

**TOWN OF MONTVILLE
MEETING OF BOARD OF EDUCATION
MONTVILLE HIGH SCHOOL LIBRARY/MEDIA CENTER
Tuesday, January 15, 2013, at 6:00 p.m.**

2012-13 Board of Education Goal:

To engage in a cycle of continuous improvement to ensure all students are educated with high standards and achieve at the highest levels of learning in the Montville Public Schools.

Item 1. Call to order.

Board Chair David Rowley called the meeting to order at 6:00 p.m. in the Montville High School Library/Media Center. Board members present were Carrie T. Baxter, Sandra Berardy, Deborah Reed-Iler, Steve Loiler, Tom McNally, Robert Mitchell, Jr., Todd Pomazon, James Wood and David Rowley.

Also present were Superintendent of Schools Pamela Aubin, Assistant Superintendent of Schools Brian Levesque, Director of Special Services Donna Maynard, Director of Curriculum and Instruction Laurie Pallin, Business Manager Kathy Lamoureux, Administrators Lori Caron, Jason Daly, Mary Jane Dix, Amy Espinoza, Mark Johnson, William Klinefelter, Jr., Jill Mazzalupo, principal-elect Heather Mileski, Tanya Patten, Sheila Reagan, Eileen Richmond and Jeff Theodoss. The Student Board Representatives were absent.

Item 2. Pledge of Allegiance.

All stood and pledged the flag.

Presentation: A) Montville Marvels.

It is recommended that the Board of Education acknowledge the following students, teachers and community members in the areas noted:

Mohegan School: Principal Lori Caron recognized Ying Yi Chen and Frankie Yeung for donating their time, for the second year, to work with some Mohegan School's Chinese students. The Shirey Family was also recognized for their annual support of Mohegan families during the holiday season. Board member Sandra Berardy presented the certificates.

Oakdale School: Principal Mark Johnson recognized Trevor Lamirande for his leadership and effort in collecting funds for the Terri Brodeur Breast Cancer Foundation. He was also given a special award by a representative of the Terri Brodeur Cancer Foundation. Michelle Deshong-Cure was also recognized for her many contributions to Oakdale Elementary School as a volunteer and as a grandparent. Michelle could not be present at this meeting and will receive her award at the next Board meeting. Board member Carrie Baxter presented these certificates.

Dr. Charles E. Murphy School: Principal Amy Espinoza recognized Gabrielle Beal for her musical talent, responsibility and citizenship, and for being recognized at the Fourteenth Annual Elementary Celebration of the Arts. Tucker Doyle was also recognized for his ever developing artistic talent and fine character, and for being recognized at the Fourteenth Annual Elementary Celebration of the Arts. Also recognized was Mariely Henry for lending her bilingual talents to Murphy School in graciously serving as an interpreter for countless PPTs, parent phone calls and conferences. These certificates were presented by Board member Deborah Reed-Iler.

Palmer Academy: Principal Sheila Reagan recognized Kim Howard for her numerous interactions with the Palmer Academy community—especially the students. Her certificate was presented by Board member Tom McNally.

Presentation: B) Recognition of twelve Montville High School students who performed at the Advanced Level on the 2012 Connecticut Academic Performance Test (CAPT): Jacob Caskey, Allison Contillo, Matthew Durrue, Jamie Hill, Lacia Japp, Dillon Johnson, Kristen Lemieux, Seana Lynch, Joan Miller, Joseph Quinn, Neil Schneeberg, and Mallory Tassone.

Principal Jeff Theodoss and Assistant Principals Tanya Patten and Jason Daly gave recognition to MHS students Jacob Caskey, Allison Contillo, Matthew Durrue, Jamie Hill, Lacia Japp, Dillon Johnson, Kristen Lemieux, Seana Lynch, Joan Miller, Joseph Quinn, Neil Schneeberg, and Mallory Tassone for performing at the Advanced Level on the 2012 Connecticut Academic Performance Test (CAPT). D. Rowley read the letter from the Commissioner of Education Stefan Pryor commending these students. Certificates were presented to the students by Board members Steve Loiler, Todd Pomazon and Jim Wood.

Presentation: C) Demonstration of Trained Dogs to Search School Property – Resident Trooper Marty Martinez

Connecticut State Trooper Christopher Toney accompanied by his passive-alert narcotics dog Olga described the process used when undergoing a search of school property for narcotics. P. Aubin and J. Wood discussed the proposed new Board policy regarding the same. Resident Trooper Martinez commented on a current policy for obtaining a narcotics dog for Town patrol.

