

Town of Montville Town Council
Regular Meeting Minutes for Monday, November 10, 2014
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman Jaskiewicz called the meeting to order at 7:00 p.m. after establishing a quorum
2. Pledge of Allegiance followed by a moment of silence in honor of our military.
3. Roll Call
Present were Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
 - a. Review of the 2014 Audit
Jennifer Hawkins, Amanda Backhaus, and Heather Greatorex from Mahoney Sabol & Company distributed their reports and presented the financial highlights and recommendations, including the audit reports, financial highlights, required communications, and management recommendations.

Audit Reports: The Audit Reports include an audit of the financial statements and Federal and State Single Audit Reports and any applicable grants and contract agreements. Their opinion on the financial statements report reflects a reasonable assurance that the financial statements are free from material misstatement. An unmodified clean opinion was given on governmental and business type activities, general fund, major governmental fund (bonded projects fund), major business type funds (Water & Sewer Departments), aggregate remaining funds information (other categories). With regards to the Town's internal control over financial reporting, nothing came to their attention that they are required to report and there was no material noncompliance of laws and regulations and no significant deficiencies or material weaknesses. With regards to their Federal Single Audit, which includes the major Title I programs of Grants to Local education agencies and Individuals with Disabilities Education Act or IDEA Funding, a report of an unmodified clean opinion and no significant deficiencies or material weaknesses on the internal compliance was issued. Several other programs were audited, by requirement for the State Single Audit covering a wide range of dollars and programs and a report of unmodified clean opinion and no significant deficiencies or material weaknesses was issued.

Financial Highlights: At year's end, the Town had approximately \$131 million in net position, of which \$106 million represented the investment in capital assets. The unrestricted net position is \$24.8 million, up \$2.27 million from the prior year. The Town's overall net position has increased approximately \$4.9 million. In terms of the Water & Sewer funds, they had a combined ending net position of \$59 million, an increase of \$957,000.00 from the prior year. The Sewer Department had an increase of \$1.1 million, which was attributed to very good collections and increased monitoring over the purchasing process, and the Water Department had a decrease of \$143,000.00. The unrestricted net position of the Sewer Department was \$6.7 million or 14%, an increase of 12% from the prior year, and the Water Department was \$1.5 million or 13.1%, a decrease of 14%.

In response to Chairman Jaskiewicz, Ms. Backhaus stated that there are no guidelines regarding the amount of funds the WPCA can keep, adding that the Town may institute a policy with such guidelines should they wish to do so.

The Governmental Fund Statements, which does not include long term or capital assets, are conducted on a modified accrual basis of accounting. The combined ending fund balances is \$10.5 million, an increase of \$865,000.00 from the previous year. The General Fund has \$9.8 million, an increase of \$648,000.00 from the prior year due to favorable budget variances and a change in the current year's encumbrances. The Bonded Projects Fund has a deficit of \$1

million, an increase of \$50,000.00 from the prior year due to the receipt of school construction grants. The total Fund Balance for other funds is \$1.7 million, an increase of approximately \$166,000.00 from the previous year. The primary change was an increase in the Capital Projects Funds due to transfers made from the General Fund. The Unassigned Fund Balance of the General Fund, which is typically used as a good measurement for towns, is \$8.5 million or 14.1% of the General Fund expenditures, well within the 10-15% recommended range. The Government Finance Officers Association (GFOA) recommends having the ability to cover two (2) months of operating activity; the Town currently has enough to cover 1.7 months.

Budgetary Statements: The final budget provided the use of approximately \$530,000.00 due to various changes throughout the year. The actual change was an increase of \$941,000.00. Revenues saw an increase of \$1.6 million due to the receipt of unbudgeted grants, particularly that of a payment in lieu of taxes of state-owned property of \$1.5 million. Expenditures were down \$420,000.00 due to the careful monitoring of budgets by several departments. Other financing sources include \$58,000.00 due to the cancellation of the prior year's encumbrances. No use of fund balance has been assigned for spending in the 2015 fiscal year budget. Also of note is the assignment of \$100,000.00 for the upcoming reevaluation.

Communications Letter: Also included is a written communications letter which contains the Auditor's Responsibility; Plan, Scope and Timing of the Audit (timing was adhered to and all filings have been made to the State); Accounting Policies (no new policies included); Significant Audit Findings; Various Estimates and Allowances; Difficulties Encountered (none); Corrected and Uncorrected Misstatements (all adjustments were recorded in Management and are in the books and records of the Town); Disagreements with Management (none); Management Representation (letter was signed without issue); Management Consultations with other Independent Accountants (none), and; Other Findings and Issues.

