

Town of Montville Public Safety Commission
SPECIAL MEETING MINUTES
March 30, 2016 at 6:00 p.m.
Town Council Chambers – Town Hall

1. Call to Order.

Commissioner Jetmore called the meeting to order at 6:05 p.m.

2. Pledge of Allegiance.

All stood and pledged the flag.

3. Roll Call.

Commissioners present were Gary Allyn, Joseph DePasquale (6:12 p.m.), Michael Doherty, Jr., Karen Perkins, and David Jetmore. Also present were Lt. Leonard Bunnell, and Resident State Trooper Mark Juhola. Commissioners Elizabeth Adams and James Moran, and Town Council Liaison Laura Tanner were absent. A quorum was present.

Mayor McDaniel reported that Commissioner Adams was working late; Commissioner DePasquale would be late arriving; and Town Council Liaison L. Tanner had a last minute conflict. Commissioner Moran emailed that he would be unable to attend the meeting.

4. Amendments to the Agenda. -- None

5. Communications: Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control, and Building Official.

Commissioner Jetmore asked if everyone had received the monthly reports that were sent electronically. Commissioner Perkins commented that she did not receive the Building Official report nor did Recording Secretary G. Gathers. Mayor McDaniel commented on the email that he recently sent with confirmed email addresses of those individuals who should receive the reports.

6. Approval of Regular Meeting Minutes of February 22, 2016.

Motion made by Commissioner Jetmore; seconded by Commissioner Murphy to approve the Regular Meeting Minutes of February 22 2016, as written. Discussion: none; voice vote, 5-0; all in favor -- motion carried.

7. Remarks from the Public (agenda items only – three-minute limit).

Commissioner Jetmore asked three times for remarks. There were none.

8. Remarks from Department Heads.

Police Report

Per the electronic monthly statistics report for the police department, there were 1338 calls for service during February 2016. Lt. Bunnell reported the following to the Commission:

- Staffing levels: There are two (2) candidates who will begin the Academy on Friday, April 1; one (1) lateral transfer from Groton City will be sworn on April 1, and one (1) lateral transfer will start the second week in April.
- A carnival will be coming to Town soon.
- The failure for the Referendum passing is unknown and impacts the usefulness of the Public Safety Building. (Commissioner Jetmore commented on the great work done by the ad-hoc committee.)

Fire Marshal Report

The Fire Marshal's monthly report for February 2016 was sent electronically. The report included current projects updates and informational items as follows:

- Free smoke and carbon monoxide detectors are being distributed to residents as part of the Save a Life program. The department will partner with the Red Cross to promote detectors in May 2016.
- Collected fees from operating permits for this fiscal year amounts to \$55,563.00 and there has been success from conducting annual fire safety inspections.
- A fire department walk-through for pre-planning purposes was conducted at West Rock Paper Company on March 16, 2016, for shutdown of the paper mill. As of, March 18, 2016, seven (7) employees will remain.
- As of April 2016, career firefighters will have shift training on specific topics on Sundays for a minimum of three (3) hours on each shift and the training will be documented through the Town's Tri-Tech record system.
- In February, there were 218 fire and EMS calls reported.
- K1 tablets are still being distributed in the Millstone zone according to the State plan.
- We applied for the Nuclear Safety Emergency Fund Grant that was due by March 26th.
- We are planning for the FEMA evaluated drill at Millstone on August 16, 2016.
- Work has begun with the Town IT Department to switch the fire station direct intercom line and computer connections to the Nutmeg Network for increased reliability and cost savings.
- The radio project from Chapel Hill Tower to the Oakdale Fire Station to provide backup over the fiber optic network should the microwave link fail has begun and should be completed soon.
- The NexGen 911 System will be cut over on March 29, 2016, and employees were retrained for the 911 system in New Haven on March 16th.

- Additional staffing for 911 Dispatch due to the challenges of the new system was addressed in his budget proposal as there is no physical phone set; just a headset, that can be problematic when only (1) dispatcher is on duty.

Animal Control Report

The Animal Control Activity Report for February 2016 is as follows:

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|--|----|
| Animals Impounded | 4 |
| Animals Sold as Pets | 3 |
| Animals D.O.A. | 0 |
| Animals Euthanized | 0 |
| Complaints Investigated | 91 |
| Animal Bites Investigated | 1 |
| Infractions/Summons | 0 |
| Animals Impounded to date – FY 2015-2016 | 69 |

9. Reports from Committee and Public Safety Liaisons.

Mayor McDaniel reported that the Finance Committee met last night regarding the upcoming fiscal year budgets.

