

Approved: _____

*****Amended*****

Meeting Minutes

Town of Montville Water and Sewer Commission

Monday, October 1, 2012 - Town Council Chambers – Montville Town Hall – 7:00 p.m.

1. Water and Sewer Commission

a. Call to Order

Chairman May called the regular meeting of the Water and Sewer Commission to order at 7:00 p.m. after establishing a quorum.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Murphy, Siragusa, Thorn and May. Also present was Administrator Brian Lynch, Superintendent Michael Didato and Mayor Ronald McDaniel. Commissioner Schober was absent.

d. Alterations to the Agenda – Addition to New Business, Item 1

That the Commission adds Item 1 to New Business: To consider and act on a motion to appoint a candidate for the proposed Solar Project, discussed in Executive Session at the Special Meeting held earlier today, October 1, 2012.

d. To consider and act on a motion to approve the minutes of September 6, 2012.

Motion made by Commissioner Siragusa; seconded by Commissioner Thorn; discussion, none; voice vote, 4-0, all in favor; motion carried.

f. Communications pertaining specifically to matters which concern the Commission.

Administrator Lynch referenced correspondence from the State of Connecticut Department of Health concerning water supply plan revisions and said he would discuss it further in his report.

g. Remarks from the Public Regarding Items on the Agenda with a three minute limit.

Chairman May asked three times if there was anyone present who would like to come forward to address the Commission.

h. Executive Session – None.

i. Special Recognitions --None

j. Report from Commission Attorney on Matters Referred -- None

k. Report from Administration Division

Administrator Lynch discussed the following report with the Commission:

The Mayor, Bill Caron and I attended a meeting with our local representatives last week regarding the proposed anaerobic digester project with Rand-Whitney. We were asked to meet

with the chairman of the State's Bond Council to elaborate about the project and need for the funding. We explained the benefits that would be realized for the Town. After about two hours of discussion, we were told that the project would be submitted to the Governor for his approval. However, two conditions were requested before he would send the request on to the Governor. One was that we would not come back for more money, and the other was that he would need, in writing, that the Modified 1996 agreement with Rand-Whitney would be terminated to stop further litigation. We should hear something within the next two weeks.

We have sent out the next quarterly bills this past week. [Maureen has now started e-billing to cut down on costs.]

We received another notification from the Drinking Water Section of DEP that they are still looking for more information on our Water Supply Plan. I have requested another meeting with DEP to discuss what needs to be done to finalize the plan. It was about a year ago that Attorney Ochsner and I met with them over the same issue. We submitted the documentation they wanted at that time. I will keep you posted as to further developments.

If you are not aware of it yet, our recording secretary has decided to step down from recording the minutes for various boards and commissions. Unfortunately, the WPCA was one of those boards. The Mayor has contacted someone to fill the void.

The RFP for sludge hauling has been published in the local newspaper. We have also contacted some haulers on our own and asked them to bid as well.

In addition to his report, Administrator Lynch stated that there are people who want to hook up to the water system, many whose wells have dried up, but the cost for installation, \$4,000, is costly for residents. He commented whether the WPCA could stretch out the payment for installation or have it financed and proposed discussion of it at a future meeting.

I. Report from Operations Division

Superintendent Didato discussed the following in his report:

With the available data to date the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.

There were no treatment plant odor complaints last month. However, we temporarily had a problem with a recycle pump on a scrubber that was diagnosed and repaired one morning.

Sludge thickness remains at about 5.9%.

We averaged 44 lbs/day of nitrogen in our discharge last month. Our DEEP limit for calendar year 2012 has been reduced to 124 lbs/day. We continue to average very low nitrogen in our discharge this year.

We have been working on the RFP for SCADA. The current system is getting worse. We get delays in alarms being dispatched and are getting alarms for stations that are not really in alarm condition. What happens is we get an alarm that may say something like pump failure at Holly Hill pump station. When we get there everything checks out OK. I get

these messages on my cell phone all night and day. It still requires an employee to go to the station and evaluate if the alarm is legit.

We have been increasing the frequency of cleaning the distribution box. We use our septic truck to vacuum out the vault. The vault (D box) fills up with a slimy growth. If we do not get the slime out it travels through the rest of the facility clogging up probes and equipment. RWC will be pigging the discharge line that feeds the D box more frequently. They will be doing this in an effort to reduce the slime accumulations. Pigging a line is when a foam cylinder the same size as the pipe is sent through the line scouring the insides.

The Lakeside Unit was delivered to the plant on 9-20-12. The Lakeside unit is used for receiving septage. As I am writing this report, our staff is re-wiring it. Weston & Sampson will be making the final adjustments and corrections.

On 9-13-12 Brian and I attended a seminar on How to Supervise People. On 9-26-12 Brian, Gregg, and I will be attending a meeting for the Regional Interconnection Response Plan. On 9-27-12 Marcel, Mark, and I will be attending a meeting regarding a new methodology for measuring fecal coliform.