Presentation: D) Project Oceanology – Thaxter Tewksbury, Director

Director Thaxter Tewksbury and Chief Instructor Lauren Rader gave a PowerPoint presentation on the Project Oceanology on the Envirolab and on shore lab classroom facilities located at the University of Connecticut at Avery Point.

Presentation: E) SWIS/Behavior Intervention – Palmer Academy

Principal Sheila Reagan, Dawn Guntner and Edward Lilienthal gave a PowerPoint presentation of the SWIS/Behavior Intervention, behavior management and intervention program. The goal of the program is to change and improve behavior via time-out, individualized instruction and in school and alternative suspension.

Motion: That the Board moves Agenda Item 8.k, Discussion of personnel matter to new Agenda Item 12.a.

Proposed by: Steve Loiler

Seconded by: Tom McNally

Vote: Carried unanimously

Motion: That the Board moves Agenda Item 8.l, Superintendent's Mid-year Evaluation Update, to new Agenda Item 12.b.

Proposed by: Steve Loiler

Seconded by: Tom McNally

Vote: Carried unanimously

Item 3. Hearing of delegates and citizens (regarding agenda items only). -- None

D. Rowley commented that Town Council Board liaison Gary Murphy had resigned from the Town Council and has been replaced by former Mayor Joseph Jaskiewicz.

Item 4: Letters and communications.

T. McNally reported on a letter from the United Way of Southeastern CT thanking the employees of the Montville Public School for contributing to its campaign and to Margaret Tripp for coordinating the campaign activities. He also reported on a farewell letter from Sheila Reagan, former principal of Palmer Academy and a letter from the district to DPH of a plan of action regarding elevated manganese in the high school water system.

Item 5. Approval of Consent Calendar.

Motion: That the Board approves the Consent Calendar.

Proposed by: Sandy Berardy

Seconded by: Tom McNally

Vote: Carried 8-0; abstained Deb Reed-Iler

Item 6. Report from Student Board Representatives.

The Student Board Representatives Rachael Orbe and Kevin Fitzgerald were absent from the meeting.

Item 7. Unfinished business.

a. Continued discussion of budget development, 2013-2014.

P. Aubin reported that the Board would continue discussion of 2013-2014 budget at its annual retreat at 9:00 a.m. on Saturday, February 9, 2013. B. Levesque added that staffing, regular and special needs curriculum programs and assessment and costs for teacher evaluation will also be reviewed.

Item 8. New Business.

a. Consideration and action to approve new Policy #5145.122, Search & Seizure, Use of Trained Dogs to Search School Property, as recommended by the Policy Committee at this evening's meeting.

This was tabled until the next Board of Education meeting.

b. Consideration and action to approve revised Nurse job description and annual evaluation form, as recommended by the Policy Committee at this evening's meeting.

Motion: That the Board approves the revised Nurse job description and annual evaluation form, as recommended by the Policy Committee at this evening's meeting.

Proposed by: Tom McNally

Seconded by: Deb Reed-Iler

Vote: Carried unanimously

- c. Consideration and action to approve revised Special Needs Nurse job description and annual evaluation form, as recommended by the Policy Committee at this evening's meeting.

Motion: That the Board approves the revised Special Needs Nurse job description and annual evaluation form, as recommended by the Policy Committee at this evening's meeting.

Proposed by: Sandy Berardy

Seconded by: Tom McNally

Vote: Carried unanimously

- d. Consideration and action to approve revised Health Aide job description and annual evaluation form as recommended by the Policy Committee at this evening's meeting.

Motion: That the Board approves the revised Health Aide job description and annual evaluation form, as recommended by the Policy Committee at this evening's meeting.

Proposed by: Tom McNally

Seconded by: Jim Wood

Vote: Carried unanimously

- e. Consideration and action to approve an existing half-year Psychology course to a full-year course as recommended by the Educational Evaluation Committee at their November 20, 2012, meeting.

Motion: That the Board approves an existing half-year Psychology course to a full-year course as recommended by the Educational Evaluation Committee at their November 20, 2012, meeting.

