

Town of Montville
Public Safety Commission
310 Norwich New London Turnpike
Uncasville, Connecticut 06382

860-848-3030

**Town of Montville
Public Safety Commission –Regular Meeting Minutes
Monday, January 25, 2010 -7:00 p.m.
Town Hall - Town Council Chambers**

1. Call to Order

Chairman Jetmore called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Roll Call

Present were Commissioners Allyn, Butterworth, Jetmore, Loiler and McNally. Absent were Commissioners Scott and Wehner. Also present was Mayor Jaskiewicz and Town Council Liaison, Candy Buebendorf.

Chairman Jetmore welcomed Commissioner Loiler to the Public Safety Commission and congratulated him on his appointment.

Chairman Jetmore requested a change to agenda item 10 (d) to conduct interviews on Tuesday, January 26 and Wednesday January 27, 2010 at 9:00 a.m. Motion made by Commissioner McNally, seconded by Commissioner Allyn to reflect the change to the agenda. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

4. Consider and act on a motion to approve December 21, 2009 Special Meeting minutes.

Motion made by Commissioner McNally, seconded by Commissioner Jetmore to approve the meeting minutes of December 21, 2009 as submitted. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

5. Communications – none.

6. Remarks from the Public

Chairman Jetmore inquired three times if there were remarks from the public but no one came forward to address the Commission.

7. Remarks from Department Heads

Lt. Bunnell, Montville Police Department, submitted yearly statistics for the dates of January through December, 2009 as well as the annual fiscal report for the years of 2008 and 2009 for the benefit of newly appointed Commissioner Loiler to review. He discussed each page and explained the totals for each category. He discussed the recent agility testing, stating thirty four candidates passed the test and of those who passed, ten are scheduled for interviews on Tuesday and Wednesday of next week. He stated an officer recently returned from active duty and is scheduled to return to work. He stated the School Resource Officer broke his ankle and will not be working for several weeks.

Sgt. Collins stated he will be attending the Commission on the Aging meetings in the future. He indicated there are seniors in the community who do not take advantage of the programs offered at the Senior Center and who do not leave their homes. Officers on duty will have a list of seniors who do not leave their homes and stop in to check on them while they are out patrolling their neighborhoods. The purpose of visiting is to ensure the seniors are ok and have the essentials they need. He indicated that in some cases a visit by an officer on duty is the only contact they have with someone for a long period of time. Sgt. Collins stated crimes against seniors are on the rise and he hopes the presence of a police cruiser outside of the home will deter criminals.

Commissioner Allyn inquired regarding residents with special needs. He stated in case of emergency such as hurricane, earthquake or floods, the town should have their addresses in case they need to go out and check on them.

8. Reports from Committees

Chairman Jetmore distributed copies of the Report of the Tri-Town Public Safety Study Committee for the Towns of Ledyard, Montville and Preston from Commissioner Wehner for the Commission to review. The report includes a preliminary area index of crime from 2006 until the first quarter of 2009.

Mayor Jaskiewicz indicated the document is not complete and stated he thinks the final draft will be available with changes in mid February.

a. Reports from Public Safety Commission Liaisons

There were no reports from liaisons for the Public Safety Commission.

9. Unfinished Business

a. Discussion Regarding Public Safety Plan

Commissioner Allyn stated he will continue to work on the Plan and will update the Commission as progress is made.

10. New Business

a. Discussion and review of Public Safety budgets

Ray Occhialini, Fire Marshal, presented the Fire Protection, Fire Marshal, Emergency Management and Dispatch budgets to the Commission for review. He discussed the increases proposed for each budget, including \$4000 to cover anticipated costs for approximately sixty physicals required by OSHA, \$2000 for anticipated EMT Refresher calluses and fire courses, a 3.5% increase as allowed for weekend/part time firefighters and \$180 for medical waste removal costs. The only increase for the Fire Marshal's office is to cover contractual salary requirements. The Emergency Management, Fire Marshal's office and Dispatch budgets include only contractual salary increases.

Motion made by Commissioner McNally, seconded by Commissioner Allyn to forward the budgets for Fire Protection, Fire Marshal, Emergency Management and Dispatch to the Town Council with a recommendation for approval. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

Commissioner Allyn made the recommendation the budget requests be submitted with an annual report from each agency in order to give the Commission an idea of where the money is being used and what direction the agency is going.