Current Year Recommendations: Strenuous testing of the Student Activity Funds, which are considered a high-risk area due to the amount of cash flow, was conducted. Due to the auditors discomfort with the amount of supporting documentation, they recommend continued monitoring by the Board of Education to increase the amount of documentation to support their revenues. An unresolved recommendation from the previous year pertains to the Internal Service Fund and includes the medical bills. The fund balance of this particular fund is, in their opinion, excessively high with respect to its activity and would lead an outside user to believe that they are being overcharged for medical claims. It should be noted that the Finance Department has been working to remedy the situation and it has decreased, but recommends that the Town Council also review the fund and, possibly, develop a policy regarding what they would like to see in the fund and any necessary procedures should the Town be faced with a deficit. It is a risk management tool and some level of funding is recommended. Recommendations from the prior year that have been resolved include the Adoption of a Fund Balance Policy and a Policy for Approving Special Revenue Fund.

With respect to the Internal Service Fund, Mayor McDaniel questioned whether they work with the insurance company to determine a recommended level of funding and how it is balanced against all of the changes and potential changes with the Affordable Care Act. While they are not involved with the insurance carriers in terms of their recommendations, they have seen guidelines where the fund balance should be 1.5 months of operating expenditures. They are unsure whether that amount will be adequate for the Town, especially if they are self-insured. They recommend the Town Council review the Fund and determine their level of comfort. Approximately \$5 million is currently in that Fund, none of which the Council may move.

Chairman Jaskiewicz thanked them for their presentation.

5. Alterations to the Agenda

Councilor Jaskiewicz proposed the following alterations and addition to the agenda:

Alterations: Item 15(g):

THE TOWN OF MONTVILLE HEREBY RESOLVES to transfer ~~\$3,000 (three~~

~~thousand dollars~~ \$4,000 (four-thousand dollars) to the Misc. Supplies line (#10330-53019) in the Town Council budget from the Contingency line (#10480-52164) for the purchase of ~~6-(six)~~ 7 (seven) iPads. (Councilor Jaskiewicz)

Item 15(h):

THE TOWN OF MONTVILLE HEREBY RESOLVES to authorize Mayor Ronald McDaniel to negotiate ~~and execute any documents necessary~~ for the transfer of the former DOT facility at 2090 Rte. 32 between the Town of Montville and State of Connecticut. (Mayor McDaniel)

Addition: Item 15(j):

THE TOWN OF MONTVILLE HEREBY RESOLVES to authorize Mayor Ronald McDaniel to execute the LOCAL BRIDGE PROGRAM SUPPLEMENTAL APPLICATION and any associated agreements between the State of Connecticut and the Town of Montville for Montville Road at the Montville/Norwich Town Bridge No. 085002. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Pollard, to accept the alterations.

Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

6. To Consider and Act on a motion to approve:

a. The Public Hearing Minutes on Wednesday, October 15, 2014 regarding Leffingwell Road Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

b. The Public Hearing Minutes on Wednesday, October 15, 2014 regarding Bridge Street Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

c. The Regular Meeting Minutes on Wednesday, October 15, 2014 Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

d. The Special Meeting Minutes on Monday, October 20, 2014 Motion made by Councilor Longton, seconded by Councilor McNally. Discussion: None. Roll Call vote, 6-0-1, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Voting in Abstention: Councilor Pollard. Motion passed.

7. Remarks from the public relating to matters on the agenda with a three-minute limit

Lt. Leonard Bunnell, 5 Little John Drive, commented on item 8(c), stating the importance in recognizing what a great asset the Montville Fire Police Association, who provide a presence at various Town events, is to the Town. The members are always reliable, do a good job, and are open to doing anything that is asked of them for no cost to the Town. He asks that the members of the Town Council and Public Safety Department take the time to stop and thank them for their work anytime they see them at an event, as they are truly a great asset to the Town. Chairman Jaskiewicz concurred.

