

Town of Montville Town Council
Special Meeting Minutes for Monday, August 18, 2014
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m. after establishing a quorum
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Absent was Councilor May. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations — none.
5. Alterations to the Agenda — none.
Motion made by Chairman Jaskiewicz, seconded by Councilor Pollard, to propose removing item 14(a) from the Agenda and requested that the Town Administration/Rules & Procedures Committee create a policy regarding the process of removing a Commission/Board Member. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Motion passed.
6. To Consider and Act on a motion to approve:
 - a. The Special Meeting Minutes on Monday, July 14, 2014
Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Motion passed.
 - b. The Regular Meeting Minutes on Monday, July 14, 2014
Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Motion passed.
7. Executive Session
 - a. To Consider and Act on a motion to enter into Executive Session for the purpose of interviewing a candidate for the Parks and Recreation Commission. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Tanner, seconded by Councilor Caron. Discussion: None. Voice vote: 6-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:04 p.m. Chairman Jaskiewicz resumed the meeting at 7:15 p.m. No formal votes were taken during executive session.
8. Remarks from the public relating to matters on the agenda with a three-minute limit
Lt. Leonard Bunnell, 5 Little John Drive, spoke with regards to item 14(d) regarding the appointments to the Montville Law Enforcement Feasibility Ad-Hoc Committee. He looks forward to the appointments and urged the Council to consider appointing an alternate so as to avoid any delays due to dropouts, encourage additional input, and institute a back-up/contingency plan.
9. Communications
Mayor McDaniel read a thank you letter received by Jacqueline Hobby-Thomas, a recent recipient of the CT Red Cross' Hometown Hero award, into the record. In an effort to "pay it forward" for their use of the Town's emergency resources, she and her family have decided to participate in the Local Town Monthly Family of Choice, a program in which the Department of Social Services provides a list of items for a family in need. In July, a new backpack and school supplies was supplied.

10. Report from the Town Attorney on Matters Referred - none.
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that the first round of ethics complaints has been resolved with no actions required at a cost of \$3945.84. The same attorney has been retained to investigate the next round of ethics complaints. Several regional dispatch meetings have taken place and decisions will need to be made by the entities involved by the end of September and a presentation will be made to the Town Council when all of the details have been resolved. Another Solarize Montville workshop was held on July 23rd and the final workshop will be held tomorrow evening. Flyers were distributed at Saturday's Hazardous Household Waste Collection Day, which he commended for its well-organized, fast, and efficient operation. Finance Director Terry Hart, himself, and others attended a second round of interviews with the Department of Economic and Community Development (DECD) to obtain a Brownfield Grant for additional funding for the Bridge Street project, which will require a permit cap on the driveway area. Talks regarding the establishment of a regional animal control are continuing between the towns of East Lyme, who will be responsible for the design, Waterford, who has set aside some funds for the design, Montville, and, possibly, Ledyard. The program will utilize prison labor as well as outside work crews for the building and staffing. The Mayor also reported that additional funding of \$27,508.00 for the Old Colchester Road Bridge project has been secured and that an additional \$107,147.00 has been secured in grant funds from the State for the emergency repair of the Derry Hill Bridge, which was originally slated for funding through the State's Local Bridge Program.

In response to Councilor Longton, the Mayor reported that they have received preliminary verbal approval for the Montville Bridge project to go out to bid. The project is scheduled for construction in November. In addition, the Sidewalk project, which will be funded by a STEAP Grant, will be going out with a revised bid due on September 2; the one bid they received from the initial round having come in extremely high. Bids for a Financial Services Advisor are due on Thursday, August 21. To date, 145 homeowners have signed up for the Solarize Montville program and 84 site visits have been conducted resulting in 16 signed contracts for sales (leases excluded). The program will be concluding on September 23 and all interested parties are encouraged to sign up.

12. Reports from Standing Committees.
 - a. Town Administration/Rules of Procedure – Councilor Longton
Councilor Longton reported that the Committee discussed the policy regarding the use of Town vehicles as well as outgoing Mayor benefits.
 - b. Finance – Councilor Tanner — none
 - c. Public Works/Solid Waste Disposal – Councilor Longton
Councilor Longton reported that a discussion was held regarding potential plans for a new way to fund the Transfer Station beginning this Saturday with a four-week survey that will be offered to patrons as they are exiting the transfer station. The survey will help determine the average number of households using the transfer station and the amount of garbage being brought in.
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund
Councilor Caron thanked the First Responders, Chiefs, Mayor, and Finance Director for attending the recent Volunteer Firefighters' Relief Fund meeting. He hopes the Town Council will support this evening's motion to set a public hearing regarding an ordinance to provide additional tax relief for the veterans and was originally introduced in 2011-12. He also reported that, in an effort to help raise funds for the Town's veterans in need, Mohegan Tribal Chairman Kevin Brown has offered a skybox for one of their concerts.
 - b. Councilor Jaskiewicz: Board of Education — none.
 - c. Councilor Longton: Library; Planning & Zoning Commission - none.