Proposed by: Bob Mitchell

Seconded by: Tom McNally

Vote: Carried unanimously

- f. Consideration and action to approve a new Spanish textbook, *Asi se dice!* by Glencoe Spanish, as recommended by the Educational Evaluation Committee at their November 20, 2012 meeting.

Motion: That the Board approves a new Spanish textbook, *Asi se dice!* by Glencoe Spanish, as recommended by the Educational Evaluation Committee at their November 20, 2012, meeting.

Proposed by: Deb Reed-Iler

Seconded by: Carrie Baxter

Vote: Carried unanimously

- g. Appraisal of field trip: Montville High School, Montville Adventure Club, Wildcat, NH, February 8 – February 10, 2013, 10-15 students.

The Board was apprised of this trip.

- h. Appraisal of field trip: Montville High School, Montville Adventure Club, Wildcat, NH, February 22 – February 24, 2013, 10-15 students.**

The Board was apprised of this trip.

- i. Appraisal of field trip: Montville High School, Montville Adventure Club, Mt. Snow, VT, March 22 – March 24, 2013, 10-15 students.**

The Board was advised of this trip.

- j. Consideration and action to transfer \$5,600 from employee benefits (unemployment), object #204 to BOE/non-instructional equipment (2310/739) for I-Pad tablets in support of paperless Board meetings.**

Motion: That the Board transfers \$5,600 from employee benefits (unemployment), object #204 to BOE/non-instructional equipment (2310/739) for I-Pad tablets in support of paperless Board meetings.

Proposed by: Tom McNally

Seconded by: Jim Wood

Vote: Carried unanimously

- k. Discussion of personnel matter (It is anticipated that the Board of Education will meet in executive session.)**

This agenda item was moved to Agenda Item 12.a.

- l. Superintendent's Mid-year Evaluation Update (It is anticipated that the Board of Education will meet in executive session.)**

This agenda item was moved to Agenda Item 12.b.

Item 9. Committee and liaison reports.

a. Policy (James Wood).

J. Wood reported that the Committee met earlier this evening and brought agenda items to the Board for approval. In addition, it discussed changes to the head nurse and nurse supervisor job descriptions.

b. Educational Evaluation (Robert Mitchell).

B. Mitchell reported that a meeting was held earlier this evening and a proposal was reviewed for a new Algebra I course book. Approval of the proposal will be brought to the full Board at its next meeting. The Committee also reviewed Montville's Alternative Pathway to Success (M.A.P.S.), a high school program designed to meet the academic, vocational, and career preparation needs of students at risk for school failure. A presentation on enrichment programs at elementary schools which will be presented by A. Espinoza at the next Board meeting.

c. Montville Education Foundation (Steve Loiler).

S. Loiler reported that the MEF is exploring new fundraisers and sent out new literature via mailers about the foundation. He also reported that Billy Caron, who was instrumental in garnering new members, has stepped down from the foundation.

d. LEARN (Deborah Reed-Iler).

D. Reed-Iler reported that at its last meeting a presentation was given on the Three Rivers Middle College Magnet School. In addition, the phased in timeline regarding the teacher/administrator evaluation plan was discussed.

e. CABA/NSBA (Robert Mitchell).

B. Mitchell reported that he attended the CABA retreat this afternoon where the CABA vision was discussed. Also discussed was the phased in timeline regarding the teacher/administrator evaluation plan.

f. School Building Committee (Todd Pomazon). (1-School Safety/Positive Climate)

T. Pomazon reported that auditing of the school renovation project continues.

g. MetroCast Communications Advisory Council (Tom McNally).

T. McNally reported that the customers have expressed interest in an a la carte program and use of public access is available to anyone.

h. Montville Youth Services Bureau (Robert Mitchell).

B. Mitchell reported that the next meeting of the bureau would be in March 2013.

i. Administrative Monthly Reports.

D. Rowley thanked administrators for their reports.

j. Chair's Remarks.

D. Rowley commented on his Cable Access Channel 22 interview of Nurse Supervisor Betty Waselik concerning the duties of building nurses. Future interviews will be conducted with principal-elect Heather Mileski and Susan Osborne, Montville High School Food Services Manager.

k. Other. -- None

Item 10. Superintendent's Report.

a. Report from the Director of Student Services – Ms. Maynard.

D. Maynard reported the following:

- Flu Epidemic: D. Maynard has spoken with Nurse Supervisor Betty Waselik regarding the flu outbreak as the news has been making it a daily occurrence. B. Waselik has said that she feels that it has not hit here just yet. A couple of the nurses have sent a few students home with fevers. By the end of this week, extra vaccines were sent to Uncas Health District (as done in the past).

