

**Town of Montville Water Pollution Control Authority
Meeting Minutes of Monday, January 04, 2010
Town Council Chambers – 7:00 p.m. – Town Hall**

a. Call to Order

Chairman May was absent from the meeting. Vice Chairman Thorn was appointed as acting Chairman of the meeting and called the meeting to order at 7:04 p.m.

b. Pledge of Allegiance

c. Roll Call

Present were Commissioners Hillman, Schober, Siragusa and Thorn. Absent was Commissioner May. Also present were Administrator Brian Lynch, Superintendent Michael Didato, Engineer Richard Kruczek and Attorney Ronald Ochsner.

d. Approval of the Minutes of December 7, 2009.

Motion made by Commissioner Hillman, seconded by Commissioner Schober to approve the meeting minutes of December 7, 2009 as submitted. Discussion: none. Voice vote: 4-0, all in favor, motion carried.

e. Communications

Administrator Lynch reviewed a correspondence dated January 4, 2010 from Richard Johnson, P.E., Amory Engineers, P.C. regarding the DPH modifications/revisions to the Water Supply Plan update.

f. Remarks from the Public Regarding Items on the Agenda – none.

g. Report from the Operations Division

Superintendent Michael Didato discussed the monthly operating report for December, 2009 with the Commission.

The Water Pollution Control Facility was in full compliance of its NPDES permit for December. There were no treatment plant odor complaints during the month. Sludge thickness held at an average of 5.5%. An average of 70lbs per day of nitrogen was in the discharge last month. The limit for calendar year 2009 was 139 lbs per day. A section of linoleum tiles with thicker ceramic tiles were replaced inside the main front door of the facility. The staff did the work themselves at a cost of less than eighty dollars and leaks no longer seep inside the building. There was a problem with the odor control blowers that prevented them from operating for a few hours. The diagnosis of the situation indicated the need for a replacement of one bad relay. Yearly maintenance has been performed on the SBR decanters. These decanters take the clean water out of the SBRs. They are made up of gear boxes, drive shafts, and limit switches. If they fail the SBR would flood and discharge undesirables to the receiving waters. There were a few glitches in the SBR controls last month. Several pumps and blowers needed to be re-set and all equipment is currently operating normally. Twenty six locations required shoveling out after the recent heavy snow. All snow must be removed on all hatches and covers and this was mostly done by hand.

Collection System

There was a sewer line restriction on Hunters Run. Public Works helped out by jetting out the line. Chesterfield Pump Station is still functioning on one pump. The new pump should arrive in a couple of weeks. Partridge Hollow Pump Station had some control problems last month. The problems were solved by replacing the floats. One of the small single phase submersible pumps located at the Orchard Pump Station had to be

pulled out last month. The electric motor had to be re-wound and would require a new seal and a new wear ring. The Christata Hotel has ordered a new automatic grease recovery unit and expects to install it shortly after it arrives. A call was received on Christmas Eve regarding a possible sewer line back up on Fowler Drive. The blockage was in the home owners lateral. The Woodland Pump Station was found close to flooding during a routine pump station inspection performed on Christmas morning. The system was re-set and is now operating normally. The Holly Pump Station went into an alarm condition on December 25th and the following day one of the effected pumps was back flushed.

Potable Water

The WPCA has continued replacing potable water meters. Over forty shut off notices were hand delivered over the past month. Chris Clark and the MTUA has completed the required report for the Department of Health Stage II disinfection by products. The next report will be assembled by the WPCA. Mr. Bassetti and Mr. McNally attended the DPH Cross Connection Council monthly meeting. It was determined at the meeting the potable water connections used for wastewater seals only require a second RPZ or backflow device and not an expensive break tank air gap system. Mr. Didato and Mr. Lynch attended a seminar on leak detection on December 16, 2009. Topics regarding ground microphones, loggers and correlators were discussed in great detail.