- d. Councilor May: Water Pollution Control Authority - absent.
- e. Councilor McNally: Economic Development Commission
Councilor McNally reminded all current and potential business owners to attend the September 4 Business Resource Forum at the Mohegan Firehouse. The EDC has mailed out 250 invitations and the Southeastern Connecticut Chamber of Commerce will include the event in their mass emails. Mayor McDaniel noted that the event was also publicized in the Chamber's recent flyer.
- f. Councilor Pollard: Youth Services Bureau and Advisory Board
Councilor Pollard reported that Youth Services is currently winding down their summer programs with an "End of Summer Family Luau" this evening. The Bureau has been busy planning for the 2014-2015 Afterschool Program, which is currently at capacity and has a growing waiting list. She urged everyone to look out for the Montville Community Booklet listing all of their events from September to December, including their annual Penny Drive. They are also in search of parents who are willing to serve on the Parent Action Council, which meets monthly to help develop, host, and organize fundraisers. Interested parents may contact Kim Grant, Program Developer, or Director Barbara Lockhart. For those seeking additional assistance, the Hire-a-Teen placement program in which local teenagers are available to help with yard work, baby-/pet-sitting, shopping, and the like. Forms are available at the Bureau.
- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission; Non-Profit Organizations
Councilor Tanner reported that the bathrooms at the pavilion and the football field will be taken down during the winter and replaced in March with a similar floor plan to that currently located by the soccer field. Due to the lack of a suitable location for a sign at Town Hall, Public Works Director Don Bourdeau and the Commission will be speaking with Lt. Bunnell regarding the possibility of installing a sign in front of the Public Safety Building. She also reported that the re-surfacing of the basketball and tennis courts is currently out to bid, the water line at the Camp Oakdale's Small Pavilion broke, Palmertown Field is slated for completion during the fall, and the Commission welcomed Mr. Derek Wainwright to the Commission.

In response to Councilor Pollard, Councilor Tanner stated that she will enquire with Public Works Director Bourdeau regarding the possibility of installing timers in the bathrooms. He is currently investigating doing the same for the basketball courts.

14. Appointments and Resignations

- a. To Consider and Act on a motion to accept the removal of Mr. Steven Loiler from the Public Safety Commission effective August 13, 2014.
Item was removed from the agenda.
- b. To Consider and Act on a motion to accept the resignation of Mr. Homer F. Waters from the Housing Authority effective July 31, 2014.
Motion made by Councilor McNally, seconded by Councilor Tanner. Discussion: Chairman Jaskewicz expressed his regret. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskewicz. Motion passed.
- c. To Consider and Act on a motion to appoint Mr. Eric Rousseau to the Conservation Commission with a term to expire August 13, 2016.
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskewicz. Motion passed.
- d. To Consider and Act on a motion to appoint five (5) candidates to the Montville Law Enforcement Feasibility Ad-hoc Commission.
Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: Chairman Jaskewicz requested that each Councilor state their five candidates for appointment to the

Commission. The votes will be tallied and the top five (5) of the twelve (12) candidates will be appointed. An alternate will be selected at the next Town Council meeting following acceptance of a revised Resolution regarding the make-up of the Commission. The votes were as follows:

William C. Bucko: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Total of six (6) votes.

Jeffrey Buebendorf: Councilors Caron, Longton, McNally, Tanner, and Jaskiewicz. Total of five (5) votes.

Robert Giffen: Councilors Caron, Longton, Tanner, and Jaskiewicz. Total of four (4) votes.

Victor Lenda, Jr.: Councilors Caron, Longton, Tanner, and Jaskiewicz. Total of four (4) votes.

Paul Lewis: Councilor McNally. Total of one (1) vote.

Raymond Occhialini: Councilor Pollard. Total of one (1) vote.

Wills Pike: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Total of six (6) votes.

David Rowley: Councilors McNally and Pollard. Total of two (2) votes.

James K. Toner: Councilor Pollard. Total of one (1) vote.

Other candidates included: Laurence Eiden, Julius Jurkiewicz, and Jarrell Roberts.

The following candidates were appointed to serve on the Montville Law Enforcement Feasibility Ad-hoc Committee: William C. Bucko, Wills Pike, Jeffrey Buebendorf, Robert Giffen, and Victor Lenda, Jr.

15. Unfinished Business — none.

16. New Business

- a. **Resolution #2014-69. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$1,081.77 (one-thousand eighty-one dollars and seventy-seven cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Resolution passed.

