

DRAFT
Town of Montville
Public Safety Building Committee

SPECIAL MEETING
Thursday, August 5, 2010 at 6:00 p.m.
Montville Town Hall, Council Meeting Room

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:00 p.m.

2. Roll Call.

The following were present: William Bucko, Lt. Leonard Bunnell, Chris Ida, Dave Jetmore, Paul Lewis, and Jack Platt. Also present were Town Attorney Ron Ochsner, David King and James Sperry of Kaestle Boos Associates, Inc. and Town Council Liaison Donna Jacobson (6:08 p.m.) and Mayor Joseph Jaskiewicz (6:39 p.m.). Ray Coggeshall, Jon Leonard, and John MacNeil were absent from the meeting.

3. Pledge of Allegiance.

4. Remarks by the Public Relating to Agenda Items (three minute limit).

None

5. Approval of Minutes—July 22, 2010.

Motion: **That the Committee approves the minutes of July 22, 2010, as written.**

Proposed by: Paul Lewis

Seconded by: Lenny Bunnell

Vote: Carried unanimously

6. Correspondence.

J. Platt reported on a letter he received from Mayor Jaskiewicz requesting that an annual report be filed no later than August 31, 2010.

7. Old Business.

a. Discussion of matters referred to Town Attorney.

Attorney Ochsner reported on the timeline for the building project, specifically the review by Planning & Zoning for the 824 review on August 24, 2010, and the referral of the bond issue to a special meeting for action on or by September 2, 2010. M. Vlaun distributed a color-coded timeline calendar to the Committee on the same. Attorney Ochsner also reported that he received the bid submissions for the cell tower today. He will review the bids and report back at the next Committee meeting. Copies of the bids were also given to the Committee for review.

b. Discussion on hiring a general contractor, construction manager, or clerk of the works.

This agenda item was placed on hold.

c. Report from the sub-committee on communications tower.

L. Bunnell recapped the Sub-Committee pre-proposal meeting held on July 22, at 10:00 a.m. Four (4) companies attended the meeting but only three of them submitted bid proposals. Two (2) of the companies identified a set revenue for a 5-10-year lease while another proposed to construct the building and then turn it over to the Town. The Sub-committee will meet on August 16 or August 19 to review the proposals before the regular monthly Committee meeting on August 26, 2010. As reported earlier, Attorney Ochsner will review the bid proposals on the communications tower.

8. New Business.

a. Workshop with project architect—Kaestle Boos.

D. King reported that he is ready for the meeting with the Town Council this evening. J. Sperry reported that he met with Planning & Zoning and there were no issues that arose.

b. Discussion on workshop meeting with Town Council.

M. Vlaun reported on and distributed to the Committee copies of a “Proposed Town of Montville Public Safety Complex” brochure. The brochure is a compilation of important project documents thus far including cost estimates, with and without the LEED cost. Resolution for bonding and state and federal grants will be discussed at the meeting with the Town Council this evening. D. Jacobson responded to questions about grant writing for the project. Points of Discussion with the Town Council were reviewed.

9. Approval of bills.

None

10. Remarks by the Public (three minute limit).

None

11. Remarks by Committee members.

D. Jetmore commented that it is time to put signs on the building site about the project.

12. Remarks by Town council Liaison.

None

13. Adjournment.

Motion: That the meeting is adjourned.

Proposed by: Paul Lewis

Seconded by: Len Bunnell

Vote: Carried unanimously

The meeting adjourned at 6:45 p.m.

Respectfully submitted by,

Jack Platt, Chair

Gloria J. Gathers, Minutes Clerk