

Town of Montville Parks & Recreation Commission
Wednesday, October 17, 2012
- 7:00 p.m. – Town Hall - Town Council Chambers

MINUTES

1. Call to order

Chairman Cicchese called the meeting to at 7:00 after establishing a quorum.

2. Roll Call

Present were Commissioners Berardy, Cicchese, Gieler, LaVallie, Lawton , Perkins. Absent was Commissioners Maffeo and Hillman. Also present was Town Councilor Liaison Laura Tanner and Parks and Recreation Director Peter Bushway.

3. Remarks from the Public regarding items on the agenda with a three minute limit.

Kristin Ventresca, President of Montville Lacrosse, spoke on behalf of the organization to thank Parks and Recreation for their help with the clinic which was held in July. She informed the Commission of the league's filing of their 501 (c) 3, non-profit status. She thanked Commissioners and Director, Peter Bushway for their support, a letter written by Mr. Bushway was instrumental in securing a grant for the organization. Ms. Ventresca gave Commissioners sling bags and pencils in appreciation of their constant support.

4. To consider and act on a motion to approve the regular meeting minutes of August 15, 2012.

Due to a wrong date on the agenda, no vote was taken.

5. To consider and act on a motion to review and approve the Director's Report for September, 2012.

With the change made to the title of the Director's Report to say October instead of September a motion was made by Commission Geiler, 2nd by Commissioner Lawton. Motion carried 6/0

6. Reports from Finance - Funding status year to date for the Special Revenue account.

Director Bushway reported he received 3 estimates for mirrors for the dance class. He also reported that he was able to find closet mirrors at the transfer station that will work until the use of Fair Oaks and possibly moving Youth Services there is decided.

Commissioner LaVallie expressed if the money is already in the account that the mirrors get purchased. He also expressed if there is discussion regarding the use of Fair Oaks

that a Commissioner should be involved in those discussions as the Commission is typically in charge of its usage.

7. Unfinished Business

a. Trick or Trunk update.

Commissioner Lawton reported there are currently 30 cars signed up to participate, the goal is 80. She has door prizes and donations from many local businesses. She also reported Project Graduation will be selling glow sticks at the event. The events porta potty were donated from P&H Construction. She will need help the night of the event to assist with parking

b. Family Letterboxing event

Commissioner Lawton reported the event is scheduled for Saturday, October 20th at Camp Oakdale. She received a donation of 100 pumpkins from Malerbas and apples were donated by Holmbergs.

c. Sound System

Director Bushway reported the Historical Society offered the use of their sound system but once it was examined it didn't appear to be something that would work. Mr. Bushway will continue to research and purchase a sound system that will work best for parks and Recreation events.

9. New Business

a. Discussion regarding dogs on municipal fields.

Councilor Tanner explained a discussion she had with the Mayor regarding the lack of an ordinance regarding dogs in the parks and enforcement of it. She has requested information from CCM to see what other towns are currently doing. She explained the steps that would take place should the Town decides to adopt an ordinance. She will also talk to The Board of Education to see what their policy is regarding dogs on school property.

Chairman Cicchese read a letter received via email from Matt Beaupre, President of Montville Youth Soccer, regarding his concerns with enforcement, lack of signage and his suggestion of more police patrol.

A couple commissioners reported that police presence has increased, mostly for parking issues at Camp Oakdale. Many tickets were issued.

Director Bushway has spoken to Public Works regarding more signage.

b. Holiday Parade planning discussion.

Director Bushwat reported the permit for the parade has been issued, the police department is all set.

There was discussion regarding Parks and Recreation having another unit in the parade this year.

c. Next Booklet due out Jan 1st time frame.

Director Bushway reported the booklet is on track and will be sent to the printer by the end of November.

10. Correspondence

None

11. Facilities Requests

Director Bushway reported the Boy Scouts will be camping out at the small pavilion on October 19th and will help with the Letterboxing event on Saturday, October 20th.

12. Remarks from the Public

None

13. Remarks from the Commissioners

Commissioner LaVallie asked that an agenda item be added to the the November agenda regarding the surplus money from the newly installed bathrooms at Camp Oakdale being used to renovate the bathrooms at the pavilions. He would like to explore ideas for the field across from the pavilions. He asked the commissioners to give ideas and thoughts to projects and programs the commission would like to see done. This needs to be done soon as budget season is nearby.

14. Remarks from Town Council Liaison, Laura Tanner

None

15. Adjournment

Motion to adjourn by Commissioner Perkins at 8:08, 2nd by Commissioner Lawton.
Motion carried 6/0

Respectfully submitted,

Laura Tanner