h. Report from the Administration Division

Administrator Lynch submitted his report for January, 2010. The first quarter sewer statements of the new year were mailed out this week. The delinquent notices have increased slightly over the previous quarter. He discussed the Memorandum of Understanding between the State of Connecticut and the WPCA. The WPCA can receive \$225,000 to install a new high speed turbo blower at the treatment plant. The money is coming to the town due to a consent order against Rand Whitney. The money will be used to fund a supplemental environmental project that will reduce electrical consumption. He is looking into additional grant money as well. He discussed the latest ruling from the arbitration panel and the WPCA and Rand Whitney have submitted motions to compel. A letter will be going out to a customer regarding failure to meet some of the requirements in the new "Sewer Use Ordinance". A copy of the letter is in the package for review but has not gone out yet. The bid opening was held for the sludge transportation on December 22, 2009 in Room 102 at the Town Hall. Present were the Finance Director, Superintendent Didato, Mr. McNally and Administrator Lynch. Four companies submitted proposals and the bids were opened in public and the proposals were read aloud. The WPCA is still waiting to hear from legal council for the owner of the property proposed for the booster pump station. The Town is requesting an easement on to the property.

Acting Chairman Thorn thanked Administrator Lynch and Superintendent Didato for all their hard work working on the Memorandum of Understanding.

i. Report from the Mayor

Mayor Jaskiewicz was not present to give the Commission a report this month.

j. Report from Special or Sub-Committees – none.

k. Report from Engineers

Richard Kruczek discussed the status report for the Montville Facilities Plan projects with the Commission. He discussed the Facilities Plan and the I/I Study. He stated he is waiting for comments from the WPCA commissioners before finalizing the report. The report schedule has been modified and is scheduled to begin work next June and continue until November of 2010. The Phase II, Sewer System Evaluation Survey is the task that uses specific testing tasks to locate the sources of clean water into the sewer system and make recommendations for sewer system repairs. This work is estimated to cost

approximately \$277,654. Commissioner Siragusa inquired where this money will come from. Administrator Brian Lynch explained the costs and possible grant money available for this project with the Commission. Mr. Kruczek indicated the lake water samples were taken as well as potable well water samples for the Oxoboxo Lake study. Data from the Health Department was received and was incorporated into the report. The draft report of the Oxoboxo Lake area is complete with proposed costs for sewage handling for the area. Copies of the sampling results of the potable wells on the site were sent to the homeowners who were tested. Test results also reveal high PH levels and one had a color and turbidity assessment. He discussed holding an informational workshop for the Oxoboxo Lake study in the third week of February. Mr. Kruczek stated if the Commission does not have any further issues or changes he would like to send the document to DEP for review and approval. It was the consensus of the Commission to direct Administrator Lynch to forward the draft report to DEP and to move forward as directed.

Acting Chairman Thorn thanked Mr. Kurczek for his report.

l. Old Business

Attorney Ronald Ochsner updated the Commission regarding the Maple Avenue Pump Station, stating they are in receipt of the appraisal of the property and it has been forwarded to the Town Council for review. The bid package is completed and is ready to go out once a determination has been made regarding the land issue. The 8-24 review has been forwarded to the Planning Department.

m. New Business

SAR-2010-001 The Town of Montville Water Pollution Control Authority hereby resolves to award the sludge hauling contract to H.I. Stone & Son of Southbury, Connecticut for the years 2010, 2011, and 2012.

Motion made by Commissioner Hillman, seconded by Commissioner Schober.
Discussion: Administrator Lynch indicated the WPCA was very successful in sending out a bid and obtaining a lower price than the previous contract. The lowest bid was from H.I. Stone & Son of Southbury, CT at a price of ten dollars less per load, saving the town approximately seventy five thousand dollars over the course of a year. He looks forward to working with them. Superintendent Didato stated the company is familiar with the route to Hartford, CT and they currently deliver materials to the facility. He indicated they are operationally sound and feels comfortable working with them.

Roll Call Vote: 4-0, voting in favor of adopting the resolution were Commissioners Hillman, Schober, Siragusa and Thorn. Voting in opposition, none. Resolution adopted.

