

Town of Montville Public Safety Commission
Special Meeting Minutes of Wednesday, January 4, 2012
Room 203 – 6:30 p.m. – Town Hall

1. Call to Order

Chairman Jetmore called the special meeting to order at 6:35 p.m. after establishing a quorum.

2. Pledge of Allegiance

3. Roll Call

Present were Commissioners Butterworth, Jetmore, Loiler, McNally, Moran and Wehner. Absent was Commissioner Allyn. Mayor McDaniel and Town Council Liaison Candy Buebendorf were not present due to a conflict with a special Town Council meeting.

4. Remarks from the Public regarding items on the agenda.

Chairman Jetmore asked three times if there was anyone from the public who would like to come forward to address the Commission.

5. New Business

a. To consider and act on a motion to review and discuss the 2012-2013 budgets from the Town of Montville Police Department, Fire Marshal, Animal Control, Building Official, Chesterfield Fire Company, Oakdale Fire Company, Montville Fire Company and Mohegan Fire Company and Public Safety Commission.

Motion made by Commissioner McNally, seconded by Commissioner Butterworth. Discussion, none, voice vote, 6-0, all in favor, motion carried.

Lt. Bunnell, Montville Police Department distributed copies of his budget and annual report to the Commission for review and stated he had delivered copies to the Commission members prior to the meeting in order to give them a chance to review the budget before the meeting. He stated the mission statement summarizes the requests for this year and he discussed the increases depicted in the budget including a twenty fourth police officer and the replacement of firearms for the police force. He discussed the DARE program and the costs associated with the program. The Commission inquired regarding grants available to the department and Lt. Bunnell stated there are grants available to the town from the state that the department can apply for, including the

Drunk Driving grant. He discussed the scheduling of officers throughout the week and the number of officers required for each shift. The department hopes to be in the new Public Safety building at the beginning of the next fiscal year and there will be costs to the department associated with the move. Commissioner Moran inquired if there are any cars requested this year and Lt. Bunnell stated he did not request a car this year.

Motion made by Commissioner Butterworth, seconded by Commissioner Moran to accept the budget as presented by Lt. Bunnell and to forward the budget request to the Town Council, Mayor and Finance Department with a recommendation for approval. Discussion, none, voice vote, 6-0, all in favor, motion carried.

Lt. Bunnell discussed the Capital Improvement budget and stated he is hoping to add a replacement boat to the Plan in the next couple of years. He discussed firearms, stating they are between ten and twelve years old and are starting to show signs of wear. He suggested replacing the firearms before they start to fail or are unreliable. He has requested money in the Capital Plan to replace the weapons for the force. He has not decided on a brand of firearm yet but will trade in the old firearms on the new firearms. They will go out to bid for the firearms once a decision is made as to the type of gun that will be most suitable for the police force.

Motion made by Commissioner Wehner, seconded by Commissioner Butterworth to approve the Capital Plan for the Police Department as submitted by Lt. Bunnell and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

Fire Marshal, Ray Occhialini discussed and reviewed all the budgets listed under the Fire Marshal jurisdiction and stated there no salary increases have been proposed in any of the budgets presented. He reviewed the increases requested and justification for each.

Motion made by Commissioner Loiler, seconded by Commissioner Butterworth to forward the budget requests to the Town Council, Mayor and Finance Department with a recommendation for approval. Discussion, none, voice vote, 6-0, all in favor, motion carried.

Mr. Vern Vesey, Building Official discussed his budget request and justification for the increases to his budget with the Commission.

Motion made by Commissioner Loiler, seconded by Commissioner Moran to approve the budget request as submitted and discussed and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

Keith Truex, Chesterfield Fire Company indicated he is requesting a zero percent increase this year and the amount requested is exactly the same as last year. He stated he

has included a list of equipment needed at the fire station on last page for future reference.

Motion made by Commissioner Butterworth, seconded by Commissioner Loiler to approve the budget request as submitted and discussed and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

Chief Turner stated the Montville Fire Company is requesting negative 5.41% this year because he is eliminating janitorial services and supplies this year and the fire company will take care of the services themselves. He stated the decrease is also feasible because the price of fuel is lower than last year.

Motion made by Commissioner Moran, seconded by Commissioner McNally to approve the budget request as submitted and discussed and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

Chief Turner discussed the Capital Improvement Plan request in the amount of sixty thousand dollars to replace turnout gear at the fire stations. He stated the current equipment is old and in need of replacing, he stated he had requested it last year but did not receive the money to purchase the equipment.

Motion made by Commissioner McNally, seconded by Commissioner Butterworth to approve the sixty thousand dollars requested for the turnout gear. Discussion, none, voice vote, 6-0, all in favor, motion carried.

Chief Giangrosso of the Mohegan Fire Company discussed the three percent (3%) increase he is requesting this year. He stated there has been an increase in training requirements, office supplies, and for cell phones for the trucks. He discussed the upgrades to the building this year that will result in savings during the upcoming years' budgets.

Motion made by Commissioner Butterworth, seconded by Commissioner McNally to approve the budget request as submitted and discussed and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

In the absence of the Animal Control officer, a motion was made by Commissioner McNally, seconded by Commissioner Butterworth to request a zero percent increase in the Animal Control budget this year. Discussion, none, voice vote, 6-0, all in favor, motion carried.

The Oakdale Fire Department is requesting a zero percent increase this year.

Motion made by Commissioner McNally, seconded by Commissioner Moran to request a zero percent increase in the Oakdale Fire Department budget this year. Discussion, none, voice vote, 5-0-1 (Commissioner Butterworth abstained from the vote).

Chairman Jetmore stated the Public safety budget received from the Finance Department contains a fifty thousand dollar line item for consulting fees to be used toward the Public Safety Plan and a line item for secretarial services.

Motion made by Commissioner Butterworth, seconded by Commissioner McNally to approve the budget request as submitted and discussed and to forward the approved budget request to the Town Council, Mayor and the Finance Department with a recommendation for approval. Voice vote, 6-0, all in favor, motion carried.

6. Remarks from the Public – none.
7. Remarks from the Mayor – none.
8. Remarks from Town Council Liaison, Candy Buebendorf – none.
9. Remarks from Commissioners

Commissioner Loiler stated he appreciates the department heads who submitted their budgets ahead of time so the Commission could review them prior to the meeting.

Commissioner McNally wished all the department heads good luck with their budget approval this year.

Commissioner Jetmore thanked everyone who attended the meeting and took the time to present their budgets to the Commission.

10. Adjournment

Motion made by Commissioner Butterworth seconded by Commissioner Moran to adjourn the meeting at 7:05 p.m. Discussion, none, voice vote, 6-0, all in favor, motion carried.

Respectfully Submitted by:

Audrey Ulmer, Recording Secretary for the Town of Montville.