

**Town of Montville Parks & Recreation Commission  
310 Norwich New London Turnpike  
Uncasville, Connecticut 06382**

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**(860) 848-3030**

**Town of Montville Parks and Recreation Commission  
Regular Meeting Agenda for Wednesday, June 16, 2010  
7:00 p.m. – Town Hall – Room 202**

1. **Call to Order**
2. **Roll Call**
3. a. Approval of the May 19, 2010 Regular Meeting Minutes
4. **Remarks from the Public Relating to Items on the Agenda (3 Minute limit)**
5. **Public Works Report – Public Works Director, Don Bourdeau**
  - a. Field Management Plan and Schedule
  - b. Camp Oakdale Volleyball Court (budget freeze)
  - c. Completion of Eagle Scout Bat House Project (estimated completion spring 2010 by Ian Knott)
  - d. Construction of Camp Oakdale Restroom Facilities (cost estimate \$218,000), may need to re-estimate costs pending final budget approval.
  - e. Evaluate possibility of new entrance to Camp Oakdale to resolve traffic issues – (budget freeze)
  - f. Conservation Trail Eagle Scout Project (Matt Troilett)
  - g. Cost of additional lighting for Christmas Parade (\$596 left in account, spotlights).
  - h. Grill refurbishment
6. **Finance**
  - a. Year to Date Expense Report
  - b. Programs under Special Revenue Account
7. **Memorandum of Understanding for Use of Camp Oakdale Facilities**
  - a. Soccer Status MOU – signature circuit
  - b. Football Status – signature circuit
8. **Publications Sub-Committee**
  - a. Norwich Bulletin Brochure
  - b. Combined brochure with surrounding towns (out to public mid-May)

- c. Discuss cost sharing with other Town Departments for brochure (New London Day)

9. **Summer Camp**

- a. Status and Discussion
- b. Bus costs
- c. Training for Councilors
- d. Length of Camp
- e. Changes to 2010 Summer Camp
- f. Staff evaluation (twice during camp)
- g. Survey at Camp completion
- h. Talent Show

10. **Spring/Summer Programs**

- a. Update on Existing/Future Classes and Programs
- b. Dance Class
- c. Dog Obedience Training Class Schedule June/July
- d. Judo
- e. Gymnastics
- f. Jewelry class (September)
- g. Masters Run (July 18<sup>th</sup>)
- h. Review of Recreation Director list of potential programs submitted May 19th

11. **Recreational Basketball**

- a. Improvements and New Initiative for the 2010/2011 Season
- b. Referee training program for 2010-2011 Season

12. **Unfinished Business**

- a. Update on Regional Meetings with Surrounding Towns
- b. Trails Day Summary
- c. Beautifying camp Oakdale with donated gazebo
- d. Program Fee Re-evaluation
- e. Men's Softball League
- f. Co-ed softball league (Sundays)
- g. Marketing ideas to promote Camp Oakdale facilities
- h. Update of Fair Oaks Building and STEAP grant money
- i. Summer Concerts Status

13. **New Business**

- a. Facility Usage Forms – Update and consistency (one standard form)

- b. Christmas Parade
- c. Volunteer Appreciation Day to be held at the last concert
- d. Discussion of intent of free registration winner
- e. Authorization of fund raising policy by Town Council
- f. Montville MYLF request for a fund raiser at Camp Oakdale
- g. Trips

14. **Correspondence**

15. **Facilities Requests**

16. **Other Items Not on the Agenda (Open Floor)**

17. **Adjournment**

For Future Reference:

\*Camp Oakdale, Soccer Field Lighting (economic stimulus plan)

\*Update on Potential Purchase of Property Adjacent to Camp Oakdale (not presently listed for sale)

1. Status of Open Space Funding

\*Repair/Fill Cracks in Tennis total cost \$18,300 (in 2011/2012 Public Works Capital Plan

\*Basketball Courts – need new estimate for repairs to cracks estimated costs – refurbishment costs \$17,000 (in 2012/2013 Public Works Capital Plan)

\*Camp Oakdale Multi-Purpose Development Plan for trails, expectations for 2010