

Town of Montville Town Council
Special Meeting Minutes for June 15, 2016
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Absent was Councilor Pollard, due to a previous engagement. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations – *none*
5. To Consider and Act on a motion to approve:
 - a. The Regular Meeting Minutes of May 9, 2016
Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
 - b. The Special Meeting Minutes of June 7, 2016
Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
6. Executive Session – *none*
7. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
8. Communications
 - a. Copy of the May budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of April 2016
9. Report from the Town Attorney on Matters Referred
Mayor McDaniel reported that he would be sending position descriptions and a potential MOU (Memorandum of Understanding) to the Town Attorney. The sample contract for the LED lighting project will also be sent to the Town Attorney for review in hopes that it can be discussed at the next Finance Committee meeting and presented to the Town Council in July.
10. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel announced that a small celebration in honor of Ron Percy, Jr., who will be retiring after 27 years of working with the Town, and Donny Bunnell, who has worked for the Town for 50 years, will be held on Thursday, July 16, from 12:00 to 2:00 p.m. at Fair Oaks.
11. Reports from Standing Committees.
 - a. Town Administration/Rules of Procedure – Councilor Jaskiewicz
Items discussed included the Vehicle Replacement Policy, Acceptable Use Policy, and the possibility of instituting a Noise Ordinance for the Town.
 - b. Finance – Councilor Longton
Councilor Longton thanked the Finance Committee members, members of the Town Council, and, most especially, the members of the Public, who took the time to attend and actively participated in the budget meetings, asking questions and making suggestions that were given careful consideration. He stated that the Committee passed two (2) budgets: (1) a budget before the Governor's cuts – this budget included not only a mil rate decrease, but also maintained the Mayor's proposed budget for the Board of Education and (2) a budget

with the Governor's cut of over \$750,000.00, resulting in a mil rate increase of 0.52. He is proud of those with whom he worked to help create a responsible and lean budget.

- c. Public Works/Solid Waste Disposal – Councilor Caron – *no report*

12. Reports from Special Committees and Liaison Councilors

- a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

The Senior Center is busy as they continue their ongoing search for donations and are working on instituting night classes. Senior and Social Services Director Kathie Doherty-Peck has also been busy working on completing grant applications.

- b. Councilor Jaskiewicz: Board of Education

The Board of Education held their regular meeting and reviewed their budget cuts. One item at issue was the Pay for Play Program, which they voted to maintain, making cuts in other areas. He commended the Board on working hard and doing a good job.

- c. Councilor Longton: Library – *no report*

- d. Councilor May: Water Pollution Control Authority; Youth Services Bureau and Advisory Board

The Water Pollution Control Authority is finalizing their billing for the fiscal year and will be seeking bids for a new disinfecting chamber. The chamber, an important part of the process, provides the final disinfection of water prior to its release into the Thames River.

The Youth Services Bureau is preparing to move to Fair Oaks and has been busy attending a series of seminars and sessions regarding Mental Health. The summer program, which will be kicked off next week, is full; next year's program is already full and a waiting list has been created.

Mayor McDaniel added that the bids they received for the project on the exterior of Fair Oaks to improve the traffic flow in and out of the parking lot have come in higher than expected. The bid proposal will be reviewed and re-presented. Part of the funds will derive from LoCIP (Local Capital Improvement Program). To date, engineering costs have been expended. Donations have also been received. The project may begin after Youth Services moves into the building due to scheduling issues, including the Parks & Recreation-sponsored Carnival and Special Needs Summer Camp Program.

- e. Councilor Rogulski: Economic Development Commission, Planning & Zoning Commission

The Economic Development Commission is continuing to work on re-designing their website and is hoping to meet with the Building Official to discuss the Blight Ordinance. The Acting Chair of the Commission referred a company, who recently approached him regarding the purchase of the RockTenn property, to the Town Planner.

The Planning & Zoning Commission approved an application for a temporary mobile home. Councilor Rogulski commended the Zoning Enforcement and Inland Wetlands Officer (ZEO/WEO) Liz Burdick who has and is continuing to visit countless properties and leveraging laws to obtain successful outcomes.

