

Meeting Minutes

Town of Montville Water Pollution Control Authority
Monday, April 4, 2011
Town Council Chambers – Town Hall – 7:00 p.m.

1. Water and Sewer Commission

a. Call to Order

Chairman May called the regular meeting of the Water Pollution Control Authority to order at 7:00 p.m.

b. Pledge of Allegiance

c. Roll Call

Present were Commissioners Hillman, Schober, Siragusa, Thorn and May. Also present were Mayor Jaskiewicz, Attorney Ron Ochsner and Attorney Matthew Auger.

d. Alterations to the Agenda

Motion made by Commissioner May, seconded by Commissioner Thorn to remove item 2 (d) 2 from the agenda for discussion, Voice vote, 5-0, all in favor, motion carried.

Motion made by Commissioner May, seconded by Commissioner Thorn to add agenda item 2 (d) 2 as follows; to consider and act on a motion to discuss the town wide fire suppression capacity study for the Town of Montville. Discussion, Commissioner McNally, Vice Chairman of the Town of Montville Public Safety Commission discussed the fire suppression capacity study, and how it is the intent of the Public Safety Commission to work in conjunction with the WPCA on this matter. Voice vote, 5-0, all in favor, motion carried.

e. Motion made by Commissioner Hillman, seconded by Commissioner Schober to approve the meeting minutes of;

1. The March 7, 2011 regular meeting;
2. The March 28, 2011 special meeting.

Discussion, none, voice vote, 5-0, all in favor, motion carried.

f. Communications pertaining specifically to matters which concern the Commission

A discussion was held regarding the Connecticut Association of Water Pollution Control Authorities workshop invitation sent to the Commission. The meeting is scheduled for April 29, 2011 at a cost of sixty dollars per person. Superintendent Didato has the authority to authorize people from his staff to attend the seminar if they choose to do so.

g. Remarks from the Public Regarding Items on the Agenda. Each speaker will be limited to three minutes of speaking time, including questions and answers for information. Debate with Commission members will not be allowed.

Chairman May inquired three times if there was anyone from the public who would like to come forward to address the commission.

h. Executive Session – none.

i. To consider and act on a motion to enter into a workshop discussion with Mr. Mike Make, an associate from SEA associated with Municipal Financial Services Group to discuss the Rate Study for the WPCA.

Motion made by Commissioner May, seconded by Commissioner Hillman to postpone this discussion until Municipal Financial Services Group arrives. Discussion, none, voice vote, 5-0, all in favor, motion carried.

j Report from Commission Attorney on Matters Referred

Attorney Ochsner indicated the Administrator has received a letter from Attorney Heller concerning a partial release of a deferred sewer assessment for a parcel of property on Derry Hill Road. There was a subdivision created in that area and there is a subdivision map included in the Commission packet that illustrates the location of the parcel. Parcel #1F7 had a sewer assessment for six thousand dollars and the property was approved for construction and the house was built and it was connected in and the sewer assessment was paid at that time. He suggested in an opinion letter to the Administrator to place this item on the agenda for the purpose of obtaining approval from the Commission to sign the partial release prepared by Attorney Heller and reviewed by Attorney Ochsner, and also to receive direction with respect to what to do with the funds. The funds are deferred collection until the construction takes place on the site. The remainder of the lien applies to the remaining seventeen or eighteen parcels in the subdivision. Many of the parcels may never actually receive sewer and will be hooked up to a septic system, but this particular lot is hooked up to the sewer system. The money was paid to the town to pay down the bond debt that was incurred by the town during the course of the construction for the sewer systems. This item is on the agenda to authorize the Chairman or the Administrator to sign the partial release and to apply the funds to the payment of the bond.