8. Communications

a. Copy of the legal bills from Suisman-Shapiro for the month of September 2014

b. Copy of the October budget report from Ms. Terry Hart, Finance Director

c. Copy of Letter to Rick Mowan, President, Montville Fire Police Association, from Lt. Leonard G. Bunnell, Montville Police Department

9. Report from the Town Attorney on Matters Referred
10. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that the Town proudly hosted a debate sponsored by *The New London Day*. He congratulated Ms. Barbara Lockhart who was awarded by the Southeastern Regional Action Council (SERAC) for her contributions for continuing the activities of the Youth Services Bureau and the Southeast Regional Action Councils. Twenty-five to thirty Town employees attended two different sessions of a defensive driving class. The Montville Chamber of Commerce is sponsoring a Coat and Mitten Drive for Social Services, which, in addition to food, are a continuing need during the holidays and beyond. Last Friday, a very successful Veterans breakfast was held at Charles E. Murphy School. He commended the children on a job well done and thanked the Elks for hosting the annual event.

A waterline meeting was held at Montville High School and is hoping to see better attendance at their future meetings. A meeting between RockTenn, CL&P, and the Town's Public Safety personnel was coordinated to ensure that the work on Dock Road would take place during their shutdown period so as to keep their continuity of operations intact while allowing the contractors to do the necessary work of de-installing the conduit from the ground. Everyone in the Public Works department, have taken the class. Members of the Police Department, Building Official Vern Vesey, Fire Marshal Ray Occhialini, and the Public Works Department took a tour of the DOT garage. He is continuing to work on the regionalized dispatch issues and move the program forward. He met with the DOT regarding Fort Shantok Road. They are comfortable with the drainage, paving, guard rails, etc. that have been completed, but will be requesting more information regarding what is being asked of them so as to avoid any future issues. Following the receipt of the information, the document(s) will be presented to the Town Council for acceptance as a Town road. The State does plan to abandon the road and the Town will own the road regardless, but through their negotiations, they will be adopting a much-improved road.

He reminded everyone that the Veterans Day Ceremony will be held at 11:00 a.m. tomorrow morning at the Old Town Hall and hopes to see everyone there.

Chairman Jaskiewicz congratulated Finance Director Terry Hart on the Audit Report and thanked her for her work.

11. Reports from Standing Committees.
 - a. Town Administration/Rules of Procedure – Councilor Longton — *no meeting*
 - b. Finance – Councilor Tanner — *no meeting*
 - c. Public Works/Solid Waste Disposal – Councilor Longton
Councilor Longton reported that Pink Row and Lathrop Road have been paved. The results of the Transfer Station Survey were distributed to the Committee, noting the variation in household waste of similar-sized households. 1,695 surveys were completed and approximately 1,800 stickers have been sold (approximately 85% of the transfer station sticker holders were surveyed). The survey, which will help determine the costs of moving the household waste, will aid in determining what changes in the pricing structure they might institute, if any.

Also discussed was the V&A/Social Services building and the re-surfacing of the tennis courts at Camp Oakdale, which were bubbling due the moisture. Repairs have since been made, but 50% of the invoice is being held back until the Spring/Summer 2015 when the results of the repairs can be better gauged. The culverts for the Montville Road Bridge have been ordered and the bridge is slated for completion in April 2015 (weather dependent). While it was reported that the IT Specialist has adjusted the sound system, issues continue to exist in the Town Council Chambers. They are actively working on resolving the issues. He was pleased to report that, while work is continuing on the bridge repair, Route 163 opened to traffic on October 30. Meeting dates have been set for 2015, noting that a meeting will not be held in

December. In addition, their meetings for November and December 2014 have been canceled due to their proximity to the holidays.

12. Reports from Special Committees and Liaison Councilors

- a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund
Councilor Caron reported that, as President of the CAMAE (CT Association of Municipal Agents for the Elderly), Senior & Social Services Director Kathie Doherty-Peck played an instrumental role in having the State institute an e-mail line specifically for use by the CAMAE to help better serve the seniors and help alleviate any problems they are encountering with their State applications for food stamps and heating, medical and prescription assistance. The new system has received a positive response. Director Doherty-Peck was recently re-certified as a CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening) Counselor for the Elderly from the Area Agency on Aging. Her knowledge and experience continues to be a true asset for the seniors in the Town.

Director Doherty-Peck and her staff have been working on the Thanksgiving Food Baskets and Christmas Food & Toy Baskets since September. As a side note to emphasize their growing need, he stated that when Director Doherty-Peck first started, the Department was providing approximately 25 Thanksgiving Food Baskets compared to the 400 baskets that were provided last year. The Canned Food Drive is underway and they are seeking donations of any non-perishables and turkeys. The senior volunteers will be sorting and collating the baskets as their community project. He urged the Councilors and public to stop by and express their appreciation to the Center and volunteers. The seniors are also creating hot meals to be delivered to the homebound seniors by the volunteers.