- Preschool Projection: D. Maynard has the most recent summary of the preschool projections that takes into consideration the students referrals into the district from birth-to-three years of age. By March, three out of the five sections will have twelve students while the remaining two will have eleven each. This set of numbers; however, now puts the district under the State's definition of an integrated preschool that will allow us to meet the Target Indicator of 100% of preschool students being educated in regular education early childhood settings.
- Professional Development: This Friday, January 18, will be the first of three installments for targeted PD for all special services staff. The first focus will be on building powerful IEPs to increase student achievement. We will move toward utilization of the Common Core by April

b. Report from Assistant Superintendent – Mr. Levesque.

B. Levesque reported the following:

- School Security: The State Police are working to schedule a security audit of all of our schools. They are offering this to us at no cost. They hope to complete the audit in the next week or so. After the audit is complete, we will reconvene our district safety committee, review their recommendations and make any necessary changes. We are also working with our security consultant to finalize pricing for the key card system to all of our schools.
- Teacher Evaluation: The district teacher evaluation committee continues to meet with two meetings this week to continue the work. The meeting on Monday focused on the Marzano Rubrics for teacher evaluation. This included a meeting with a Marzano consultant to review their rubrics. Tuesday the committee met and completed the teacher evaluation component submission that is due to the CT State Department of Education today. The district has until April to finalize the plan.

c. Monthly Update.

P. Aubin reported the following:

- This afternoon P. Aubin received a letter from Lori Caron, Principal of Mohegan Elementary School, announcing her retirement at the end of the 2012-13 school year. P. Aubin read the letter to the Board.
- Rosie Payne will begin as Interim Principal at Mohegan tomorrow, January 16 while Mrs. Caron is out on medical leave. Mrs. Caron was wished a speedy return.
- Appreciation was extended to Gary Murphy for his service to the Town Council and as liaison to the Board of Education since November 2009.
- A successful legislative breakfast was held on Thursday, January 10 in collaboration with CABA and MSSA. Six legislators and over 40 participants were in attendance.
- A reminder was given of the Budget Forum on Friday, February 1st at 10:00 a.m. at the Montville Senior Center.
- Minutes of the two Budget Forums have been posted to the Town website.
- A meeting has been scheduled with the new LEARN executive director Eileen Howley for Friday afternoon, January 18.

- The update on the MHS water situation has been included in non-agenda information items. Meetings have been scheduled with the Southeast CT Water Authority (SCWA) and the Town Water Pollution and Control Authority (WPCA) with regard to seeking the feasibility and projected cost of connection to the Town water supply. In attendance will be Kathy Lamoureux, Matt Bialowas, Vicki Carrier (DOH) and Jimmy Majewski (Millennium Water).
- A security measures update since the December 17 communication to parents and the Board will be sent to the Board via email.

Item 11. Information items. -- None

Item 12. Citizens comments (non-agenda items only).

Resident Kevin Fritch praised the district's alternative program, having had a son in the program. He also thanked the school for its care packages to the military as he has a son serving in Afghanistan.

Item 12a. Discussion of personnel matter.

This item was moved from Agenda Item 8.k and will be discussed in executive session.

Item 12b. Superintendent's Mid-year Evaluation Update.

This item was moved from Agenda Item 8.i and will be discussed in executive session.

Motion: That the Board goes into executive session to discuss a personnel matter and Superintendent's Mid-year Evaluation Update.

Proposed by: Jim Wood

Seconded by: Steve Loiler

Vote: Carried unanimously

The Board went into executive session at 7:55 p.m.

Motion: That the Board comes out of executive session, with no votes taken.

Proposed by: Steve Loiler

Seconded by: Deb Reed-Iler

Vote: Carried unanimously

The Board came out of executive session at 8:43 p.m.

Item 13. Adjournment.

Motion: That the meeting is adjourned.

Proposed by: Steve Loiler

Seconded by: Deb Reed-Iler

Vote: Carried unanimously

The meeting adjourned at 8:45 p.m.

Respectfully submitted by,

David Rowley, Chair
Montville Board of Education

Tom McNally, Secretary
Montville Board of Education

Gloria J. Gathers, Recording Secretary

Minutes Approved: _____