Attorney Ochsner discussed the installation of a hydrant in the area of the Mohegan Fire Co. He attended a meeting with the Southeastern Connecticut Water Authority with respect to the installation and determined at that meeting the Mohegan Fire Company is within their existing service area, and to install a hydrant there would require an agreement between the SCWA and the Town of Montville. The meeting included discussions regarding a hookup between that hydrant and a hydrant that was in the SCWA area and determined there would be Department of Health issues that would need determination regarding the type of permits that would be permitted and a meeting will be scheduled with the Department of Health to determine what is permissible in regard to the hookup. The meeting also resulted in a renewal of a request from SCWA relative to the WPCA and SCWA agreeing to transfer one of the lots on Occum Lane from SCWA to the Town of Montville to allow a hookup behind the CVS property.

Commissioner Hillman inquired if contact has been made with the Department of Health and Attorney Ochsner indicated he has attempted to contact the Department of Health and has not received a call back to date.

i. To consider and act on a motion to enter into a workshop discussion with Mr. Mike Make, SEA Associates and Mr. Edward Donahue III from Municipal & Financial Service Group to discuss the Rate Study for the WPCA.

Motion made by Commissioner Hillman, seconded by Commissioner Thorn, discussion, none, voice vote, 5-0, all in favor.

Mr. Donahue apologized for being late, stating his flight was delayed.

Chairman May stated the purpose of the meeting is to answer any questions from both parties and when this meeting is concluded the company is on their own to come up with a rate study for the town. Both Attorney Ochsner and Attorney Auger are present to go over all aspects of the project and to answer any questions either party may have.

Attorney Ochsner stated Mr. Donahue and Mr. Make received a letter relative to collection for the project. One of the items requests an agreement and Mr. Donahue stated he would get that to the WPCA tomorrow. He asked both parties to append certain documents to Mr. Donahue for the purpose of establishing the scope of the project and to set up the rules of the cost percentage evaluation and the manner in which they acquire the information they need to prepare the analysis. In the correspondence the WPCA will produce to Municipal and Financial Services Group (MFSG) four specific documents relating specifically to the cost percentage analysis with respect to the Rand Whitney project and those documents were provided. This particular project is intended to be a transparent project and it is important that the rate consultant and the analyst for this project remain independent and in order to do that the WPCA has asked that any information MFSG requires, either from the WPCA, Rand Whitney, the Administrator or Superintendent be requested in writing, and this information is provided to all parties and the response to all sides in the same manner. If MFSG requires interviews with the Plant Operator or any of the staff that administers the program also be open to the general public and to both parties. The WPCA hopes to avoid communication with one side or the other with the absence of the other parties.

Mr. Donahue stated he would like to set up a website for the project and to give access to whomever is designated from the WPCA, the public and Rand Whitney. All the documents can be displayed on the website and easy to download to all parties.

Attorney Ochsner suggested MFSG provide the website as part of the write up in terms of the agreement and how the website will work in terms of accessibility, not only to the participants, but also to the general public. This would be a valuable way of proceeding. In terms of the project itself, as soon as an agreement regarding the terms, MFSG can commence with the work and he looks forward to working with MFSG and bringing this to a successful resolution.

Mr. Donahue inquired regarding the particular issues and questions MFSG should address.

Attorney Ochsner stated once MFSG receives the documents the nature of the analysis will become clear, it does involve a specific contractual analysis that must be followed.

Mr. Mark indicated he brought a data request for the WPCA and Rand Whitney.

Chairman May stated this is a public meeting and everything is in the open, this meeting is being recorded and anything presented will be reflected in the minutes. In the future if any information is requested he suggested emailing all parties at the same time to keep everything transparent. A discussion was held regarding the contact people for Rand Whitney Containerboard as well as the WPCA. He introduced all of the Commission members.

Mr. Donahue inquired if there are any specific events or dates that should be reflected in the scope of work that they append to this agreement.

Attorney Ochsner stated the first order would be to take up the cost percentage analysis and once that is concluded they can move on to the town wide rate study. The WPCA deadline is to attempt to get a final product in by the first of June.