- b. **Resolution #2014-70. THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the Stipulated Judgment between Jensen's, Inc. and the Town of Montville, Docket No. KNL CV 12 6013758S dated July 16, 2014 regarding their property tax appeal. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Mayor McDaniel stated that both parties have agreed to the stipulated agreement avoiding costly court proceedings. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Resolution passed.

- c. **Resolution #2014-71. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to execute the Clean Energy Communities Municipal Pledge. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: As introduced at the previous Town Council meeting, Mayor McDaniel stated that the Pledge is an incentive program in which the Town can accumulate reward points for various clean energy projects. They are currently over the threshold for both categories leading to awards by both CL&P and CEFIA. The schools have been proactive and have expressed an interest in participating on the Clean Energy Committee, which will be formed in the near future. The Pledge is free to the Town and the points will go towards their ability to obtain grants for energy-saving projects. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Resolution passed.

- d. To Consider and Act on a motion to set the date of Monday, September 8, 2014 at 6:30 PM for a public hearing regarding an ordinance titled “An Ordinance Amending Chapter 345, Article VI, Ord. No. 2012-004 Ordinance To Provide Additional Property Tax Exemption For Veterans”. (Councilor Caron)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Councilor Caron reiterated his hope for the Town Council’s support in an effort to help the Town's veterans in need. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Resolution passed.

- e. **Resolution #2014-72. THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint a representative from the Town Council to serve on the upcoming teacher contract negotiating committee. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: Chairman Jaskiewicz stated and Superintendent David Rowley confirmed that, while the Town Council representative will have input during the caucus, he/she will not have any input during their negotiation sessions. The contract will, ultimately, come to the Town Council for approval.

Motion made by Councilor Tanner, seconded by Councilor Caron, to nominate Chairman Jaskiewicz. Chairman Jaskiewicz accepted the nomination. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Chairman Jaskiewicz was appointed as Town Council liaison to the Teacher Contract Negotiating Committee.

- f. **Resolution #2014-73. THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint a representative from the Town Council to serve on the Montville Law Enforcement Feasibility Ad-hoc Committee. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Motion made by Councilor Pollard, seconded by Councilor McNally, to nominate Councilor McNally.

Motion made by Councilor Longton, seconded by Councilor Tanner, to nominate Councilor May. Discussion: None. Voting in Favor of Councilor May: Councilors Caron, Longton, McNally, Tanner, and Jaskiewicz. Voting in Favor of Councilor McNally: Councilor Pollard. Councilor May was appointed as Town Council liaison to the Montville Law Enforcement Feasibility Ad-Hoc Committee.

- g. **Resolution #2014-74. THE TOWN OF MONTVILLE HEREBY RESOLVES** to appoint a representative from the Public Safety Commission to serve on the Montville Law Enforcement Feasibility Ad-hoc Committee. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Motion made by Councilor Tanner, seconded by Councilor McNally, to appoint Joseph DePasquale. Councilor Tanner reported that the Public Safety Commission selected Joseph DePasquale as their representative to serve on the Committee. Though he was not in attendance at their recent meeting to accept his nomination, Mr. DePasquale accepted the position in a recent conversation with Chairman Jaskiewicz. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Mr. Joseph DePasquale was appointed as the Public Safety Commission liaison to the Committee.

- h. **Resolution #2014-75. THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer three thousand six hundred dollars (\$3,600) to the Truck Expense line (#10910-53011), eight hundred fifty dollars (\$850) to the Public Works Misc Supplies line (#10910-53019) and four hundred dollars (\$400) to the Maintenance-Public Works line (#10910-53102) for a total of four thousand eight hundred fifty dollars from SCRRA Tipping fees line (#10940-52124). (Councilor Tanner)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Councilor Tanner stated and the Mayor confirmed that the transfer of funds was necessary to maintain “housekeeping”. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, McNally, Pollard, Tanner, and Jaskiewicz. Resolution passed.

17. Remarks from the Public with a three-minute limit - none.

18. Executive Session - none.

19. Remarks from the Councilors and the Mayor

Councilor Caron thanked the Councilors for supporting the public hearing for the veterans ordinance and hopes that the public will attend the meeting to voice their support, as well. He will inform the public when the fundraising begins to help the Town’s veterans in need.

Chairman Jaskiewicz congratulated and commended the Mayor for obtaining and securing the funds for the Bridge projects and thanked the public for attending the meeting.

20. Adjournment

Motion made by Councilor Longton, seconded by Councilor Tanner, to adjourn the meeting at 7:50 p.m. Discussion: None. Voice vote, 6-0' all in favor. Meeting Adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK’S OFFICE