We had an unusual volume of clean water coming into our wet well. We found that the water was coming from one of our 137,000 gallon clean water supply tanks. The tank was pumped down to fix the mud valve in the bottom of the tank. The mud valve is a type of drain that has a long metal rod that connects the valve in the bottom of the tank to the handle at the top of the tank. The rod corroded under water and did not properly secure the mud valve in the bottom of the tank. The rod was 37 years old.

The bar screen (part of our existing headwork's) broke down. We received replacement parts. We re-assembled the bar screen equipment. The bar rack removes rags and debris from the raw wastewater. While the bar rack was out the debris had to be removed manually with a rake.

We had routine service done on our fork truck. This was done in-house.

I have seen a number of questions for solar proposals. Many of the questions I share and had been previously discussed amongst the solar committee. Due to the time limit for the presentations, I have not added additional questions. I have however asked URS for a map that will clearly outline what space would be truly available for panels and not interfere with future construction.

COLLECTION SYSTEM

- We had to pull a pump out of the wet well and clear it of debris at the Village apartments pump station.
- We changed out the check valves at Partridge Hollow with a simpler style check valve. The valves removed were getting stuck.
- We had professional service done on our Avery I pump station generator. They went beyond what we would do on the generators such as measuring end play of vital components and system electronics.
- We replaced 2 block heaters on other pump station generators.

POTABLE WATER

We continued to install new water meters and conduct cross connection inspections.

m. Report from the Mayor

Mayor McDaniel stated he did not have anything to report to the Commission this month.

n. Report from special or sub-committees

Commissioner May thanked the Commission for the selection of a Solar Project design team.

o. Report from Engineers

1. Monthly report from Richard Kruczek, URS Corporation.

Mr. Kruczek reported on the upcoming headworks project.

p. Old Business

- 1.** To consider and act on a motion to authorize Brian Lynch Administrator to sign and execute a “Modification of Certificate of Taking Agreement” with regards to the taking of an easement on property owned by Lawall Realty, LLC.

SAR NO. 2012-23 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to authorize Brian Lynch, Administrator, to sign and execute a “Modification of Certificate of Taking Agreement” with regards to the taking of an easement on property owned by Lawall Realty, LLC. The WPCA acknowledges that this document is the result of resolving outstanding easement issues and, upon its execution by Mr. Lynch will bind the WPCA. The WPCA further authorizes the payment of \$4,500 to Lawall Realty, LLC for the purposes of settling easement issues.

Motion made by Commissioner Siragusa; seconded Commissioner Thorn; discussion, none; Roll call vote, 4-0; voting in favor were Commissioners Murphy, Siragusa, Thorn and May. Resolution adopted.

q. New Business

- 1.** To consider and act on a motion to find a provider for the Solar Power project.

Motion made by Commissioner Thorn, seconded by Commissioner Murphy, discussion; Commissioner Siragusa questioned the information provided by the candidates at the special meeting heard earlier in the evening concerning the configuration of convertors. He declared that each of the potential providers said something different about them. Commissioners May and Thorn clarified that each provider similarly identified the same configuration and spoke favorably for multiple convertors. Voice vote, 4-0; all in favor; motion carried.

SAR NO. 2012-24 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to appoint the provider GP Electric for the Solar Power Project.

Motion made by Commissioner Thorn, seconded by Commissioner Murphy; discussion, Commission Siragusa stated that the provider did not address the need for a convertor for each setup for different angles. Roll call vote 3-1; voting in favor were Commissioners Murphy, Thorn and May; opposed Commissioner Siragusa; motion carried.

r. Reports/referrals from Planning & Zoning – none.

s. Payment of bills

1. **SAR NO. 2012-25 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to pay bills in the amount of Six Hundred Thirty-Six dollars and Fifty Cents (636.50, per the attached Schedule A.

Motion made by Commissioner Murphy, seconded by Commissioner Thorn, discussion, none. Roll call vote, 4-0; voting favor were Commissioners Murphy, Siragusa, Thorn and May; Resolution adopted.

2. **Water Commission**

a. Report from Sub-Committees

b. Report from Engineers

c. Old Business

d. New Business

e. Payment of Bills – none.

f. Executive Session – none.

g. Remarks from Commission Members

Mayor McDaniel stated he was dismayed that an extension was not granted for water. Commissioner Thorn added that the water at the high school cannot be used. Commissioner May said he was not aware of the matter. He also reported that a meeting has been scheduled for October 10 at 10:00 a.m. with Faria concerning ridding the Town of a potential property easement.

h. Adjournment

Motion made by Commissioner Thorn, seconded by Commissioner Murphy to adjourn the meeting at 7:47 p.m.; discussion, none, voice vote, 4-0, all in favor, motion carried.

Respectfully Submitted by:

Gloria J. Gathers
Recording Secretary, Town of Montville
Cc: Schedule A

Branse, Willis & Knapp, LLC

\$636.50