Chairman May stated by contract the WPCA must let Rand Whitney review the results and he there will be two rate studies to be completed with a lot of information.

Superintendent Didato stated the objectives are outlined in the RFQ for the analysis of contractual cost percentages, it says Montville's first objective is to have the selected consultant independently analyze the existing cost percentages and goes on to outline the progression of things.

Attorney Auger introduced himself and stated he represents the WPCA along with Attorney Ochsner. He understands the MFSG has had the opportunity to review the procedures for work of an independent consultant and that is the road map to get started and the WPCA has provided three primary source documents, the two initial agreements for wastewater treatment and the modification agreement and MFSG has also received the arbitrator's award decision which gives plenty of history regarding the relationship between the parties and the nature of the dispute. Once MFSG has the chance to review the documents they will then contact Rand Whitney and the WPCA through the designated contacts. One issue is that Rand Whitney wanted to include in addition to the three primary source documents and the arbitrators award, particular exhibits that were included in the arbitration and the only way MFSG can receive those is if both parties agree that now is the appropriate time to receive this information. The MFSG allegiance is to two things, sound, scientific and financial principals and nothing else. He stated no one involved with the WPCA wants to influence MFSG scientifically or financially and do not want Rand Whitney to either. The WPCA is suggesting MFSG review the documents and then tell the parties what information they require but because Rand Whitney was anxious for MFSG to consider certain documents, the WPCA does not want to impede the consideration of MFSG if relevant of those documents but did not agree that they were necessarily relevant to the issue at hand. One thing to consider once the primary source documents are reviewed is to indicate that additional documentation is required and it is up to MFSG to decide whether it is relevant or not.

Mr. Donahue stated the typical way to go about a project like this if you really want to be independent is to look at the costs involved, both operating costs and capital costs and calculate a unit cost for building or treating a gallon of sewage, a pound of BOD, a pound of suspended solids and then look at the strength of the sewage coming from a customer and that would determine what percentage of the total of each of those components went to that customer. He has not read the documents and does not know if he will be starting with a given percentage and saying we will deviate from there, but typically he would start with the cost of building the plant and the cost of operating the plant and use that to calculate what it costs to build and treat a unit of volume or of strength.

Attorney Auger thinks that rather that the WPCA tell MFSG where they think they will go, instead they will provide the most basic documents and it will be MFSG's interpretation of those documents that dictate the path they take. The WPCA will be overly cautious to prevent in any way injecting an opinion in the thought process.

Superintendent Didato stated documents provided will stimulate whether it is the norm or not, but the WPCA provided a preliminary start point for the future endeavors.

Chairman May asked that MFSG review the documents and once they do to indicate if they fully understand the scope of the work and if not, all parties can speak via teleconference in order to avoid MFSG having to travel from Maryland if it is not needed.

Discussions were held regarding the best way to teleconference during the process.

Chairman May indicated Rand Whitney emailed him stating they would attend the meeting but they did not show up. He urged MFSG to review the documents and to contact WPCA if additional information is required.

Mayor Jaskiewicz stated there must be transparency with this rate study and to ask the same information from all parties involved.

Chairman May stated the WPCA has come to the resolution that whatever the rate is will be the rate the WPCA accepts, they are not going to say they are not going to accept the rate study, they want to move on.

Mr. Donahue stated he intends to come up with a rate and to give the town a model and a methodology so that they can update over time in order to avoid having to go through this type of exercise any more than they have to. A study should be conducted every seven to ten years and after this period of time someone should go through to ensure all the allocations are appropriate and what is done in the meantime is the staff plugs in numbers each year based on what the town is spending and how much they are treating so consultants are not needed each year. The most important thing is to agree on the methodology in addition to agreeing to the specific numbers that come out of it. He inquired if the WPCA has any specific questions for MFSG.

Commissioner Hillman stated she would like to keep clarity, and stated whatever information is requested from the WPCA should be requested from Rand Whitney, keep communication open and be transparent. A public hearing will be held once the rate study is completed.