Acting Chairman Thorn thanked Administrator Lynch, Superintendent Didato, and Tom McNally for all the work they did regarding the bid and for their transparency in doing so.

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa to authorize Vice Chairman Thorn to sign the contract between the Town of Montville and H.I. Stone & Son in the absence of Chairman May as Acting Chairman of the Water Pollution Control Authority. Discussion, none. Voice vote: 4-0, all in favor, motion carried.

SAR-2010-002 The Town of Montville Water Pollution Control Authority hereby resolves to accept the Memorandum of Understanding (MOU) with the State of Connecticut Department of Environmental Protection and the Town of Montville Water Pollution Control Authority for the purpose of accepting monies for a supplement environmental project (SEP) in the amount of two hundred twenty five thousand dollars (\$225,000) funded by Rand Whitney, pursuant to an administrative consent or WC-5516 with the Department of Environmental Protection.

Motion made by Commissioner Hillman, seconded by Commissioner Schober.

Discussion: Superintendent Didato gave a brief summary of events to date leading to the enforcement of the administrative consent order between Rand Whitney and the Town of Montville and the Department of Environmental Protection. He indicated this project is environmentally green and by utilizing this money for this project the Town will use less electricity, saving money. He indicated from an operational point of view it is a good thing to do.

Roll Call Vote: 4-0, voting in favor of adopting the resolution were Commissioners Hillman, Schober, Siragusa and Thorn. Voting in opposition, none. Resolution adopted.

n. To Consider and Act on Referrals from Planning & Zoning – none.

o. To Consider and Act on the Payment of Bills

SAR-2010-003 The Town of Montville Water Pollution Control Authority for the Town of Montville hereby resolves to pay invoices in the amount of \$35,871.73 as depicted in Schedule A attached.

Discussion: none.

Roll Call Vote: 4-0, voting in favor of adopting the resolution were Commissioners Hillman, Schober, Siragusa and Thorn. Voting in opposition, none. Resolution adopted.

II Water Commission

a. Reports from Special or Sub-Committees – none.

b. Report from Engineers

Administrator Lynch referred to the memo he discussed earlier in the meeting from Mr. Rich Johnson.

c. Old Business – none.

d. New Business

Commissioner Siragusa inquired if the WPCA is looking into expanding the water lines in the future. Administrator Lynch indicated it is an ongoing project and the WPCA has looked into various options for expanding water service in the Town.

e. To Consider and Act on the Payment of Bills

SAR-2010-004 The Town of Montville Water Pollution Control Authority for the Town of Montville hereby resolves to pay invoices in the amount of \$2,767.50 as depicted in Schedule B attached.

Discussion: none.

Roll Call Vote: 4-0, voting in favor of adopting the resolution were Commissioners Hillman, Schober, Siragusa and Thorn. Voting in opposition, none. Resolution adopted.

f. Executive Session

Motion made by Commissioner Hillman, seconded by Commissioner Schober to enter into Executive Session for the purpose of discussions regarding the employment contract for Administrator Brian Lynch. Discussions in Executive Session to include the members of the Water Pollution Control Authority and Human Resource Director.

Discussion: none. Voice vote: 4-0, all in favor, motion carried and the Commission left chambers for Room 102 at 7:44 p.m. returning at 8:43 p.m. Acting Chairman Thorn

indicated no formal votes were taken during Executive Session and resumed the meeting at 8:45 p.m.

III. Remarks from the Public – none.

IV. Remarks from the Commission Members – none.

V. Adjournment

Motion made by Commissioner Hillman, seconded by Commissioner Siragusa to adjourn the meeting at 8:55 p.m. Discussion: none. Voice vote: 4-0, all in favor, motion carried. Meeting adjourned.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville

Schedule A

INVOICES January 4, 2010

Sewer		\$35,871.73
Robinson & Cole LLP	-	\$31,686.73
Branse, Willis & Knapp	-	\$ 4,185.00

Schedule B

INVOICES January 4, 2010

Water		\$2,767.50
Branse, Willis & Knapp	-	\$2,767.50