

**TOWN OF MONTVILLE
MEETING OF BOARD OF EDUCATION
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER
Tuesday, September 18, 2012, at 6:00 p.m.**

Item 1. Call to order.

Board Chair David Rowley called the meeting to order at 6:03 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Sandra Berardy, Deborah Reed-Iler, Steve Loiler, Tom McNally, Robert Mitchell, Jr., Todd Pomazon, James Wood and David Rowley.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Manager Kathy Lamoureux, Administrative Assistant to the Superintendent Margaret Tripp, Director of Facilities Matt Bialowas, Administrators Lori Caron, Jason Daly, Mary Jane Dix, Amy Espinoza, Mark Johnson, William Klinefelter, Jr., Jill Mazzalupo, Tanya Patten, Sheila Reagan, Eileen Richmond and Jeff Theodoss; Student Board Representatives Rachel Orbe and Kevin Fitzgerald; Mayor Ronald McDaniel, Town Counselors William “Billy” Caron and Town Counsel Liaison Gary Murphy; and State Representative of the 139th District, Dr. Kevin Ryan and Senator Andrea Stillman of the 20th District.

Item 2. Pledge of Allegiance.

All stood and pledged the flag.

Presentation: A) Reception, 2013 Teacher of the Year – Ellen Carenza.

P. Aubin introduced Ellen Carenza, the 2013 Teacher of the Year and read a biography of her achievements. E. Carenza told a story about her journey to Montville and then introduced her husband. Teacher Heather Holmes, the 2012 Teacher of the Year, presented to E. Carenza a plaque that will be displayed on her desk for the year. Senator Stillman expressed words of praise on behalf of the CT State Senate and State Representative Ryan read and presented a resolution on behalf of the CT House of Representative. Representative Ryan also expressed regrets on behalf of Representative Betsy Ritter who had a family emergency and was unable to attend the presentation. Mayor McDaniel and Town Councilors Caron and Murphy presented a Certificate of Appreciation on behalf of the Town of Montville. The “golden apple” was presented to E. Carenza by D. Rowley on behalf of the Board. It will be inscribed with her name pending the results of the State competition.

A reception in honor of E. Carenza followed the presentation. *The recessed briefly at 6:17 p.m. and resumed at 6:32 p.m.*

Presentation: B) Introduction of New Staff by Administration.

B. Levesque welcomed new staff as follows:

District-wide:

Jeff Theodoss – Principal, Montville High School

Leonard J. Tyl Middle School:

Daniel Landeck – Math, Grate 7

Montville High School:

Jillian Porter – School Psychologist

Item 3. Hearing of delegates and citizens (regarding agenda items only).

None

Item 4: Letters and communications. (8 – Communications/Marketing)

T. McNally reported on a memorandum regarding MHS freshman Abigail Baukus who will compete as Team of One in swimming with Waterford High School for the current school year.

Item 5. Approval of Consent Calendar.

Motion: That the Board approves the Consent Calendar.

Proposed by: Tom McNally

Seconded by: Carrie Baxter

Vote: Carried 7-0; *abstained – Sandra Berardy and Deb Reed-Iler*

Item 6. Report from Student Board Representatives.

• **Introduction of Kevin Fitzgerald, Junior Class**

D. Rowley introduced K. Fitzgerald to the Board. The Student Board Representatives R. Orbe and K. Fitzgerald presented the following report:

1. Congratulations to Mrs. Carenza on being chosen the 2013 Teacher of the Year.
2. A welcome was given to Mr. Theodoss as the new MHS principal and a smooth beginning to the school year.
3. The MHS Marching Band held its annual preseason camp the last two weeks of the summer. They perfected Montville's fight song and learned fundamental techniques.
4. Three new department heads were named in Social Studies, Math and Business.
5. The ELL students, with students from China, the Dominican Republic and Haiti, will participate in the Asian-American Cultural Moon Festival.
6. Mr. Wainwright's History class visited the Pequot Museum last week.
7. The National Honor Society is launching a tutor program at MHS and Tyl.
8. Thursday, September 20, is the MHS Back-to-School Night when parents can meet teachers and enjoy music and food.
9. The week of October 8 will be Spirit Week at MHS with the Homecoming game against East Lyme on October 12 with the dance on the following Saturday.
10. Mr. Wheeler, business teacher, is planning the 2nd Annual Career Fair on October 23.
11. The FBLA opened the school store on September 10.
12. Sports update: *Volleyball – 0-3, play Wheeler at home on Friday, September 21*
Girls Soccer – 1-0, play at home on Friday, September 21
Boys Soccer – 1-0
Football – 2-0; first home game, September 28—nominated for the Game of the Week contest to have their game against New London broadcasted on NBC Connecticut's Game of the Week
Cross Country – run against Griswold and Wheeler at Griswold, September 19
Cheerleaders – welcomed back faculty with notes in school mailboxes.
13. For the first time, Choir Camp took place during the last two weeks of summer with the Chamber Choir learning seventeen (17) four-part choir carols and mentoring the Chamber and Treble choir members.
14. The Marching Band and Choir Camps welcomed Evren Gundez, the internationally renowned founder of the "Enjoy Life Club" and learned useful leadership and communication skills.

