

There were no remarks from the Committee.

12. Adjournment

Motion: That the meeting is adjourned.

Proposed by: John McNeil
Seconded by: John Leonard
Vote: Carried Unanimously

The meeting adjourned at 7:59 p.m.

Respectfully submitted by,

Jack Platt, Chair
Public Safety Building Committee

Gloria J. Gathers, Recording Secretary
Date Approved _____