

**TOWN OF MONTVILLE**  
*Town Administration/Rules & Procedures Standing Committee*

**REGULAR MEETING**  
Monday, March 26, 2012  
Montville Town Hall, Room 102  
5:30 p.m.

MINUTES

1. Call to Order - meeting called to order at 5:31
2. Roll Call - Present: Rosetta Jones, Chuck Longton, Laura Tanner
3. Remarks from the Public - No remarks
4. Alterations to the Agenda - Councilor Longton noted the word "Minutes" instead of the word "Agenda" in the title of the Agenda, change noted and changed.
5. Approval of the regular meeting minutes of February 27, 2012 - Councilor Jones made a motion to accept the minutes, Councilor Longton 2nd. Motion carried to approve February 27, 2012.
6. Unfinished Business
  - a. Town employee bonuses - Ongoing research and dialog regarding "Holiday Bonuses" vs. "Performance Bonuses". Also discussion regarding the Mayor "payout" at the end of his/her term. Councilors will review the employee handbook. This item will remain in the agenda.
  - b. Discussion on reviewing the Town Charter for the purpose of creating a list that clearly delineates appointing authorities for Town Boards, Commissions & Committees - A letter to applicants will be drafted for review by the Committee and then Town Council.
  - c. Format of Town Council Agenda - Councilor Tanner will email Town Clerk for clarification on Rules of Town Council section 9B.

7. New Business
  - a. Ordinance Regarding Political Endorsements, from Town Council meeting of March 12, 2012 - Discussion regarding changing this to a policy and not an ordinance. A motion was made by Councilor Jones to send to Town Attorney for review of wording. Second by Councilor Longton, motion passed unanimously.
8. Remarks from the Public - No remarks from the public
9. Remarks from Committee Members - No Remarks from Committee Members
10. Adjournment - Councilor Jones made a motion to adjourn, Councilor Longton 2nd. Motion carried and meeting adjourned at 6:37 p.m.

Respectfully submitted by,

Laura Tanner