10. Unfinished Business.

- a. Consideration and action of the 2016-2017 budget. (**Update**)

Commissioner Jetmore commented that Mayor McDaniel just spoke about the budget under Agenda Item 9.

- b. Consideration and action concerning the report and findings of the Sub-committee meetings with Fire Chiefs on Public Safety Plan (**Update**)

Commissioner Jetmore stated that the work of the Sub-committee should be included with the original plan. Commissioner Perkins responded that the sub-committee report is not complete as there are topics that need to be addressed per her and Commissioner Adams' meetings with the Fire Chiefs. Commissioner Jetmore thanked the Commissioners and Fire Chiefs for the hard work they have done thus far.

- c. Consideration and action concerning the proposed agreement with the district firehouses.

Mayor McDaniel again reported that he has had no feedback from the attorney about the agreement that he originally received from Fire Chief Murphy. Commissioner Perkins asked why the

Commission was waiting on information from the attorney. Mayor McDaniel responded that the wording for the agreement must comply with State regulations that has continued to change. Further, he does not see that the State will be with the matter in this session. According to Commissioner DePasquale, that it must be finished by May 4 by ESAs (Exclusives Service Areas).

11. New Business.

a. Administration of Nasal and/or Injectable Naloxone.

Resident State Trooper Mark Juhola presented to the Commission the draft policy on administration of Naloxone, commonly known as Narcan, to reverse opiate overdose for victims. He described Narcan as an effective tool to reverse the effects of opiates that comes in injectable and nasal spray form. The Montville Police will be trained in the proper administration of it to reduce the number of fatalities from drug overdose. The Department will maintain a professional affiliation with the Southeastern Regional Action Council (SERAC) to maintain a “safe and responsible Naloxone plan” as well as an affiliation with a Backus physician to provide oversight in training, use, and administration of Narcan. Officers will be trained to recognize the symptoms of overdose. RST Juhola said the policy “has a lot of pieces” but gives the Police the ability to take action immediately instead of waiting, what he described as “action, better than reaction.” He spoke about a possible grant to acquire the initial product kits. Responding to questions by the Commission, RST Juhola said that the 2-hour training is provided by the CPA and two (2) of the three (3) fire stations carry, but uniformity is the goal.

12. Remarks from the Public (non-agenda items—three-minute limit).

Resident Vic Lenda spoke about a proposal that he asked the Commission to consider at its next meeting. He stated that the State Police is looking for a firing range within CT towns with the incentive of lower taxes, but most towns approached have rejected the proposal. He further said that the Troop E building is antiquated while the PSB is being underused, and he questioned why the State is going elsewhere for a firing range since they have land at Troop E. V. Lenda proposed that the Town use the firing range as an offer as well as the use of the Town dispatch and assign a dispatcher and EMS on each shift. His proposal is for the Town to rent usage of PSB cells to the State and negotiate a set fee for the same. The State can then build a smaller troop building. Also, by using the PSB, the State troopers would have easy access to the highway and the Town could build up funds for Town use.

13. Remarks from the Mayor.

Mayor McDaniel commented that he has met with department heads with the exception of one and is finalizing the budget numbers. Municipal aid from the State was not cut and will be reviewed. The Mayor stated that public safety is a high priority to him and that the *Community Forum on Opiate Addiction* held on March 16 was enlightening and brought forth a lot of personal stories.

He also said that use of Narcan would be in the best interest of the Town. Mayor McDaniel stated that the policy was given to the Union to tweak and would be presented to the Town Council for approval. After having spoken with Town Council Chair Joe Jaskiewicz, Mayor McDaniel said that the item will be added to the agenda for their April 11 meeting. He added that the Police and EMS would be dispatched at the same time for speculated overdoses due to the administration of drug in nasal form whose effect can precipitate a violent episode preceded by sneezing.

14. Remarks from Town Council Liaison.

Town Councilor L. Tanner was absent from the meeting.

15. Remarks from Commissioners. -- None

16. Adjournment.

Motion made by Commissioner Jetmore; seconded by Commissioner Murphy to adjourn the meeting at 6:44 p.m. Discussion, none. Voice vote, 5-0; all in favor, -- Motion carried.

Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville