

Town of Montville Parks & Recreation Commission
Wednesday, March 20, 2013

Meeting Agenda - 6:30 p.m. – Town Hall - Town Council Chambers

1. Call to order--Meeting called to order by Commission Chair, Eileen Cicchese at 6:30
2. Roll Call--Present were Commissioners Berardy, Cicchese, Delacruz, Lawton, LaVallie and Perkins. Also present were Parks and Recreation Director, Peter Bushway and Town Council Liaison, Laura Tanner. Absent were Commissioners Geiler, Hillman and Maffeo
3. Adjustments to the agenda--No alterations made
4. Remarks from the Public regarding items on the agenda with a three minute limit--No remarks
4. To consider and act on a motion to approve the regular meeting minutes of February 20, 2013--Commissioner LaVallie made a motion to accept the minutes, Commissioner Berardy 2nd. Under discussion the following changes were made: Page 1 - Paragraph 2 Commissioner Berardy's name was misspelled, Page 1 - Paragraph 3 - third line - change "filed" to "field", Page 1 - Paragraph 3 - next to last line - add a "t" to "heir", Page 1 - Paragraph 3 - second section - period after Uncasville, Line 5 - change the word "president" to "precedence", Page 1 - Paragraph 3 - fifth section - second line - delete "d" from they, Page 2 - Zumba paragraph - line 4 - Commissioner Perkins also asked "for" a breakdown, Page 2 - Paragraph 7a - Commissioner Cicchese suggested forming a committee to work "on" this, Page 3 - Seventh section - next to last line - that it could be a possibility "down" the road, Page 4 - c. Band bookings - Capital "M" on mr., Next to last line - Bushway is misspelled, Page 4 - d. semi-colon after residents on line 3, Page 4 - Paragraph 13 - line 2 - capitalize the "h" (he suggested), Page 4 - Paragraph 13 - line 4 - comma after town (We, as a town,). Commissioner Delacruz made a motion to accept minutes with amendments, Commissioner LaVallie 2nd. Motioned carried unanimously
5. To consider and act on a motion to review and approve the Director's Report for March 2013--Commissioner Delacruz made a motion to accept the Director's Report, Commissioner Lawton 2nd. During discussion Commissioner Cicchese inquired about the publisher for the upcoming brochure. Mr. Bushway reported that East West Media is relocating to Atlanta so we are in need of a new publisher. He has spoken with 3 publishers along with Youth Services and Senior Center. They may decide to go back with The Day, it will be a little more costly but with the time constraints to solicit sponsors they may not have any other choice

Mr. Bushway stated some games were added to the end of basketball scheduled in an effort to make up games that had to be rescheduled due to weather issues but many gymnasiums were booked already by Montville Little League and Montville Lacrosse.

Commissioner Perkins asked that section 4 of the Director's Report reflect that she did adjust the Little League's gym time to allow the basketball program's time for game make ups.

Commissioner Delacruz asked if there is time to still add programs/information to the Spring/Summer brochure, she would like to be sure the tag sale is included. Mr. Bushway responded there is plenty of time to add events and make changes.

Commissioner Lawton inquired about the last spot for the concert series and if it had been filled. Mr. Bushway stated he had been in contact with one band but nothing concrete. Commissioner Lawton asked if Steve Elci had been contacted. Mr. Bushway responded that he didn't think Steve would be willing to do it for the amount of money we have allocated for the concert. Commissioner Lawton will call Mr. Elci and see what his fee will be. She would like to see something for the kids added to the concert series.

6. Reports from Finance--Commissioner Delacruz asked why there is a difference in referee fees, one being \$118 and one being \$108. Mr. Bushway expressed the difference is if one referee worked one game or two. Commissioner Delacruz asked if the calendar could stop being included in the report as it doesn't seem to change. Commissioner Cicchese stated the Commission had asked for it to be included.