Mr. Donahue stated the focus is on Rand Whitney because they are the town's largest customer, but the town should also focus on individual rate payers.

Commissioner Thorn agrees the rate study should be kept transparent, stating the WPCA is hoping for the best and expecting the worst. MFSG must be completely neutral and make sure they don't show any allegiance to the WPCA and to keep things fair and be prepared to defend the study once it is completed.

Mr. Donahue stated he would not recommend anything he did not feel comfortable defending in court if it is challenged.

Attorney Auger stated the next step would be after the preliminary review is completed is to alert the WPCA and at that time the Town and Rand Whitney can provide MFSG with documents simultaneously sharing with each other the originals. MFSG is the sole arbiter of what you consider and just because it comes from the town or Rand Whitney it is as if MFSG receives it blind and will do what is consistent with generally accepted scientific principals and nothing else. Any time MFSG communicates with one side or the other, the other is always copied.

Chairman May stated the minutes from this meeting will be sent to Rand Whitney for review.

Commissioner Hillman indicated she wants the minutes to reflect that Rand Whitney chose not to be at this meeting, this meeting is a public meeting and it was posted for all to see. Chairman

May stated he received an email stating they were going to attend and they chose not to. He indicated something may have happened, he does not know.

Commissioner Thorn stated Rand Whitney was invited and they responded but chose not to attend, no matter what the reason is, it is not important.

Chairman May thanked MFSG for attending the meeting and stated he likes the fact they are committed to treating all the rate payers the same as that is the goal of the Commission, he wants everyone in the town to receive the same, equal rate.

Attorney Auger indicated that there should be one line of communication for clarification purposes and this would be either Attorney Ochsner or Attorney Auger. One voice would be better than many people speaking with one another. He would like all emails forwarded to the contact person to avoid any confusion during the rate study process. To accelerate the process, Attorney Auger will contact his Rand Whitney contact stating he is sorry they could not attend the meeting and the intended purpose of making certain that documents for the consultant will be forwarded at the appropriate time.

k. Report from Operations Division

1. With the available data to date the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit for 2011.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged 5.2% last month.
4. We averaged 114 lbs/day of nitrogen in our discharge so far this year. Our limit for calendar year 2011 is 130 lbs/day.
5. We have been able to continue to operate without de-foamer.
6. We have two large pumps in our contact chamber that provide water to RW. On occasion these pumps trip breakers. Last month we pulled these pumps out of the water with our crane truck and removed some plastics that have accumulated over the years.
7. Replaced light fixture for our flag.
8. Our odor control scrubbers have what is referred to as recirculation pumps. These pumps operate 24/7. Last month we removed and rebuilt these recirculation pumps. Performance of the scrubbers has been optimized as a result.
9. We had a full surprise treatment facility inspection from the state DEP last month. Everything was found to be properly operated and looked great! No violation found.
10. We also had our annual Life Safety inspection. No safety violations found. Our staff is doing an outstanding job keeping our plant operating well and doing it safely.
11. We continued to work with a vendor for polymer. Our objective is as always, which is to find a better product that is less expensive. These trials can be labor intensive, but worthwhile.
12. In January we installed new internal audio and strobe alarm for 2 of our tanks. In February we installed internal alarms for our main pumps and GBT booster pump station. Both of these systems require immediate correction if they fail.
13. We replaced one of our GBT belts in February. Like any belt, it has a limited useful life expectancy. We knocked this job out in just a fraction of the time we used to take using many of our staff members.
14. Several rooms at our facility were scrapped and painted. Our plant may be ageing, but we refuse to let it look that way.
15. I attended a meeting in NY with Mathew C. Li from Superstring MBR Corp. In attendance from Montville was Brian Lynch. We discussed and inspected their MBR equipment at a tofu plant. I am reviewing a pilot set up at our facility in an effort to obtain useful information on how this equipment could benefit us.
16. I had a meeting with Thomas Aldrich the senior energy consultant from Northeast Energy Partners regarding our current electrical contract. I had the good fortune to have Paul

Schaffman from RWC sit in on the meeting. Paul is very knowledgeable in energy and electrical programs.