Motion made by Commissioner Butterworth, seconded by Commissioner McNally to send letters to the agencies under the Public Safety Commission requesting they attend a Special Meeting on Wednesday, February 3, 2010 at 6:00 p.m. in the Town Council Chambers for the purpose of discussion and approval of their budget requests. Agencies are requested to submit seven copies of their budget requests with an Annual Report for each request for the Commission to review. Discussion: Commissioner Allyn will work on wording for the letters to be sent to the agencies and forward this information for the secretary to send out. Voice vote: 5-0, all in favor, motion carried.

Vern Vesey, Building Official, submitted the 2009-2010 budget request for the Building Department. He explained there is a zero percent increase for non-contractual line items. There are some re-allocations between line items but the bottom line is a zero percent increase. Projected revenues for 2009-2010 are approximately \$160,000. A discussion was held regarding blight issues and enforcement. A discussion was held regarding increase of fees to generate income to cover operating costs.

Motion made by Commissioner McNally, seconded by Commissioner Butterworth to forward the budget request from the Building Department to the Town Council with a recommendation for approval as submitted. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

b. Election of Vice Chairperson

Chairman Jetmore stated he would like to send a letter on behalf of the Public Safety Commission to former Commissioner and Vice Chairperson, Christy Wojcik thanking her for her service to the town and the Public Safety Commission. It was the consensus of the Commission to authorize Chairman Jetmore to send the letter with thanks.

Commissioner Jetmore nominated Commissioner McNally as Vice Chairman of the Public Safety Commission. Commissioner McNally accepted the nomination. There were no further nominations and the nominations were closed. Motion made by Commissioner Jetmore, seconded by Commissioner Loiler to appoint Commissioner McNally as Vice Chairman of the Public Safety Commission. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

c. Discuss and approve the Proposed Applicants (10) for the Next Step in the Application Process for an Entry Level Position on the Montville Police Department.

Motion made by Commissioner McNally, seconded by Commissioner Loiler to move forward with the interviews of the ten applicants for the entry level position on the Montville Police Department. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

d. Discuss and approve the dates of Tuesday, January 26, 2010 and Wednesday, January 27, 2010 at 9:00 a.m. at the Montville Town Hall for the purpose of interviews for candidates approved for interview for entry level position at the Montville Police Department.

Motion made by Commissioner Allyn, seconded by Commissioner McNally to approve the meeting dates of January 26 and 27, 2010 at 9:00 a.m. for the purpose of interviewing ten candidates for the entry level position at the Montville Police Department. Discussion: Chairman Jetmore indicated he will attend the interviews on both Tuesday and Wednesday. Commissioner Allyn indicated he is available to attend on Wednesday only. Voice vote: 5-0, all in favor, motion carried.

11. Remarks from the Public – none.

12. Remarks from Mayor Jaskiewicz

Mayor Jaskiewicz discussed the Tri Town report submitted by Commissioner Wehner. He stated the report is a draft and will not be completed until after the February 18, 2010 meeting in Ledyard. He discussed the various options including mutual aid and stated the regional dispatch looks like it may be an option. He discussed the need for a new facility and funding issues. He stated the meetings are giving him a chance to gather information and obtain feedback from other towns. He is in favor of the shared services, stating it is a good idea.

13. Remarks from Town Council Liaison, Candy Buebendorf

Councilor Buebendorf spoke in favor of requesting an annual report with the budget requests. She stated it is useful to have comparisons from previous years and to get an idea of where the agency is headed in the upcoming years.

14. Remarks from Commissioners

Commissioner Allyn suggested the Commission invite Councilor Buebendorf to sit on the podium with the Commission during the meetings. It was the consensus of the Commission to do so and Councilor Buebendorf accepted the invitation.

Commissioner McNally thanked the Commission for appointing him as Vice Chairman.

Commissioner Butterworth discussed the Tri Town proposal, police participation on emergency calls, incentives to get people and industry to move to Montville, and how to best subsidize and offset costs.

Commissioner Jetmore welcomed Commissioner Loiler aboard and thanked everyone for attending the meeting.

15. Adjournment

Motion made by Commissioner McNally, seconded by Commissioner Butterworth to adjourn the meeting at 8:30 p.m. Discussion: none. Voice vote: 5-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville