

Town of Montville Public Works/Solid Waste Sub-Committee

Regular Meeting Minutes

Wednesday, May 28, 2014

5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order
Councilor Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call
Present were Councilors Caron, Longton (5:33 p.m.), and Pollard. Also present were Councilor Public Works Director Don Bourdeau and Kelly Catalfamo.
4. Presentations — none.
5. Alterations to the Agenda
Councilor Caron proposed the following addition to the Agenda:
9(b) Study/Condition of Infrastructures
6. Approval of:
 - a. The Special Meeting Minutes on Tuesday, March 25, 2014
Motion made by Councilor Caron, seconded by Councilor Pollard. Discussion: None. Voice vote, 3-0, all in favor. Motion passed.
 - b. The Special Meeting Minutes on Wednesday, April 30, 2014
A formal meeting was not held due to the lack of a quorum.
7. Remarks from the Public Regarding Items on the Agenda — none.
8. Old Business
 - a. Road repair schedule update
PW Director Bourdeau reported that they are currently in the process of receiving quotes for the repairs of Lathrop Road and Pink Row. Gay Hill Road, Five Points, and Fitch Hill Road will also be undergoing drainage work. Councilor Longton requested he take a look at the southern portion of Connecticut Blvd. towards Montville Manor for several potholes.
 - b. Maynard Road update
Councilor Longton reported that the Planning & Zoning Commission received the survey of Maynard Road from the Town Engineer and has slightly altered the markers, accordingly. He has also provided an estimate of approximately \$163,000.00 (one-hundred sixty-three thousand dollars) to bring the road up to full standard. In response to PW Director Bourdeau's question, Councilor Longton stated that, following the Town Council's approval, the Town Attorney will

be consulted regarding whether the road will be required to be brought up to standards, pointing out that there are several roads in many towns which are not up to full standard. He clarified that Maynard Road is not being accepted as a new road, but that it is abandoning a portion of the road as it was not originally abandoned in accordance to State Statutes.

Motion made by Councilor Caron, seconded by Councilor Pollard, to send the item to the Town Council to discontinue a 238± foot portion of Maynard Road and schedule a Public Hearing. Discussion: None. Voice vote, 3-0, all in favor. Motion passed.

- c. Discussion regarding implementation of Transfer Station Household Garbage Fee change from an annual windshield sticker to a Punch Card System (Don Bourdeau).

Director Bourdeau stated that a Bag System could increase recycling by as much as 49%, saving the Town burn costs. Some Towns have instituted a trial period prior to implementing the system. A Punch Card System is basically the same idea, but would require hiring an additional employee to avoid any traffic from building up at the Transfer Station.

Councilor Caron stated the regulations should be revised prior to instituting either system. PW Director Bourdeau stated that either system would not be implemented until July 2015. The possibility of issuing warnings and/or fines for not recycling was also discussed.

Councilor Longton stated that the goal is to structure the costs such that the amount of garbage an average household accumulates per year will approximately equate to what the average household is currently paying. In order to estimate that amount, he would like to conduct a survey. The purpose of a new system is to eliminate those who are disposing an inordinate amount of garbage using one household sticker. PW Director Bourdeau agreed that, while the State and Federal governments recommend a Bag System, one would need to determine a fair average in order to implement a Punch Card System and conducting a survey would help determine that average. He suggested placing an attendant at the disposal station who can ask the questions. Councilor Caron noted that the revised regulations should state that one sticker pays for one household per year.

Motion made by Councilor Longton, seconded by Councilor Caron, to formulate a survey comprised of the following questions:

Qualifier Question: Have you taken part in the survey?

- 1) How many members are in your household?
- 2) How many bags of garbage do you have today?
- 3) How often do you come to the Transfer Station to dispose your household garbage?
 - a) Once a week
 - b) Every other week
 - c) Three times a month
 - d) Monthly

The survey will be conducted for four (4) weeks by a part-time attendant at the disposal station for household garbage. A sign notifying the residents that a survey will be conducted to gather information in an effort to improve the services at the Transfer Station and requesting their patience will be posted prior to the survey start. Discussion: None. Voice vote, 3-0, all in favor. Motion passed

9. New Business

a. Proposed changes to the current regulations at the Transfer Station (Don Bourdeau)

Director Bourdeau stated that the proposed changes include the input of the Transfer Station employees and will need to be adopted by May 2015 to become effective by July 2015.

The following items were discussed:

Building Permits required for disposal of building materials – Councilor Longton reported that a change in the building code regulations stating that permits are no longer required for structures that are 100 sq. ft. or less was made at the last Planning & Zoning Commission meeting. PW Director Bourdeau stated that the determination of the disposal of such structures will be at the attendant’s discretion.

Latex paint – The Transfer Station is currently looking into accepting latex paint for disposal.

Fee increases were discussed. Fees were last increased in 2010.

PW Director Bourdeau will indent the items listed under Non-Burnable Bulky Waste for clarification. He was also tasked with returning with comparables of the current fees and regulations of other towns for the next meeting.

b. Study of the Conditions of the Town’s Infrastructures

Motion made by Councilor Caron, seconded by Councilor Pollard, to task PW Director Bourdeau with a review of the infrastructures of Town-owned properties, categorized by urgency of any needed repairs. Discussion: None. Voice vote, 3-0, all in favor. Motion passed.

10. Remarks from the Public — none.

11. Remarks from the Councilors

Councilor Caron expressed his appreciation to PW Director Bourdeau for his department’s work on the lining of the roads.

Councilor Pollard also expressed her appreciation to PW Director Bourdeau for his work on the draft of the proposed changes to the current Transfer Station regulations.

12. Adjournment

Motion made by Councilor Caron, seconded by Councilor Pollard, to adjourn the meeting at 6:52 p.m. Voice vote, 3-0, all in favor. Meeting Adjourned.

Respectfully Submitted by: Agnes Miyuki, Recording Secretary for the Town of Montville