Collection System:

- We installed a new pump controller at the Village pump station because the old controller had failed. The bill for this has been forwarded to owners for this. This station has not been turned over to the town to my knowledge as of yet.
- Inspected a sink hole on Tory Dr. with Public works. We confirmed our sewer line integrity is fine.
- Rich Kruczek of URS wants to do the last part of the I/I study, because of the wet weather this will be a good time. He requested that a manhole be raised. It is located at the corner of Illinois and Pennsylvania. We had this man hole raised.
- We expect a new connection on 16 Prodigal Lane for a single family home.
- We have information to distribute to our customers regarding a company that will lease FOG equipment. This may be helpful to smaller or new food establishments.

POTABLE WATER

- The Polish Club showing interest into our potable water
- 26 shut off notices were hand delivered. All water shut off's were obverted.
- Getting quotes for hydrant work on Occum Lane. We had meeting regarding the same. Brian will be setting up meeting with DPH in an effort to seek approval.
- Discussions with contractors regarding new fire protection line for Shantok Homes
- Sent out violation letter to a dental establishment. We are required to make cross connection inspection on this property.
- Replaced and redesigned a sample port at Roselund Hill water station.

Superintendent Didato stated there was a full surprise treatment facility inspection from the DEP and the plant was flawless and there was a life safety inspection and there were no safety violations again.

Commissioner Siragusa asked if Mr. Didato made contact with the HR professional and he stated he had regarding the contract for the assistant and he copied the Chairman on the document.

Commissioner Thorn thanked Mr. Didato for lighting the flag as indicated in his report under item #7. He stated there are representatives that are trying to sponsor a bill that would give in state tuition for illegal aliens, this means the taxpayers would supplement the difference and this could go either way and his issue is the group they are representing displays an upside down picture of the American flag in a tree torn and shredded and he is angry about this. He thinks the VFW and American Legion and Disabled American Veterans would be very unhappy about this bill. He thanked Superintendent for lighting the flag.

A discussion was held regarding information gathered during a trip to New York to a tofu plant. He viewed a small application of a piece of equipment to reduce BOD and to treat BOD at this plant and he was able to see it in operation. He will meet to discuss a free small pilot plant study in the Montville facility to determine how it will work in this system. MBR technology offers a filter that is less vulnerable to fouling which usually makes it the limiting factor in the application. Mr. Didato discussed the costs of implementing the operation in the Town of Montville.

1. Report from Administration Division

Administrator Lynch has been out of the office and did not submit a report for this month.

m. Report from the Mayor

Mayor Jaskiewicz stated the meeting with Municipal Financial Service Group went well, and he stated the town needs to make sure they are transparent with the new rate study. He received a package from SCWA and the Commission regarding the map for the exclusive water service area by Occum Lane. Chairman May suggested a discussion regarding the map for the exclusive service area of SCWA be included on the next agenda for discussion and clarity. Mayor Jaskiewicz stated the Maple Avenue pump station is ready to get started. Attorney Ochsner spoke with the engineer and they have indicated they have completed all the engineering requirements and the project will get started this month. Once the engineering company approves the shop drawings the project can move forward.

n. Report from special or sub-committees – none.

o. Report from Engineers

Mr. Kruczek submitted a report to the Commission this month and it is included in the packet (see attached Schedule C).

Chairman May stated he has been in contact with Mr. Kruczek and asked him to attend the May meeting to update the Commission and to give a status report as he has not attended a meeting since November.

Superintendent Didato stated he attended a pre-construction meeting at the facility regarding the blowers and he spoke with the contractor and made the facility available to stage equipment or tools if necessary.

p. Old Business

1. Update/Discussion regarding the progress of the transfer of finances back to the WPCA.

Mayor Jaskiewicz stated the transfer of finances is in the works, he has been in contact with Administrator Lynch and the Finance Department and they are working together to mirror what the Finance Department has been doing.

Chairman May stated July 1st is the beginning of the fiscal year and he told Administrator Lynch he wants everything one hundred percent mirrored up to that time and then he will have an audit. He is concerned there is no language for the Finance Department to audit the WPCA on different occasions and since this audit did not go through an independent auditor will be hired to make sure everything is done correctly.

Councilor Hillman indicated the WPCA can enact a resolution and send the resolution to the Town Council for approval.

Councilor Siragusa suggested this item be placed on the May agenda for discussion and approval of a resolution regarding an audit at least once a year.

A discussion was held regarding the part time position and if there is a candidate for hire.

q. New Business

1. Discussion regarding a sewer connection fee for a property located on #65 Derry Hill Road.

Chairman May indicated Attorney Ochsner discussed this issue earlier in the meeting and suggested a motion to authorize the Chairman of the WPCA or the Administrator of the WPCA to sign the partial release of the sewer assessment and the second motion to transfer the funds to the town for the payment of the bond service.

Resolution #2011-009. The Town of Montville Water Pollution Control Authority hereby resolves to authorize the Chairman of the WPCA to sign the partial release of the deferred assessment of property located at #65 Derry Hill Road and to transfer the funds to pay off the bond to the Town of Montville in the amount of \$6,200. Motion made by Commissioner Siragusa, seconded by Commissioner Thorn Discussion, Commissioner Hillman asked for clarification regarding the lot as #1-F7. Attorney Ochsner clarified this is the number of the lot on the map. Roll call vote, 5-0, all in favor, resolution adopted.

- r. Reports/referrals from Planning & Zoning

Commissioner Siragusa discussed discussions between the Planning & Zoning department regarding incorporating the maintenance of the fire hydrants into their rules and procedures as an easement.

- s. Payment of bills

1. To consider and act on the payment of bills.

SAR 2011-010. The Town of Montville Water and Sewer Commission Hereby Resolves to pay bills in the amount of \$81,750 per attached Schedule A. Motion made by Commissioner Schober, seconded by Commissioner Hillman, discussion, none, roll call vote, 5-0, voting in favor of this resolution were Commissioners Hillman, Schober, Siragusa, Thorn and May. Resolution adopted.

2. **Water Commission**

- a. Report from Sub-Committees – none.
- b. Report from Engineers – none.
- c. Old Business – none.
- d. New Business

1. To consider and act on the payment of bills.

SAR 2011-011. The Town of Montville Water and Sewer Commission Hereby Resolves to pay bills in the amount of \$ per attached Schedule B. Motion made by Commissioner Hillman, seconded by Commissioner Schober. Discussion, none, roll call vote, 5-0, voting in favor of adopting this resolution were Commissioners Hillman, Schober, Siragusa, Thorn and May, Resolution adopted.

2. To consider and act on motion to discuss the fire suppression study for the Town of Montville.

Commissioner McNally, Vice Chairman of the Public Safety Commission stated Administrator Lynch has sent a letter requesting the Public Safety Commission work in conjunction with the WPCA regarding a fire suppression study. The Town Charter requires a Public Safety Plan be in place and it is enforced, but the Town currently does not have a Plan. A request has been sent to

the Finance Committee for the funding to conduct a study and once the money is received meetings can start regarding the scope of the work that needs to be done. The project is on hold pending the approval of funding to conduct the study.

Mayor Jaskiewicz stated he has added the fifty thousand dollars to conduct the study to the Public Safety budget and it will be presented for approval during the budget meetings.

Chairman May inquired regarding the type of fire suppression the town is looking for. Mr. McNally stated an RFP needs to be written and Mr. Lynch will give input regarding the needs of the WPCA, the study will include both fire and police protection for the Town of Montville, where the fire stations are located, how many fire trucks are required per call volume, and it will be a comprehensive study written to reflect the needs of the town.