He continues to work with the Director on the Veterans Fund. Over 80 Skybox tickets to the Usher concert on November 14, kindly donated by the Mohegan Tribe, have been sold. The funds will be used to assist the Town's Veterans with their basic needs and the Director will connect them to the other available long-term services. He thanked Superintendent Brian Levesque, one of whose teachers stepped forward and sold the bulk of the tickets. He also thanked his staff and the members of the community for their efforts and support as well as the Veterans for everything they have done and continue to do for their Town, State, and Country.

- b. Councilor Jaskiewicz: Board of Education

Councilor Jaskiewicz reported on a fascinating and interesting presentation by the Mohegan School and teachers about keeping students engaged school. The BOE plans to request approximately \$185,000.00 for the dedicated, non-lapsing account that was previously approved by the Town Council.

- c. Councilor Longton: Library; Planning & Zoning Commission

Councilor Longton reported that, while the paving of the driveway has been completed, the Library will remain closed until November 11 to ensure proper curing of the asphalt.

- d. Councilor May: Water Pollution Control Authority; Montville Law Enforcement Feasibility Committee

Councilor May reported that an interesting and informative presentation was provided by GHD Engineering's Project Director Ms. Sarah Cwikla at the first meeting and encouraged the Councilors and public to attend the second waterline meeting on Thursday, November 13, 7:00 p.m. at the Oakdale Fire Department. Another meeting is scheduled for December 5, 10:00 a.m. at the Senior Center, and January 8, 7:00 p.m. at the Public Safety Building.

Stonington Police Chief Stewart provided an informative, interesting, and enlightening talk regarding their encumbrances and how they're handling of the Department to the Montville Law Enforcement Feasibility Committee. He invited the public to attend the Committee's next meeting on Tuesday, November 18.

- e. Councilor McNally: Economic Development Commission

Councilor McNally reported that Town Planner Marcia Vlaun provided a presentation regarding the Town's strategic report. Interestingly noted was the declining enrollment of the schools, much of which is attributed to the magnet schools. The Commission has also been working on updating their webpage with Webmaster Donna Geary and invited the Mayor to their next meeting regarding the rebranding of Montville and to discuss the Mayor's Orange Ribbon Community Coalition.

f. Councilor Pollard: Youth Services Bureau and Advisory Board

Councilor Pollard reported that the YSB received a grant from the Department of Children and Families for Juvenile Review Board support and enhancement. Cards in honor of Veterans Day made by children in the after-school program have been sent out to VA hospitals. The Parent/Child Pie Baking Contest will be held on November 18. In partnership with the Department of Social Services, they are collecting \$5.00 - \$10.00 gift cards for the Stocking Drive. Please drop off any donations at the Youth Services Bureau by December 17. Lights On Afterschool event, a nationwide celebration of all Youth Service Bureaus, was a huge success. Also in partnership with the Department of Social Services, they are conducting a fundraiser for a concert at the Mohegan Sun in February 2015. The Pancake Breakfast raised over \$1,000.00. Thanks to the Montville Education Foundation LEGO Grant and Play-Well TEKnologies, a learning program helping kids with math, science and engineering through LEGO building will begin in January 2015. Montville is a target town to be covered by a Drug-Free Community Grant in partnership with the YSB and SERAC.

g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission; Non-Profit Organizations

Councilor Tanner reported that, following the approval of the Dog Park, a sub-committee will be formed and begin fundraising. A line item will be added to their budget for funds received for the Dog Park. The November newsletter was e-mailed. Concern regarding the safety of the entrance to Camp Oakdale was discussed and they will be working with Public Works Director Don Bourdeau and Public Safety to remedy the situation. She reported on a successful Trick or Trunk event.

Mayor McDaniel stated that he has met with Lt. Bunnell, P&R Director Peter Bushway, and Public Works Director Bourdeau to discuss plans for the Camp Oakdale parking lot that will be presented to the Commission in the near future. The problem arose due to children running amongst the cars. As the result, the main entrance where the speed dips are located was closed off. Unfortunately, this has resulted in an unsatisfactory traffic flow pattern and individuals are now parking along the grass blocking traffic. They are planning to re-stripe the lot in the spring with diagonal parking and designate a definite pattern and flow of traffic.

13. Appointments and Resignations

- a. To Consider and Act on a motion to appoint Ms. Karen Doherty to the Commission on Aging with a term to expire November 10, 2017.

Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

- b. To Consider and Act on a motion to re-appoint Mr. Gary S. Allyn to the Uncas Health District with a term to expire November 14, 2017.

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion passed.

