



Thank you for participating in the Montville Farmers Market! All vendors must have appropriate liability insurance and/or current licenses/permits, including guest vendors. Copies of insurance/permits should be sent in with application.

All spaces must be paid one week prior to the opening of the market day. This includes Full Season Vendors, Guest vendors and Food Trucks.

All vendors must read and sign the Rules and Regulations and return with application with payment by mail: Montville Farmers Market, PO Box 87, Montville, CT 06353 or drop off at Montville Town Hall 310 Norwich New London Tpke. Uncasville, CT 06382.

Please include “Farmers Market” in the memo on your check.

Full Name: _____

Address: _____

Phone Number: ____ - ____ - ____

Email: _____

Business Name _____

Vendor Fees

Early Bird Regular Season Vendor (May 16th cut off) \$150

Regular Season Vendor (Paid after May 16th) \$180

Guest Vendor \$25

Which date (s) do you plan to attend as a guest vendor? _____
(\$25 for each market you plan to attend)

Product(s) to be sold:

Sales Tax ID (if applicable): _____

Uncas Health Permit # (if applicable): _____

Do you have liability Insurance with the Town of Montville CT listed? (circle one): Y N

I attest to the truth and accuracy of the information provided in the application. I have read the Vendor Rules and Regulations of Montville Farmers Market. I agree to abide by these rules and I understand that ALL food and produce must be grown in Connecticut by the vendor and be in season. By signing my name on this form is as good as a signature binding.

Signature: _____

Date: _____

Printed Name: _____

Montville Farmers Market Rules and Regulations

The goal for the Montville Farmers Market is to provide fresh locally grown produce and home crafts to our community. This helps support Local Farms and provides great nutritious products for ALL to enjoy!

The MFM is every Tuesday, from June 14th-September 27th from 4-7 p.m. Set up for the market begins at 3:00 p.m. The MFM is located at 75 Oxoboxo Dam Rd, Oakdale, CT at the pavilion.

Rules and Regulations

1. All vendors must sign an application and return it with appropriate documents for products they are selling/producing.
2. Only vendors who have been approved by the committee are allowed to sell at the market.
3. All food vendors must comply with Town and State Local Agencies and maintain required health certificates at their site and be registered with the Uncas Health District. If providing samples, they must be in compliance with specific requirements for such service.
4. Craft vendors may sell products that they have hand produced (NO kit crafts).
5. Bakers must possess the proper licensing from either the CT Department of Agriculture and Markets or their county Department of Health.
6. Prepared food vendors must have proper food service license and permit from FMO for propane.
7. All applicable food safety regulations, both state and local, must be adhered to at ALL times.

8. Vendors **MUST** stay for the duration of the MFM, 4:00-7:00 p.m. If you have an emergency and must leave early, please speak to the market manager.
9. All State guidelines for Covid must be followed. These guidelines can be found on Connecticut's official state website www.ct.gov.

Guidelines

1. Vendors may begin setting up their space at 2:30 p.m.
2. All spaces **MUST** be cleaned as you found it.
3. Each vendor will be responsible for all equipment and supplies with the setup of a booth. Displays should be constructed in such a way that they do not block customer walkways nor pose any other hazard to customers. Sand bags and blocks should be used on tents.
4. Sellers must post prices. While it is expected that prices will be fair to consumers, the seller and fellow sellers, collusion among sellers to attempt to influence prices is strictly prohibited.
5. No smoking, drugs, profanity, alcoholic beverages or firearms are permitted at the market.
6. No pets permitted with exception of service animals.

Fees and Assignments

1. Spaces will be assigned by the committee member on a 1st come 1st served basis. Spaces are 15x15 ft maximum. If a seller requires more space they can purchase another at the cost on the fee schedule.
2. Family atmosphere is expected. Disruptive or abusive behavior is at zero tolerance. Anyone who is unruly will be asked to leave **QUIETLY** and failure to do so will result in expulsion from future market participation without refund.
3. All vendors must have proper insurance (as required). It is the responsibility of the vendor to provide a certificate of \$300,000

minimum liability insurance, showing insurance is in place for the market.

4. The Town of Montville reserves the right to close the market in emergency/weather situations. Attempts will be made to contact vendors for unforeseen closures.

We welcome you and look forward to a wonderful and FUN season. Please contact the committee at montvillefarmersmarket@gmail.com for any questions.

Montville Farmers Market Committee

Kelley and Michael Orbe, Market Managers

Kate Southard - Farmers Market Parks and Recreation Liaison

Colleen Rix - Town Council Liaison

Flo Turner

Brianna Tobey

Karen Orbe

I have read and agree to abide by the Montville Farmers Market Rules and Regulations.

Date _____

Signature _____

Printed Name _____