Chairman May stated the study is a project both the Public Safety Commission and the WPCA can work on together to come up with a good plan to include both water suppression and water coverage for the Town of Montville.

A discussion was held regarding the cost to install a hydrant and the best location for the hydrant.

A discussion was held regarding the fire hydrant discussions with SCWA.

3. Remarks from the Public – Each speaker will be limited to three minutes of speaking time, including questions and answers for information. Debate with Commission members will not be allowed.

Chairman May inquired three times if there was anyone from the public that would like to come forward to address the commission.

4. Remarks from Commission Members

5. Adjournment

Motion made by Commissioner May, seconded by Commissioner Siragusa to adjourn the meeting at 8:40 p.m. Discussion, none, voice vote, 5-0, all in favor, motion carried. Meeting adjourned.

Schedule A

Branse, Willis & Knapp, LLC	-	\$1,581.00
Robinson & Cole	-	\$75,000.00
Suisman, Shapiro, Wool, Brannan, Grey and Greenberg		\$5,169.00
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		\$81,750.00

Schedule B

Branse, Willis, & Knapp, LLC	-	\$648.00
Total:		\$648.00

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville

Schedule C

Date: 4/4/2011

To: Brian Lynch

From: Richard Kruczek

Subject: **Status Report for Montville Facilities Plan Projects**

The following is a status report of the Montville open projects:

Project 36937841 – Facilities Plan (CV \$243,750, B \$243,019) RK, AA, RT, JJ

The public hearing was held October 4th at 6:00 PM at the Town Hall. A copy of the plan was sent to

DEP for their review comments. A meeting was held November 2 to go over DEP comments. URS

responded to the comments November 23rd with a copy to the WPCA. Answers to the public comments were prepared and are included in the revised final plan. We are still awaiting a response

from DEP so that we can finalize the plan. An e-mail was sent March 28th requesting an update from

CTDEP.

Project 36938180 – Other Engineering Support (CV \$ N/A, B \$40,846) RK

Additional rate structure support as requested.

Project 36938344 – Oxoboxo Lake Study (CV \$52,998, B \$52,998) RK, JJ

The write-up and analysis of the Oxoboxo Lake area has been incorporated into the Facilities Plan

main report. This task is complete.

Project 36938480 – SBR Blower Mod (CV \$47,600 B \$29,417) RK, AA

Bids were received on January 19, 2011. The apparent low bidder was Weston & Sampson CMR Inc.

with a bid of \$239,500. The bids ranged from the low of \$239,500 to \$315,085. Engineers estimate

was \$258,000 plus a contingency of \$25,800 or a total of \$283,800. Contract with Weston and Sampson was executed March 7, 2011. Preconstruction meeting convened at the WPCF March 17,

2011. Contract start date is April 1, 2011 with project startup and acceptance by December 26, 2011.

We are currently awaiting submittal documents from W&S.

Project 36938373 – SSES LS Tasks (CV \$221,586, B \$104,367) RK, JJ

Smoke Testing and building inspections are complete. The remaining work is expected to startup this

month with flow isolation, above ground survey and manhole inspections.

Project 36938383 – SSES IC Tasks (CV \$56,067, B \$21,441) RK, JJ

The remaining part of the work is projected to start in the Spring of 2011 following the completion of

the flow isolation work.

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Montville Open Tasks

Open Unpaid Invoices as of March 25, 2011

Invoice #	Project #	Date	Amount
4586776	36937841	02/01/11	\$ 1,706.25
4559475	36938180	01/31/11	\$ 307.53
4586776	36938373	02/01/11	\$ 6,869.17
4586776	36938383	02/01/11	\$ 21,441.38
4607189	36938480	02/21/11	\$ 1,999.20
4577959	36938480	01/28/11	\$ 2,803.64
			\$ 35,127.17