

****Amended October 11, 2011****

**Town of Montville Town Council
Regular Meeting Agenda for Wednesday, October 12, 2011
7:00 p.m. – Town Council Chambers – Town Hall**

1. Call to Order
2. Pledge of Allegiance followed by a moment of silence in honor and support of our troops.
3. Roll Call
4. Special Recognitions/Presentations
 - a. Presentations to Councilor Beetham for his years of service to the Town of Montville.
 - b. Presentations from Councilor Murphy to Firefighter Chief Bryce Wilkens, Lt. Michael Butterworth, Firefighter James Brown, Firefighter David Swinburne and Firefighter Eric Marjewski for bravery and a presentation to Firefighters David Leonard and Herbert Hicks and Police Officer Greg Jacobson.
5. Alterations to the Agenda
6. To consider and act on a motion to approve;
 - a. the regular meeting minutes of September 12, 2011;
 - b. and special meeting minutes of September 12, 2011.
7. Executive Session
 - a. To consider and act on a motion to enter into Executive Session for the purpose of conducting interviews with the following people for Boards and/or Commissions; Ms. Allyson Schmeizl to the Youth Advisory Board; Mr. Charles O’Bday to the Commission on the Aging and Mr. Gary Allyn to the Uncas Health District. Executive Session discussions to include members of the Town Council and Mayor Jaskiewicz.
8. Remarks from the public relating to matters on the agenda with a three minute limit.
9. Communications
 - a. The monthly statistics report of activity from the Fire Marshal;
 - b. The monthly statistics report of activity from the Police Department.
 - c. A copy of the draft School Resource Officer job description approved by the Public Safety Commission at its September meeting.
 - d. The monthly finance report from the Finance Director.
 - e. The August, 2011 legal bills from Shipman & Goodwin, LLP.
 - f. A memo from Shannon Rittner to Ms. Beth Missios regarding a DEP LEEF Award.
 - g. A letter dated September 20, 2011 from Nicolette A. White to the Montville Town Council regarding change of electrical service.
10. Report from the Town Attorney on Matters Referred.

11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred.
12. Reports from Standing Committees.
 - a. Town Administration/Rules of Procedure
 - b. Finance
 - c. Public Works/Solid Waste Disposal
13. Reports from Special Committees and Liaison Councilors
 - a. Planning & Zoning Commission & Library Committee – Councilor Beetham
 - b. Parks & Recreation Commission & Public Safety Commission – Councilor Buebendorf
 - c. Commission on the Aging, Economic Development Commission, Social Services & Youth Services Bureau & Advisory Board – Councilor Caron
 - d. Volunteer Fire Fighters Relief Fund & Community Center Building Committee & Regional Dispatch Committee – Councilor McFee
 - e. Board of Education – Councilor Murphy
 - f. Water and Sewer Commission & Non-Profit Organizations – Councilor Hillman
 - g. Public Safety Building Committee & School Building Committee – Councilor Jacobson
14. Appointments and Resignations
 - a. To consider and act on a motion to appoint Mr. Thomas McNally to the Historical Preservation and Steering Committee with a term to expire October 12, 2013. (Mr. McNally was interviewed by the Town Council at the September 12, 2011 meeting and has indicated he would like to serve on the Commission)
 - b. To consider and act on a motion to appoint Ms. Laura Tanner to the Parks & Recreation Commission with a term to expire October 12, 2015. (Ms. Tanner was interviewed by the Town Council at the September, 2011 meeting and she has indicated she would like to serve on the Commission)
 - c. To consider and act on a motion to appoint Mr. Joseph Berardy to the Parks & Recreation Commission with a term to expire October 12, 2015. (Mr. Berardy was interviewed at the September, 2011 meeting and has indicated he would like to serve on the Commission).
 - d. To consider and act on a motion to waive the interview process for Ms. Eileen Cicchese in order to appoint her to the Parks & Recreation Commission with a term to expire October 12, 2015. (See attached request from Ms. Cicchese).
 - e. To consider and act on a motion to appoint Ms. Eileen Cicchese to the Parks & Recreation Commission with a term to expire on October 12, 2015. (Ms. Cicchese has indicated she would like to be appointed to the Commission).
 - f. To consider and act on a motion to appoint Mr. Bart Ferrante to the Planning and Zoning Commission with a term to expire October 12, 2015. (Mr. Ferrante was interviewed at the September meeting and has indicated he would like to serve on the Commission).

g. To consider and act on a motion to waive the interview process for Ms. Kathy Dougherty Peck to the Commission of the Aging. (Ms. Peck has indicated she would like to be appointed to the Commission).

h. To consider and act on a motion to waive Section 14 (c) of the Rules and Procedures of the Town Council to appoint Ms. Kathy Dougherty Peck to the Commission on the Aging with a term to expire October 12, 2014..

15. Unfinished Business

16. New Business

a. THE TOWN OF MONTVILLE HEREBY RESOLVES to refund taxes due to overpayments and corrections in the amount of \$1,096.13 (one thousand ninety six dollars and thirteen cents) as requested by the Tax Collector and attached hereto as Schedule A. (Councilor Jacobson)

b. THE TOWN OF MONTVILLE HEREBY RESOLVES to use LoCIP funds in the amount of \$100,000 (One Hundred Thousand Dollars) for the emergency repairs to Kitemaug Road. (Mayor Jaskiewicz)

c. THE TOWN OF MONTVILLE HEREBY RESOLVES to allocate \$8,500 (Eight Thousand Five Hundred Dollars) to the Equipment line (#10910-54000) in the Public Works budget from the General Fund for the purchase of a mower as part of the DEP mower exchange program. (Mayor Jaskiewicz)

d. THE TOWN OF MONTVILLE HEREBY RESOLVES to add Liberty Bank to the list of banks that the town is authorized to do business with. (Mayor Jaskiewicz)

e. THE TOWN OF MONTVILLE HEREBY RESOLVES to authorize the Mayor to enter into a Memorandum of Agreement (MOA) to establish terms, conditions and responsibilities between the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security and the Town of Montville regarding a statewide tactical On-Scene Communications Systems (STOCS) Box. (Mayor Jaskiewicz)

f. THE TOWN OF MONTVILLE HEREBY RESOLVES to approve the job description for the School Resource Officer for the Town of Montville per attached Schedule B. (Councilor Buebendorf)

g. To consider and act on a motion to discuss re-forming a CIP Committee. (Councilor Murphy)

h. THE TOWN OF MONTVILLE HEREBY RESOLVES to establish a 5 year Capital Improvement Advisory Committee for the Town of Montville. Said committee will be comprised of one representative from the Parks & Recreation Commission, the Planning and Zoning Commission, the Board of Education, Commission on the Aging, Public Safety Commission, Public Works Sub-Committee and the Water and Sewer Commission. The representative from the Public Works/Solid Waste sub-committee will also act as the Town Council liaison. The advisory committee will commence in September to review, categorize and rank all current items in the 5 year Capital Plan; the advisory committee will meet monthly with the exception of the month of July to review new capital requests. The Finance Director will provide all budgetary information needed to formulate a new 5 year Capital Plan. (Councilor Hillman)

17. Remarks from the Public

18. Remarks from the Councilors

19. Adjournment