Chairman Jaskiewicz stated that he is planning to request various Department Heads to present a report to the Town Council in the Fall. Mayor McDaniel added that combining the ZEO/WEO positions has worked extremely well for the Town and felt that any blight issues should be under the helm of the ZEO/WEO rather than the Building Official. To this end, the Blight Ordinance should not only reflect that change as well as the changes of the new State statutes. The importance of actively pursuing any blight issues was noted with respect to providing an inviting Town for potential businesses and residents, alike.

In response to Councilor Longton, it was stated that the property located along Route 32 by the Mobil Gas Station and McDonald's Restaurant is being cleared and improvements are being made to the property, presumably, for marketing purposes.

f. Councilor Pollard: Non-Profit Organizations – *not present*

g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission

Parks & Recreation Commission: The seal coating for the Camp Oakdale parking lot took place on June 2 and 3. The bathrooms located near Field 3 are now open and operating while those near the softball field are not yet open due to the door handles, which need to be ADA compliant, and the bathrooms at the Large Pavilion are also not open due to the well's low water level and its inability to pump the water in a timely manner. Porta-potties continue to be available in these areas. Two bids for a portable stage, which will be used for their events, were reviewed and the stage has been ordered. A successful Community Tag Sale was held with a total of 46 sold spaces. Due to inclement weather, the Trails Day Letterboxing event was less successful. Camp registrations for the first and second weeks are now at capacity with 215 registered campers; 34 children have registered to participate for the full seven weeks of the program. Upcoming Parks & Recreation events include:

Carnival

Thursday, June 23, 5:00 - 10:00 p.m. Fair Oaks

Friday, June 24, 5:00 - 10:00 p.m.

Saturday, June 25, noon - 10:00 p.m.

Sunday, June 26, noon - 8:00 p.m.

Summer Concert, featuring *Wicked Peach*

July 16, 6:00-8:00 p.m. Camp Oakdale

featuring local Country Recording Artist *Frankie Justin Lamprey*

August 6, 6:00-8:00 p.m. Camp Oakdale

Montville Road Race

July 17, 9:00 a.m., registration 7:30 a.m. Large Pavilion, Camp Oakdale

Movie Night, featuring *Zootopia*

July 23 Camp Oakdale

Public Safety Commission: Two Officers will be graduating from the Academy on Monday, June 20, 2016 and two Officers are currently enrolled in the Academy. The Commission is working with the Resident State Trooper to draft a Policy for the administration of Nasal and/or Injectable Naloxone.

In response to Councilor Longton, it was clarified that the State-funded breakfast and lunch program is open to the Town's residents as well as the campers. Unsure if the rider pick-up forms may be submitted on Monday, he was referred to the Parks & Recreation office.

Councilor Caron excused himself at 7:19 p.m.

13. Appointments and Resignations

a. To Consider and Act on a Motion to re-appoint Ms. Deborah Schober to the Uncas Health District with a term to expire on July 12, 2019.

Motion made by Councilor May, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 5-0, all in favor. Voting in Favor: Councilors Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

b. To Consider and Act on a Motion to re-appoint Mr. Carl Freeman as an Alternate to the Zoning Board of Appeals with a term to expire May 11, 2020.

Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 5-0, all in favor. Voting in Favor: Councilors Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

14. Unfinished Business – *none*

Councilor Caron rejoined the meeting at 7:25 p.m.

15. New Business

- a. **Resolution #2016-32. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$685.74 (six-hundred eighty-five dollars and seventy-four cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to amend Resolution 2015-60 adopted at the September 14, 2015 meeting to change the make-up of the Community Center Building Committee from 9 (nine) to 7 (seven) members. The members will consist of two (2) members from the Parks & Recreation Commission, two (2) one (1) members from the Planning & Zoning by striking from 9 (nine); 7 (seven) and the members will consist of two (2) members from the Parks & Recreation Commission, two (2) one (1) members from the Planning & Zoning and inserting 5 (five).

Resolution #2016-33. THE TOWN OF MONTVILLE HEREBY RESOLVES to amend Resolution 2015-60 adopted at the September 14, 2015 meeting to change the make-up of the Community Center Building Committee to 5 (five members). (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor May. Discussion: Due to lack of interest, a reduction in the membership of the Committee was proposed. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- c. **Resolution #2016-34. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve the Suspense List at the request of the Tax Collector in the amount of \$103,328.63 (one hundred and three thousand, three hundred twenty-eight dollars and sixty-three cents) dated the third day of June 2016. (Councilor Jaskiewicz)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Chairman Jaskiewicz explained that the Suspense List includes those residents/businesses from whom the Town has been unable to collect funds. The List is submitted for auditing purposes. It was clarified that the funds can still be collected; it is unknown as to whether a statute of limitations exists. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- d. **Resolution #2016-35. THE TOWN OF MONTVILLE HEREBY RESOLVES** to the pay the Deputy Registrar of Voters \$12.50 per hour for up to 20 hours each year. (Councilor Longton).

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Registrar of Voters Dana McFee stated that, currently, there is no provision to pay the Deputy Registrar of Voters, making it a difficult position to fill. The funds for this and the following item on the Agenda will derive from the transferring of already existing and budgeted line items. The transfer for this item will be made from line item 10580-52037 Poll Workers. Both line item transfers were approved and recommended by the Finance Committee. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

- e. **Resolution #2016-36. THE TOWN OF MONTVILLE HEREBY RESOLVES** to the pay the Registrar of Voters a stipend of \$350 for Election Day. (Councilor Longton).

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: See discussion under item 15(d). The transfer for this item will be made from line item 10570-

53004 Training and Conferences. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, Rogulski, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

16. Remarks from the Public with a three-minute limit

Ellen Desjardins, 513 Raymond Hill Road, Uncasville, suggested hosting a Volunteers Recognition Day in appreciation of all of the Town's volunteers as she stated her utter dismay with Chairman Jaskiewicz for his lack of acknowledgement of her at a recent Memorial Day event after nearly 40 years of supplying and tending the Town's flower gardens. Chairman Jaskiewicz apologized for his lack of acknowledgement and expressed his appreciation for all of her hard work and volunteerism for the Town.

17. Remarks from the Councilors and the Mayor

Councilor Rogulski reported that, after three (3) months of hospitalization at the Connecticut Children's Medical Center (CCMC), Joseph Kolashuk, who was struck by a truck while riding his bicycle along Route 163, has returned home. He congratulated the Montville High School Graduates and thanked Ms. Desjardins for taking care of the flower gardens.

Councilor Longton congratulated the Montville High School graduates, stating that it is an honor to see all of the young men and women with hope for the future. He reiterated his appreciation to the members of the public and the Town Councilors who attended and actively participated in the budget process, adding that it was truly a collaborative effort.

Councilor May expressed his enjoyment in attending the High School graduation. He commended Councilor Longton, Mayor McDaniel, and all of the Town Councilors for their hard work during the budget season. He suggested starting the process and beginning discussions earlier so as to avoid any last minute surprises and allow them with more time to review the items. Councilor Rogulski agreed, stating that the additional time would allow the Councilors with additional time to collaborate.

Councilor Tanner congratulated the graduates, including her daughter, and wished them lots of luck. She commented on a good, though grueling, budget process and thanked everyone for attending and participating in the meetings.

Councilor Caron commended Councilor Longton on a phenomenal job with the budget. He expressed his acknowledgement and sincere appreciation to Ms. Desjardins.

Chairman Jaskiewicz reiterated his apology to Ms. Desjardins for his lack of acknowledgement at the recent event.

Mayor McDaniel stated that the budget process begins as early as possible as the Committee reviews each Departments requests prior to receiving the Mayor's proposed budget. The delay is caused by the timing of the receipt of the State's numbers. He reminded them that, though it is an arduous process, one should remember that it is a blueprint, a fluid document that is constantly adjusting to the arising needs of the Town. He also expressed his appreciation to Ms. Desjardins for her hard work.

18. Adjournment

Motion made by Councilor Tanner to adjourn the meeting at 7:43 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by: Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE