

Town of Montville
Town Council
Regular Meeting Agenda for March 8, 2010
7:00 p.m. – Town Council Chambers
Town Hall

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. New Items to be added to the Agenda.
5. To consider and act on a Motion to approve the regular meeting minutes of February 8, 2010, and the special meeting minutes of February 24, 2010.
6. Executive Session.

A. To consider and act on a Motion to enter into Executive Session for the purpose of interviewing the following people for appointment or re-appointment to boards and/or commissions: Mr. Homer Waters for re-appointment to the Housing Authority; and Mr. Michael Butterworth for re-appointment to the Public Safety Commission.

B. To consider and act on a Motion to enter into executive session for the purpose of labor negotiations and strategy. (Mayor Jaskiewicz)

7. Remarks from the Public Relating to Matters on the Agenda (with a three minute limit).
8. Communications.

A. Letter dated March 3, 2010, from Attorney Chudwick to Mayor Jaskiewicz regarding Town Council Authority to Adopt Town Manager Form of Government.

9. Report from the Town Attorney on Matters Referred.
10. Remarks from the Mayor and/or Administrative Department Heads on Matters Referred.
11. Reports from Standing Committees.

- A.** Town Administration / Rules of Procedure
- B.** Finance
- C.** Public Works / Solid Waste Disposal

12. Reports from Special Committees and Liaison Councilors.

Planning & Zoning Commission	Councilor Beetham
Library Committee	Councilor Beetham
Parks & Recreation Commission	Councilor Buebendorf
Public Safety Commission	Councilor Buebendorf
Commission on the Aging	Councilor Caron
Economic Development Commission	Councilor Caron
Social Services	Councilor Caron
Youth Services Bureau & Advisory Board	Councilor Caron
Montville Fair LLC	Councilor McFee
Volunteer Fire Fighters' Relief Fund	Councilor McFee
Board of Education	Councilor Murphy
WPCA	Councilor Hillman
Non-Profit Organizations	Councilor Hillman
Public Safety Building Committee	Councilor Jacobson
School Building Committee	Councilor Jacobson

13. Appointments and Resignations.

A. To consider and act on a Motion to accept the resignation of Mr. Wayne Scott from the Public Safety Commission.

B. To fill a vacancy for a full voting member of the Parks and Recreation Commission, with a term to expire on October 10, 2011. (Ms. Laura Tanner has indicated that she would like to be appointed, and was interviewed by the Council on February 8, 2010.)

14. Unfinished Business.

A. To Consider and Act on a Motion to appoint a Town Council member as liaison to the Community Center Building Committee. (Jacobson)

B. THE TOWN OF MONTVILLE HEREBY RESOLVES to make an appropriation to the Montville Road Bridge line (#19999-54087). (Murphy)

15. New Business.

A. THE TOWN OF MONTVILLE HEREBY RESOLVES to refund taxes due to overpayments and corrections in the amount of \$15,557.38 (Fifteen Thousand Five Hundred Fifty-Seven Dollars and Thirty-Eight Cents), at the request of the Tax Collector and as outlined on Schedule A, hereto attached. (Jacobson)

B. THE TOWN OF MONTVILLE HEREBY RESOLVES, pursuant to Town Code Chapter 188 Section 2 "Fee Schedule", to approve and authorize the implementation of an increase to building code permit fees as requested by the Building Official, to be effective April 1, 2010. Said fee schedule is outlined on Schedule B and made a part of these minutes. (Buebendorf)

C. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve the refund policy for the return of permit application fees collected, as outlined by the Building Official on Schedule C and made part of these minutes. (Buebendorf)

D. THE TOWN OF MONTVILLE HEREBY RESOLVES to appoint Sandra Anderson as the Town Council Clerk for the legislative term ending November 2011. (Buebendorf)

E. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve the Memorandum of Understanding between the Teamsters Local 493 (non-management Town Hall employees) concerning a temporary increase to the rate of pay for the Administrative Assistant in the Recreation Office for the length of time that the Recreation Director position remains vacant. (Mayor Jaskiewicz)

F. THE TOWN OF MONTVILLE HEREBY RESOLVES to change the name of the Human Resources Manager to Human Resources Specialist. (Mayor Jaskiewicz)

G. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve and authorize the Mayor to execute an Employment Agreement with Katherine Christopher, Human Resources Specialist, for the term of November 30, 2009 through June 30, 2011. (Mayor Jaskiewicz)

H. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve and authorize the Mayor to execute an Employment Agreement with Brian Lynch, WPCA Administrator, for a two-year renewable term effective with the date of execution of the Agreement. (Mayor Jaskiewicz)

I. THE TOWN OF MONTVILLE HEREBY RESOLVES to authorize the Mayor to enter into a three year agreement with Prescient Worldwide for telecommunication services. (Murphy)

J. THE TOWN OF MONTVILLE HEREBY RESOLVES to make an additional appropriation of \$3,270.00 (Three Thousand Two Hundred Seventy Dollars) to the Millstone Drill expenses line (#10810-52120) from the General Fund. The town has received a check from the state for this grant. (Murphy)

K. THE TOWN OF MONTVILLE HEREBY RESOLVES to waive Section C708 of the Town Charter and authorize the Mayor to enter into an agreement with Tax Management Associates to perform personal property audits. (Murphy)

L. THE TOWN OF MONTVILLE HEREBY RESOLVES to make an additional appropriation of \$50,000.00 (Fifty Thousand Dollars) to the Consulting Services line (#10470-53002) in the Auditor section of the budget from the General Fund. (Murphy)

M. THE TOWN OF MONTVILLE HEREBY RESOLVES that the Town Council will receive the monthly bills from the Town Attorney and all supporting documentation as necessary. (Hillman)

N. THE TOWN OF MONTVILLE HEREBY RESOLVES that, in accordance with the provisions of Section 704(c) of the Town Charter, i.e. "and such other information as may be required by the Town Council", the annual proposed budget presented to the Town Council by the Mayor shall include five (5) columns as follows: Column 1 shall be the actual last completed fiscal year; Column 2 shall be the actual current fiscal year-to-date; Column 3 shall be the adopted current year budget; Column 4 shall be the departmental estimates received by the Director of Finance as required by Section 702 of the Town Charter; and Column 5 shall be the Mayor's recommendations. For the purpose of compliance of 705(a) of the Town Charter's provision for the Town Council to amend the budget, Column 4 will be used in the resolution to adopt the budget. (Jacobson)

16. Remarks from the Public (with a three minute limit).

17. Remarks from Councilors.

18. Adjournment.