

DRAFT
Town of Montville
Public Safety Building Committee

MEETING
Thursday, May 27, 2010 at 6:00 p.m.
Montville Town Hall, Council Meeting Room

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:02 p.m.

2. Roll Call.

The following were present: William Bucko, Lt. Leonard Bunnell, St. Michael Collins (6:49 p.m.), David Jetmore, Jon Leonard, Paul Lewis, and Jack Platt. Also present was Dave King of Kaestle Boos Associates, Inc. Ray Coggeshall, Chris Ida, John MacNeil, and Town Planner Marcia Vlaun were absent from the meeting.

3. Pledge of Allegiance.

4. Remarks by the Public Relating to Agenda Items (three minute limit).

None

5. Approval of Minutes—May 20, 2010.

Motion: **That the Committee approves the minutes of May 20, 2010, as written.**

Proposed by: Len Bunnell

Seconded by: Jon Leonard

Vote: Carried unanimously

6. Correspondence.

None

7. Old Business.

None

8. New Business.

a. Workshop with project architect—Kaestle Boos.

D. King handed out to the Committee a site plan that identifies the footprint of the building, grading, parking, wetlands, storage building, impound/storage area and tower lease area for the public safety building. Also distributed was a floor plan based upon the existing Space Needs Assessment. D. King gave an overview of each of the plans and discussion followed with the Committee regarding these items as follows:

- Sink in the training/conference room area*
- Additional room needed in the dispatch and youth DARE office*
- Can the communication center house four stations*
- Communication center will have a separate HVAC system
- Toilet area needed for prisoners

- Purpose of the public interview room
- Topography designed for storm drainage and run off
- Tower placement and the vicinity of the radio room
- Sink needed in janitor's closet*
- Potential to expand the patrol officer area to accommodate five desks
- Toilet area needed in chief officer and executive officer areas*
- Potential for expansion of exterior access lanes to accommodate more than one vehicle and snow buildup
- Overflow parking
- Overhead doors for marine and bicycle storage*
- Increase traffic storage*
- Drainage in sally port
- Expense to excavate a basement
- Emergency exit
- Additional exterior access to building pending Route 32 issues
- Immovable counter and seating in lobby area
- Relocate door in public interview room to side corridor
- Camera access/visibility
- Pass card security
- Purpose of the audio/video room

*D. King will update the schematic of the floor plan to accommodate these revisions. He asked that the Committee call or email him during the week with further comments. D. King also received photos from M. Vlaun regarding the Route 32 corridor as discussed at the last meeting. He said that he has not done work concerning the building exterior as he wants to finalize the building interior first. L. Bunnell will hand deliver the extra handouts to M. Vlaun and the absent Committee members. He also reported that he has gotten some feedback from officers concerning the Space Needs Assessment. M. Collins suggested that brochures should be sent to the public regarding the project. D. King agreed to prepare the same and give them to the Town to send out.

. . . Remarks by the Public (three minute limit).

None

9. Remarks by Committee members.

None

10. Remarks by Town council Liaison.

None

11. Adjournment.

Motion: That the meeting is adjourned at 7:28 p.m.

Proposed by: Paul Lewis
Seconded by: Jon Leonard
Vote: Carried unanimously

Respectfully submitted by,

Jack Platt, Chair

Gloria J. Gathers, Minutes Clerk

Approved: _____