

DRAFT
TOWN OF MONTVILLE
PUBLIC SAFETY BUILDING COMMITTEE

Meeting
Thursday, July 26, 2012 at 6:00 p.m.
Montville Town Hall, Room 203

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:04 p.m.

2. Roll Call.

The following were present: William Bucko, Dave Jetmore, Jon Leonard, John MacNeil and Jack Platt. Also present were Town Planner Marcia Vlaun, Mayor Ron McDaniel and Town Council Liaison Dana McFee. Committee members Leonard Bunnell, Ray Coggeshall, Chris Ida and Paul Lewis were absent.

3. Pledge of Allegiance.

All stood and pledged the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

None

5. Approval of Minutes—Meeting of June 28, 2012.

Motion: That the Committee approves the meeting minutes of June 28, 2012, as written.

Proposed by: John MacNeil

Seconded by: Dave Jetmore

Vote: Carried unanimously

6. Correspondence.

None

7. Town Planner's Report.

a. Monthly Activity Report.

M. Vlaun updated the Committee on the project status as follows:

- Metrocast terminal has been installed in the building.
- CL&P service has been scheduled.
- Two coordination meetings have been held since the last meeting.
- Referred to a sketch for Room 143 (*Handout #1*).
- Projects for next few weeks:
 - Sidewalk prep and installation
 - Refrigeration piping and pads for condenser
 - Test run air conditioning
 - Painting, floor and ceiling work
- Fence quote for chain link next to Montville Hardware (\$12,200) (*Handout #2*).
- Inmates to cut trees.
- Landscaping of site.

b. Budget.

M. Vlaun commented on the budget handout, (*Handout #3*), as follows:

- None routine expenses remain - \$1,000 for CL&P after hours
- Project is 72.22% complete
- Future costs to consider:
 - Commissioning of systems by a third party estimated at \$5,000
 - Concrete pads
 - One minor change order request

c. Coordination checklist/Timeline.

M. Vlaun discussed this item earlier under Item 7a.

d. Communications Commissioning.

M. Vlaun commented on this item under Item 7b.

8. Old Business.

a. Report from Fire Marshal Ray Occhialini on Regional Dispatch (Tower Status)

R. Occhialini was absent from the meeting. J. Leonard reported that he had solicited three vendors to try out three free demonstration chairs.

b. Discussion on matters referred to Town Attorney (site line easement).

No report.

c. Report from Change Order Subcommittee.

B. Bucko reported that there were no change orders for the month of June. There is one for July for the labor to install a dishwasher (*Handout #4*). Per M. Vlaun, the cost for the dishwasher is separate. B. Bucko also reported that seven fire duct detectors were reduced to two per the suggestion of R. Occhialini. The cost for the July changeover will be a total wash to the project but for tracking purposes was identified as it is a deviation from the contract.

Motion: That the Committee approves proposed change order #15 for installation owner-supplied dishwasher.

Proposed by: Jon Leonard

Seconded by: John MacNeil

Vote: Carried unanimously

d. 911 Memorial.

J. Platt reported that the project for the memorial is going well. He described the details of the memorial to the Committee and circulated a drawing of it. A three dimensional design of the memorial will be presented at the next meeting. The drawing was developed by KBA.

9. New Business.

a. KBA Report.

F. Khericha was absent from the meeting. The Committee received the architect's reported dated July 23, 2012, *Handout #5*.

10. Approval of bills.

a. A. Secondino & Son Payment #11 - \$490,351.60.

Motion: That the Committee approves payment No. 11 to A. Secondino & Son, in the amount of \$490,351.60.
Proposed by: John MacNeil
Seconded by: Jon Leonard
Vote: Carried unanimously

11. Remarks by the Public (three-minute limit).

None

12. Remarks by Committee members.

J. Leonard asked M. Vlaun about the installation of an electric range in place of a double wall oven which she will check on. B. Bucko reported that he and M. Vlaun attended a meeting today and the project is going well. Earlier this evening, J. Platt and Mayor McDaniel toured the building accompanied by Ellen Santiago who took pictures that will be posted on *The Montville Patch*.

13. Remarks by Town Council Liaison.

D. McFee brought greetings from former liaison Donna Jacobson. He praised the look of the building and expressed an interest in touring it. M. Vlaun added that the project is two months ahead of schedule and remains under budget. She also said that although the contract goes to February 2013 the general contractor expects the project to be complete by week two of December 2012.

14. Adjournment.

Motion: That the meeting is adjourned.
Proposed by: John MacNeil
Seconded by: Dave Jetmore
Vote: Carried unanimously

The meeting adjourned at 6:43 p.m.

Respectfully submitted by,

Jack Platt, Chair
Gloria J. Gathers, Minutes Clerk