Item 7. Unfinished business.

- a. Consideration and action to review/approve the Board of Education Goals for 2012-2013.**

Motion: That the Board approves the Board of Education Goals for 2012-2013.

Proposed by: Tom McNally

Seconded by: Jim Wood

Vote: Carried unanimously

Item 7. New Business.

- a. Report of spring and summer maintenance projects as submitted by the Director of Facilities. (1—School Safety/Positive Climate)**

M. Bialowas updated the Board on the status of the maintenance projects for each school in the district.

- b. Consideration and action to approve the Annual Report for 2011-12 and forward it to the Mayor. (4—Communication/Marketing)**

Motion: That the Board approves the 2011-12 Annual Reports and forwards it to the Mayor.

Proposed by: Deb Reed-Iler

Seconded by: Bob Mitchell

Vote: Carried unanimously

- c. Consideration and action to appoint two members of the Board of Education to the Palmer Academy Principal Search Committee.**

C. Baxter and B. Mitchell agreed to serve on the Palmer Academy Principal Search Committee. Candidate selection will begin on September 25 followed by interviews on October 4 at 4:00 p.m.

- d. Report of the 2012 CMT/CAPT testing. (2—Student Achievement)**

B. Levesque and L. Pallin gave a PowerPoint presentation of the 2012 CMT/CAPT testing results.

- e. Update on CA BE/CAPSS convention, November 16-17, 2012, Mystic Marriott Hotel, Groton, Connecticut. (6—Advocacy)**

B. Mitchell reported the convention is on track with Board registration complete and a speaker contracted for the event.

- f. Consideration and action to approve the re-opening of the Agreement between General Teamsters Local No. 493 (transportation) and the Montville Board of Education for the contract year beginning September 1, 2009. (5—Positive Community relationships)**

Motion: That the Board goes into executive session to discuss a personnel matter.

Proposed by: Steve Loiler

Seconded by: Jim Wood

Vote: Carried unanimously

The Board went into executive session at 7:12 p.m.

Motion: That the Board comes out of executive session, with no votes taken.

Proposed by: Tom McNally

Seconded by: Carrie Baxter

Vote: Carried unanimously
The Board came out of executive session at 7:22 p.m.

Motion: **That the Board approves the re-opening of the Agreement between General Teamsters Local No. 493 (transportation) and the Montville Board of Education for the contract year beginning September 1, 2009.**

Proposed by: Carrie Baxter

Seconded by: Bob Mitchell

Vote: Carried unanimously

Item 9. Committee and liaison reports.

a. Policy (James Wood). (6--Advocacy)

J. Wood reported that the Committee did not meet but would meet prior to the October 16, 2012 Board meeting with the full Board.

b. Educational Evaluation (Robert Mitchell). (2—Student Achievement)

B. Mitchell reported that no meeting was held. The next meeting will be held in November.

c. Montville Education Foundation (Steve Loiler). (5—Positive Community Relationships)

S. Loiler reported that the MEF has changed officers and is seeking new members from the community.

d. LEARN (Deborah Reed-Iler). (6—Advocacy)

D. Reed-Iler reported that the new LEARN executive director Dr. Eileen Howley, would begin work on December 1, 2012.

e. CABA/NSBA (Robert Mitchell). (6--Advocacy)

B. Mitchell asked the Board to complete the online CABA communication survey. He also reported that the NBSA site will open for next year's convention on October 1, 2012, with registration beginning on October 17, 2012.

f. School Building Committee (Todd Pomazon). (1—School Safety/Positive Climate)

T. Pomazon reported that auditing of the school renovation project continues.

g. MetroCast Communications Advisory Council (Tom McNally). (4--Communication/Marketing)

T. McNally reported that the advisory council will meet tomorrow, September 19.

h. Montville Youth Services Bureau (Robert Mitchell). (5--Positive Community Relationships)

B. Mitchell reported the Bureau has a successful start for the new year. The Juvenile Review Board has worked through cases and is a great program that serves youth under age 18 and first time offenders.

i. Administrative Monthly Reports. (2 – Student Achievement)

D. Rowley thanked administrators for their year-end and start of school reports.

j. Chair's Remarks.

D. Rowley commented that he would sequentially interview the following on Cable Access Channel 22: E. Carezza, J. Theodoss and P. Aubin. He reported that he was able to attend some of the open houses and praised the use of SMART Boards.

k. Other.

None

Item 10. Superintendent's Report.

a. Report from the Director of Student Services – Ms. Maynard.

D. Maynard reported the following:

- She has responded to parent calls concerning their child's program.
- E. Richmond, J. Porter and she will attend SDE's Welcome Back meeting tomorrow, September 19, which will introduce changes to IEP forms and a communication plan needed for those who are deaf or hard of hearing. Assistive devices may be needed to accommodate communications, but since the plan was unveiled in August long after budgets were set, there is no way to determine if there will be any budgetary impact.

b. Report from Assistant Superintendent – Mr. Levesque.

