

**Town of Montville Public Works/Solid Waste Sub-Committee**  
**Regular Meeting Minutes**

Wednesday, September 24, 2014

5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order  
Councilor Longton called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call  
Present were Councilors Caron and Longton. Absent was Councilor Pollard. Also present was Public Works Director Don Bourdeau.
4. Presentations - none
5. Alterations to the Agenda  
The following items were added to the agenda under item 8, Old Business:
  - i. Discussion of Tennis Courts at Camp Oakdale
  - j. Status of Montville Road Bridge
  - k. Report on Town Hall roofs
  - l. Discussion of repairs to the Senior Center
  - m. Discussion of sound system in Town Council Chambers
  - n. Bridge Repair on Route 163 by the Post Office
6. Approval of:
  - a. The Special Meeting Minutes on Monday, July 23, 2014  
Motion made by Councilor Caron, seconded by Councilor Longton. Discussion: Councilor Longton corrected the date on the headers, which should read July 23 rather than May 28, and requested the minutes be re-posted on the Town website.  
  
Motion made by Councilor Caron, seconded by Councilor Longton, to accept the minutes as amended. Voice vote, 2-0, all on favor. Motion passed.
7. Remarks from the Public Regarding Items on the Agenda - none
8. Old Business
  - a. Road repair schedule update  
Director Bourdeau reported that Doyle, Cottage, and Church Roads, Marcia and Greystone Drives, and Maple Avenue Extension have been completed. Pink Row and Lathrop Road are scheduled for milling and paving at the end of October. Chesterfield Road and the area around Oxoboxo Lake are under next year's budget.

b. Maynard Road update

Director Bourdeau reported that students from the Engineering Programs of both UCONN and Central CT College will be given the Maynard Road project. The students will come up with a design to create a safe and accessible intersection and will be reviewed by the Town Engineer. While the students will be researching and presenting their results free of charge, the funding for the project is being addressed as it is not included in the Town's budget for the current fiscal year. In response to Councilor Caron's question regarding the necessity of bringing the road up-to-date, he stated that that question would need to be referred to the Town Attorney.

c. Transfer Station Survey update

Director Bourdeau reported that the Transfer Station has sold a total of 1,802 stickers and 1,574 surveys were completed. He plans to present the Committee with a spreadsheet of the survey results at the next meeting.

d. Proposed changes to the current Transfer Station regulations (Don Bourdeau)

With the information gathered from the Transfer Station survey, a list of regulations and fees of other Towns, and additional research from comparable towns, he is hoping to present a draft of the proposed changes in the near future.

Councilor Caron expressed his concern regarding the attendant maintaining his position at the gate. Director Bourdeau responded that the issue has been addressed a number of times and plans are underway to re-work the driveway into the transfer station. They have recently renewed the STEAP Grant, which will provide them with \$500,000.00 for Phase I and \$500,000.00 for Phase II of the project.

e. Comparables of current fees and regulations of other towns (Don Bourdeau)

Director Bourdeau distributed a spreadsheet comparing the fees of Montville and other CT towns. During the survey, many residents expressed their concern regarding an increase in the transfer station fees. While they are not seeking to raise the permit fees, it was noted that the Town's per trip fee may be low in comparison to the other towns. Director Bourdeau agreed that the per trip fee is low especially if one were to come in with a month or more worth of garbage.

f. Review of the infrastructures of Town-owned properties (Don Bourdeau)

Director Bourdeau stated that he is hoping to have the review completed by the first of the year. They are currently looking into the possibility of utilizing the \$35,000.00 budgeted for the demolition of the old V&A/Social Services Building towards the abatement and restoration of the structure.

g. Old V&A/Social Services Building update

As discussed above.

h. Discussion of the Re-Use Room

Councilor Caron spoke with Kathy Doherty-Peck, Director of Senior and Social Services, who plans to meet with Director Bourdeau to discuss the Re-Use Room. Director Bourdeau felt that the Re-Use Room should be moved from Fair Oaks, especially if Youth Services and Parks and Recreation end up sharing the space at Fair Oaks. Social Services may need to adjust their plans to accommodate the Re-Use Room. Councilor Caron agreed that he would, ideally, like to see the Re-Use Room located in the old V&A/Social Services building keeping it centrally located. Like the Senior Center, it is a very well used facility whose the needs continue to grow.