7. Unfinished Business

a. Basketball season finished--Mr. Bushway reported there were a couple of teams who weren't able to complete their schedule. Overall there were no major issues. He did have to relieve one coach due to allowing rough play at the 5th and 6th grade boy level. The removal went well and another coach was appointed and no more issues were reported.

b. CIP review on March 5th--Mr. Bushway reported that Councilor Jaskiewicz jokingly asked that Parks and Rec. stop adding programs and asked about the bathrooms and lighting. Mr. Jaskiewicz also stated he liked the idea of the walking trail around Camp Oakdale but would like to see some grants secured for the project. Mr. Bushway brought up the possibility of land acquisition to add more fields.

c. Facility use update--Mr. Bushway reported he met with the Judo and Wrestling programs, it didn't go well as neither program has an interest in moving their programs. Mr. Bushway said he explained to both groups the move would need to take place in order for Parks and Recreation to expand and add programs. Mr. Bushway said Judo was more accepting and understanding than wrestling. He had a 1.5 hour meeting with wrestling. Commissioner Cicchese reminded the Commission that wrestling is no longer a Parks and Recreation program. Mr. Bushway shared the results of the task force findings with both organizations. Wrestling representatives stated they will have volunteer issues with the time changes and Judo felt scheduling was going to be an issue for their program as well.

Commissioner Cicchese reminded the Commission of Michael Doherty's suggestion of creating a policy for in season and out of season sports. Hopes to have this done by Fall.

Mr. Bushway stated he also spoke so Ms. Pamela Aubin, Superintendent of schools, about coordinating facility usage and working together to meet the needs of the community.

Commissioner Delacruz asked if anyone had heard anymore feedback from Zumba. Mr. Bushway said no and that Zumba is happy where they are in the Tyl Middle School cafeteria.

d. Budget update--reported on under CIP review

e. Tag Sale--Commissioner Delacruz also reported the tag sale will be Saturday, June 8th at Town Hall. She would like to see about having a farmer's market also. Mr. Bushway gave a list of all local farmers to Commissioner Hillman. Commissioner Delacruz would like to see the tag sale in the brochure for registration purposes. Trails Day is June 2nd.

8. New Business

a. Dance Mirrors for Fair Oaks--Mr. Bushway reported he is working with Jean Mirrors and Glass for portable dance mirrors for the dance program. The mirrors will be on wheels, will be 12' x 5' and cost under a \$1,000.00.

b. List of Summer Camp Trips (Tentative)--The list is in the Director's Report. Summer Camp starts June 24th and ends August 9th.

10. Correspondence--Mr. Bushway has had correspondence with The Ronald McDonald program and they will be coming on July 8th, 1 p.m. at Montville High School to do an anti bullying program.

He has also received responses regarding the search for a new printer for the brochure. He received a letter from Michael Allen regarding an ad.

11. Facilities Requests-- none

12. Remarks from the Public--none

13. Remarks from the Commissioners--Commissioner Delacruz suggested that during the concert series one night be a theme night such as make your own sundae night.

Commissioner Lawton suggested getting Ben & Jerry's as a fundraiser for the concert series. They would come with cup and cones, 5 flavors of ice cream and sell them for \$2.00 each. Parks and Recreation would receive 20%. She will look into booking Steve Elci and Ben & Jerry's for July 30th.

Commissioner Perkins asked about extending the concerts, she will look into getting sponsors.

14. Remarks from Town Council Liaison, Laura Tanner--Councilor Tanner expressed that she has the documentation regarding the use of the Senior Center and it clearly states the center can only be used for Seniors, ages 60 and over. She asked the Commission if they could stop bringing this up. If the Center is going to be open in the evenings they will host events for the Seniors; there has been a request for this. The Director of the Center has been able to save between \$20,000.00 and \$25,000.00 by not opening it in the evening.

She also asked should the Commission have a concern that they please filter it through her or Mr. Bushway. This came up as a result of other Councilors being approached about the use of the Senior Center by a couple of Commissioners. Councilor Tanner would have been at the meeting where these concerns were addressed had she known about it. She stated Commissioners absolutely have a "right" to go to other Councilors but asked if they would please just let her know so its not a shock to her when she is approached.

Commissioner Cicchese added the taxpayers support the Senior Center and it should be available for use.

Commissioner LaVallie added he feels the use of the Senior Center keeps coming up because they have never been provided with the documentation or informed of where to get it.

Councilor Tanner together with Mr. Bushway added the adult volleyball program has been extended on Friday evenings from 6 - 8 p.m. at Tyl Middle School. Laura Tanner and Michael Ware are volunteering their time to allow the continuance,

15. Adjournment--Commissioner LaVallie made a motion to adjourn, Commissioner Berardy 2nd. Motion carried unanimously and the meeting adjourned at 7:42