

TOWN OF MONTVILLE  
*Town Administration/Rules & Procedures Standing Committee*  
REGULAR MEETING  
Monday, August 27, 2012  
5:30 p.m.  
MINUTES

1. Call to order with the Pledge of Allegiance—Meeting was called to order at 5:30 p.m.
1. Roll Call—Councilors Tanner and Longton were present. Councilor Jones joined the meeting at 5:33 p.m.
1. Remarks from the public regarding items on the agenda with a 3 minute time limit—Tom McNally remarked that he was in attendance on behalf of the Public Safety Commission. He informed the Committee how the Commission worked hard on this policy for 6 months. Their efforts to come up with this policy included working with Lieutenant Bunnell, all police officers and the union. He would like to see us move this forward.

Robin Salvatore remarked that by adding another hat it will add more money to the cost of the uniform by purchasing the hat and having to add the badge. She also informed the Committee that the officers currently use 3 styles of hats.

Steven Loiler remarked that he is disappointed that this policy is being reviewed again as the Public Safety Commission spent 6 months on it. He also stated that they looked at a numerous amount of uniforms and this was the most cost effect and comparable to other local towns.

4. Alterations of the Agenda—No alterations were made to the agenda
4. Approval of Regular Minutes of June 26, 2012—Motion made by Councilor Longton to approve the Regular Meeting Minutes of June 26, 2012 as written, 2<sup>nd</sup> by Councilor Jones. Motion carried unanimously.
4. Unfinished Business
  - a. Review of Town Charter for the purposed of creating a list that clearly delineates appointing authorities to Town Boards, Commissions and Committees—No action was taken on this agenda item as there were technical difficulties with printing a letter for review by the Committee.
  - b. Review of Town employee holiday b onuses and Mayor payout—No action was taken on this agenda item. We are gathering more information. This item will remain on the agenda.
  - 1 c. Insurance for Registrar of Voters, possible MOU—Much discussion regarding whether the Committee should consider writing an MOU for the Registrar of Voters. Councilor Jones made a motion that the Committee create a MOU to present to the

Town Council for the Registrar of Voters. Councilor Tanner 2<sup>nd</sup>. Motion carried 2/1 with Councilors Jones and Tanner in favor and Councilor Longton in opposition. Councilor Longton expressed his concerns regarding continuation of the benefits and feels it is not in the best interest of the Town. This item will remain on the agenda to prepare a MOU to present to Town Council.

1 d. Usage of Town facilities by religious organizations for means of worship—There was much discussion regarding this agenda item. Councilor Jones read an opinion of July 19, 2012, she sought from the attorney. The opinion states that the Town can rent to religious organization but it should have a policy in place. The Committee decided, based on the findings of the attorney, it should have a policy in place. There is current litigation which is awaiting a ruling regarding a similar matter. This item will remain on the agenda as we will be looking at the Board of Education's policy on this subject.

## 7. New Business

Committee (ranks, the appropriate necessary to forward to

a. Police Uniform Policy—Councilor Tanner informed the Committee that Lt. Bunnell had contacted her and asked that the Committee please “table” this item as he has some language that he is working on. After much discussion it was decided that the would move forward on the 3 items the Town Council had asked us to review language “Administration approval”, and the use of Class C uniforms at school functions). The Committee reviewed the policy line by line and made the changes. The Committee had discussion about the work the Public Safety Commission had already put into creating this policy and didn't feel it rewrite the policy. Councilor Longton made a motion to move the policy Town Council, Councilor Jones 2<sup>nd</sup>. Motion carried unanimously.

b. Review of possible Media Policy—The Committee decided to keep this item on the agenda as we are still awaiting information from CCM regarding other town's policies on this topic. There was much discussion regarding current department policies for media contact. We will seek information from Ray Occhialini on emergency management. Councilor Longton made a motion to keep this item on the agenda until more information is gathered before we send it to Town Council, Councilor Jones 2<sup>nd</sup>. Motion carried unanimously.

8. Remarks from the Public—Tom McNally thanked the Committee for moving the Uniform Policy. He felt it was being back doored and undermined and is happy to see we moved it forward.

Robin Salvatore remarked that on behalf of the Police Union she is happy the Uniform Policy was moved forward and being sent back to the Town Council.

9. Remarks from the Committee members—No comments made.

1 Adjournment—Motion made by Councilor Longton to adjourn the meeting, 2<sup>nd</sup> by Councilor Jones. Motion carried unanimously and meeting adjourned at 7:13.