B. Levesque reported the following:

Enrichment Update:

- Every identified grade 4 and 5 student will participate in an enrichment workshop group for 45 minutes daily (unless their assessment data indicates they would be better served in a guided reading group for a particular period of time). These groups will be taught by grade level teachers and will include, but not be limited to, e-Inquiry units from *Imagine It* and math performance tasks (a la Smarter Balanced draft items). Enrichment projects will run about 6 weeks in length.
- Each special area teacher will provide one hour of enrichment a week to grade 4 or 5 students on a topic which supplements the *Imagine It* unit themes and e-Inquiry units. They will collaborate with grade level teachers by e-mail to coordinate project-based work. Each grade 4 and 5 enrichment student would participate in two hours of enrichment delivered by special area teachers a week and would be pulled out of their regular classes for these meetings (unless assessment data indicates they would be better served by remaining in class for a particular unit of instruction). For example, for a given 6-week period, art teachers might work with grade 4 on day 1, PE teachers on day 3. Music teachers would work with grade 5 on day 4 and LMS teachers on day 5. After six weeks this would rotate so grade 4 would work with music and LMS and grade 5 with art and PE.
- Special area teachers have a few smaller segments of time which can be used to provide enrichment activities to younger grades. This will be worked out on a case-by-case basis with administrators taking into account the time needed for adaptive PE, band and chorus, library administration, etc.
- Students in younger grades who are working well above grade level would be provided with more challenging work during their workshop time, but on a less formal basis.
- Enrichment is currently underway at all three elementary schools. Four special areas are each providing one hour of enrichment a week at either grade 4 or 5.

Assistments:

- Assistments is a free electronic formative assessment program that is provided by WPI. B. Levesque is meeting tomorrow with one of their representatives to learn about this program. Representatives from Aspen and the State Department of Education will be in attendance to also look at the program.

My Math Pilot:

- A new math program that is free is being piloted in grades 1 and 2 that align to the Common Core State Standards and the district is in the process of exploring other programs. *My Math* aligns better to the Common Core and Standards for Mathematical Practices.

New Teacher and Administrator Evaluations:

- B. Levesque is attending a meeting on Friday, September 21, 2012, for CAPSS Assistant Superintendent's Committee. The featured speaker will be Diane Ullman, Chief Talent Officer with the State Department of Education. She will be speaking about the new evaluation plans that the district will be required to implement next school year.

He learned this morning that the MEA is selling skybox tickets at \$100 each for a performance by the musical group Journey at the Mohegan Sun on Friday, November 2, 2012.

c. Monthly Update.

P. Aubin reported the following:

- On August 21st, P. Aubin attended the Commissioner's Back to School convocation. The following were reviewed:
 - State Department of Education response to concerns of superintendents regarding the direction of education and the work of the State Department of Education
 - Connecticut Guidelines for Educator Evaluation and the SEED (System for Educator Evaluation and Development)
 - Common Core State Standards and the Smarter Balanced Assessment
 - Professional Learning-Strategic Partnerships
 - ESEA Waiver
 - Turn Around, Alliance Districts and Commissioner's Network
- The first orientation with the MAA on the SEED Educator Evaluation-Administrator Evaluation Model was held and subcommittee was established to review components to consider whether or not to adopt the entire state model or components.
- P. Aubin has met with the Administrative Council to discuss a proposal to open up classrooms for Board members to observe technology-based instruction using SMART Boards during American Education Week (November 13-16). A schedule of lessons will be provided at the October Board meeting. In addition, a "Breakfast with Board members" will be scheduled (2-3 per school) each morning during that week.
- P. Aubin participated in the Millstone Evacuation Drill with town emergency officials.
- P. Aubin attended two Montville Rotary meetings and will be inducted on Friday, September 28.

- We have marketed our energy rates with World Energy as our broker. Beginning in December 2012, we will realize a 24-month firm fixed price of \$0.6826 per kilowatt hour, a 30% savings on the supply charge. Since we are sharing broker services with the WPCA, we both have realized a savings in commission going forward. It is noted that the district has reduced its energy expenditures already in the 2012-2013 budget. As we move through the school year, we will monitor energy usage since it was a very mild winter last year.

Item 11. Information items.

None

Item 12. Citizens comments (non-agenda items only).

P. Aubin recognized S. Reagan for her dedication and hard work for the district.

Item 13. Adjournment.

Motion: That the meeting is adjourned.

Proposed by: Sandy Berardy

Seconded by: Carrie Baxter

Vote: Carried unanimously

The meeting adjourned at 7:59 p.m.

Respectfully submitted by,

David Rowley, Chair
Montville Board of Education

Tom McNally, Secretary
Montville Board of Education

Gloria J. Gathers, Recording Secretary

Minutes Approved: _____