

Town of Montville Parks & Recreation Commission  
310 Norwich New London Turnpike  
Uncasville, CT 06382

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Town of Montville Parks & Recreation Commission  
Regular Meeting Agenda for Wednesday, May 18, 2011  
Facilities Walk  
6:00 p.m. – Camp Oakdale Pavilion

1. Call to order
2. Roll Call
3. Alterations to the Agenda
4. Approval of the Minutes
  - a. To consider and act on a motion to approve the regular meeting minutes of April, 2011.
5. To consider and act on a motion to review and approve the Director's Report for May, 2011.
6. Remarks from the Public regarding items on the agenda (with a three minute limit)
7. Reports from Finance
  - a. 2011-2012 operating budget status (final budget)
  - b. Funding status year to date for the Special Revenue accounts
  - c. Capital Plan – resurfacing of basketball courts (\$16,000) and tennis courts. (\$18,500). (FY 2012-2013)
  - d. Revenue from Facilities Request, special revenue/general fund.
8. Unfinished Business
  - a. Discussions regarding Summer Camp, 2011 (Mayor's proposed fee change)
  - b. Discussions regarding the Fair Oaks building upgrades and timetable for completion of Fair Oaks building renovations. (Schedule start May 2<sup>nd</sup>, need completion date)
  - c. Update regarding tobacco free ordinance (timetable for installation of signs)

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- d. Discussion regarding Christmas float sponsored by Parks & Recreation Commission.
  - e. STEAP grant submittal for 2011.
  - f. Memorandum of agreement with soccer and football for facility usage. (May need to be revised to incorporate tobacco free ordinance)
  - g. Trails Day, June 4 and 5, 2011. (possible girl/boy scout participation)
  - h. Trick or Trunk event for Halloween.
  - i. Marketing the outdoor facilities. (photos for Town website)
  - j. Grounds Maintenance plan for Camp Oakdale.
  - k. Credit card payment update.
9. New Business
- a. Volleyball court status
  - b. Status of Camp Oakdale restroom facility
  - c. Farmer's Market/Community Tag Sale
  - d. Girl's basketball league with surrounding towns.
  - e. Definition of contracted employee vs. Town employee.
  - f. Cost of Lighting for Softball and Football fields (potential added fee for organizations using lights).
10. Correspondence
11. Facilities Requests
12. Remarks from the Public
13. Remarks from the Commissioners
14. Remarks from Town Council Liaison, Candy Buebendorf
15. Adjournment