

DRAFT
TOWN OF MONTVILLE
PUBLIC SAFETY BUILDING COMMITTEE

Meeting
Thursday, October 25, 2012 at 6:00 p.m.
Montville Town Hall, Room 203

1. Call to Order.

Chair Jack Platt called the meeting to order at 6:00 p.m.

2. Roll Call.

The following were present: Leonard Bunnell, William Bucko, Dave Jetmore, Jon Leonard, Paul Lewis, John MacNeil and Jack Platt. Also present were Town Planner Marcia Vlaun, Town Council Liaison Dana McFee and Architect of Record Mr. David King. Committee members Chris Ida, and Ray Coggeshall were absent.

3. Pledge of Allegiance.

All stood and pledged the flag.

4. Remarks by the Public Relating to Agenda Items (three-minute limit).

None

5. Approval of Minutes—Meeting of September 27, 2012.

Motion: That the Committee approves the meeting minutes of September 27, 2012, as written.

Proposed by: Leonard Bunnell

Seconded by: Paul Lewis

Vote: Carried unanimously

6. Correspondence.

None

7. Town Planner's Report.

a. Monthly Activity Report.

M. Vlaun updated the Committee on the project status as follows:

- Review of present on site work activities.
- Overview of transition meeting held at Town Hall on October 18, 2012
- Schedule review of "Specialties" deliverables in regards to janitorial and custodial supplies.
- Schedule review of vendor furniture deliverables on November 26th.
- Final punch list work items to be completed by contractor and submitted to architect for review.
- Third party commissioning to be scheduled as required.
- Certificate of occupancy and substantial completion documentation work is ongoing.
- As per the established construction work schedule the building is approximately two

months ahead of schedule.

b. Budget.

M. Vlaun commented on the budget handout, (*Handout #3*), as follows:

- Costs are on track
- Presently, there are no other items to be purchased that are not on the monthly contractor budget report.

c. Coordination checklist/Timeline.

M. Vlaun discussed this item earlier under Item 7b.

d. Communications Commissioning.

M. Vlaun commented on this item under Item 7b.

8. Old Business.

a. Report from Fire Marshal Ray Occhialini on Regional Dispatch (Tower Status)

No report.

b. Discussion on matters referred to Town Attorney (site line easement).

No report.

c. Report from Change Order Subcommittee.

No changes reported.

d. 911 Memorial.

J. Platt indicated that Memorial Committee is progressing with all facets of work in regards to the completion of the monument. A company has been contacted to cast the monument bell.

9. New Business.

a. KBA Report.

Architect of record, Mr. David King provided an overview of the project and stated that the overall work schedule is approximately two months ahead and from his viewpoint the quality of workmanship is outstanding.

Chairman Platt indicated that personnel from Montville Hardware are proposing to remove the adjacent "hay barn" structure and barbed wire atop of the chain link fence.

John Leonard gave a report on vendor submittals for moving from the old facility to the new building.

John Mac Neil is heading up the Open House and Ribbon Cutting ceremony which is to take place approximately during the first week of January of 2013. Committee members will be on hand to assist the public with questions and answers as required

10. Approval of bills.

a. A. Secondino & Son Payment #14--\$169,400.00

Motion: That the Committee approves payment No. 14 to A. Secondino & Son, in the amount of \$169,400.00.
Proposed by: John MacNeil
Seconded by: Paul Lewis
Vote: Carried unanimously

11. Remarks by the Public (three-minute limit).

None

12. Remarks by Committee members.

John Leonard reported that the 911 move is being co-coordinated and presently all is running well.

13. Remarks by Town Council Liaison.

D. McFee commented that from his viewpoint that the building and all of it's aspects is beautiful and it is a credit to the towns people for whom it is dedicated to.

14. Adjournment.

Motion: That the meeting is adjourned.
Proposed by: John MacNeil
Seconded by: Paul Lewis
Vote: Carried unanimously

The meeting adjourned at 6:45 p.m.

Respectfully submitted by,

Jack Platt, Chair
Bill Bucko, Co Chairperson