i. Discussion of the Tennis Courts at Camp Oakdale

Director Bourdeau reported that the tennis courts have been completed and will be open to the public on Friday, September 26. Councilor Caron requested installing a green screen so as to hide the back tennis courts. Director Bourdeau felt that the screen would be easily vandalized and suggested installing green slats instead. Depending upon the costs and the status of the current budget, they may be able to re-allocate the funds. Director Bourdeau will investigate the costs. Councilor Caron requested that, after the installation of the screening, close attention be paid to the edging so that the weeds do not grow through fencing/slats from the back courts.

j. Status of Montville Road Bridge

Director Bourdeau reported that they have received a low bid of \$476,000.40 by King Construction in Bloomfield and a high bid of over a million dollars. They are in the process of reviewing and ensuring their qualifications.

k. Report on Town Hall roofs

Bids for the all of the Town Hall roofs, which are in need of repairs and silvercoating, were received and are in the process of being reviewed. The funding for the project is included in their capital budget and the inspector will be conducting inspections as the job progresses. The repairs/coating will come with a 15-year warranty.

l. Discussion of repairs to the Senior Center

Director Bourdeau stated that work on the repairs to the Senior Center is being planned during the winter months when the Center is the least used due to inclement weather. They will be closing at least one of the bathrooms during this period. Funding will be provided by insurance moneys, but, because it will not cover the entire costs, they may need to downscale the project. He will be coordinating with Senior Center Director Peck.

m. Discussion of sound system in Town Council Chambers

Because the Town Council voted for an RFQ (Request for Quote), Councilor Caron will request Chairman Jaaskiewicz to follow up with Director Bourdeau for direction.

n. Bridge Repair on Route 163 by the Post Office

Councilor Longton reported that he observed a rather messy construction site and questioned the timeline for the project. Director Bourdeau believed that the road is scheduled to be passable for traffic in October. In a conversation with the project engineer about a month ago, the project was on schedule. Director Bourdeau will be checking in with them.

9. New Business

a. Stop sign on Chapel Hill Road

Councilor Longton stated that he has received multiple complaints regarding the safety of the intersection for drivers approaching the hill and the necessity of a series of speed bumps or a stop sign on Chapel Hill Road at Utz Drive to slow down the drivers. It is an especially dangerous intersection for those turning left at the intersection. A stop sign will need to be authorized by the Mayor. Possible suggestions included the installation of a “slow” or “hidden driveway” sign, prohibition of left-hand turns, or, though it would cause some inconvenience to the residents, making Utz Drive a one-way road. Director Bourdeau stated that he would discuss the possibilities with the Mayor and measure the exact footage for the sight line.

Meanwhile, a police cruiser to occasionally monitor the speeding in the area will be requested.

Councilor Caron requested Director Bourdeau extend his appreciation and commendations to the public works cleaning crew as well as Rick, Flo, and Andy at the transfer station for doing a great job. He also heard many compliments at a recent fundraiser.

Director Bourdeau reported that he is currently interviewing per diem part-time workers for the transfer station and is considering using them on a more regular basis since he runs into a problem where they may not be called in for up to six months resulting in calling in a worker to work overtime. Since the duties at the transfer station are interchangeable and there are always things to be done, it may be more cost-effective. He added that the employees are also trained to dismantle old appliances for the recycling of parts earning additional funds for the Town.

10. Remarks from the Public — none

11. Remarks from the Councilors

Councilor Longton stated that, on a recent visit to the transfer station, he, too, was impressed with Rick. He found him, as well as Flo and Andy, to be very conscientious and helpful and asked that he pass on his compliments to Rick.

12. Adjournment

Motion made by Councilor Caron, seconded by Councilor Longton, to adjourn the meeting at 6:19 p.m. Voice vote, 2-0, all in favor. Meeting adjourned.