14. Unfinished Business — none.

15. New Business

- a. **Resolution #2014-93. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$726.07 (seven-hundred twenty-six dollars and seven cents) as requested by the Tax Collector. (Councilor Jaskiewicz)
Motion made by Councilor McNally, seconded by Councilor Pollard. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
- b. **Resolution #2014-94. THE TOWN OF MONTVILLE HEREBY RESOLVES** to close the Montville Town Hall at 1:00 p.m. on Wednesday, November 26, 2014 in observance of the Thanksgiving holiday. (Mayor McDaniel)
Motion made by Councilor McNally, seconded by Councilor Longton. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
- c. **Resolution #2014-95. THE TOWN OF MONTVILLE HEREBY RESOLVES** to set the 2015 regular monthly meeting dates of the Town Council on the second Monday of every month, excluding holidays that will be scheduled on the Wednesday of that week. The scheduled meeting dates are as follows; January 12th, February 9th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th, September 14th, October 14th (Wednesday), November 9th, and December 14th, 2015 to be held at 7:00 p.m. in the Town Council Chambers. (Councilor Jaskiewicz)
Motion made by Councilor Tanner, seconded by Councilor May. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
- d. **Resolution #2014-96. THE TOWN OF MONTVILLE HEREBY RESOLVES** to have the Public Works Director to obtain an RFQ for a sound system for Town Council Chambers and to report back to the Town Council within 30 days. (Councilor Caron)
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Chairman Jaskiewicz stated that, though the Mayor and Public Works Director have been working to resolve the situation utilizing the current system, they would like an RFQ (Request for Quotation) for a new system. Councilor Caron questioned who would/should be in charge of the issue. The sound system has not been updated since Town Hall was constructed. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
- e. **Resolution #2014-97. THE TOWN OF MONTVILLE HEREBY RESOLVES** to act on a motion to introduce and set the date for a Public Hearing on the proposed ordinance titled "Ordinance Concerning the Registrar of Voters" on December 8, 2014 at 6:00 p.m. in the Town Hall Council Chambers. (Councilor Longton)
Motion made by Councilor Longton, seconded by Councilor McNally. Discussion: Councilor Longton stated that this has been an ongoing discussion. Input from the State and the attorneys have been received and the proposed Ordinance satisfies all of the necessary requirements. Chairman Jaskiewicz recited the first paragraph of the Ordinance. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.
- f. **Resolution #2014-98. THE TOWN OF MONTVILLE HEREBY RESOLVES** to establish an Education Reserve Fund Policy. (Councilor Tanner)
Motion made by Councilor Tanner, seconded by Councilor May. Discussion: Finance Director Hart stated that the Town Council previously approved setting aside a reserve fund for education. This resolution provides further explanation regarding the Statute and has been reviewed and approved by BOE. The Policy was created using research from other towns who also have established an Education Reserve Fund Policy. None. Roll Call vote, 7-0, all in

favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- g. **Resolution #2014-99. THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer \$4,000 (four-thousand dollars) to the Misc. Supplies line (#10330-53019) in the Town Council budget from the Contingency line (#10480-52164) for the purchase of 7 (seven) iPads. (Councilor Jaskiewicz)

Motion made by Councilor McNally, seconded by Councilor Pollard. Discussion: Chairman Jaskiewicz stated that, through recent discussions, it was decided that the Council should purchase larger-sized iPads. Councilor May stated that all supporting documents would be placed in a folder for easy retrieval. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- h. **Resolution #2014-100. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to negotiate for the transfer of the former DOT facility at 2090 Rte. 32 between the Town of Montville and State of Connecticut. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor McNally. Discussion: Mayor McDaniel stated that the DOT (Department of Transportation) is in the process of consolidating and offloading their facilities. To ensure that the Town would not be inheriting an issue-ridden property, they requested additional information, including two years of operating costs. Following receipt of the information, he, along with Lt. Bunnell, Sgt. Dennis Mathers, Building Official Vesey, Fire Marshal Occhialini, Public Works Director Bourdeau, met with members of the State to tour and discuss potential uses for the property, which is equipped with a loading dock. The State will be removing the underground oil tank and winterizing the facility at their expense. In the short-term, the Mayor foresees the property being used for cold storage for such equipment as the street sweeper and the Police Department's boat. The property is in need of some cosmetic improvements. One provision includes a deeded restriction stating that, should the Town decide to sell the property, they will be required to reimburse the State for its market value at the time of the sale. A full environmental assessment will not be conducted on the property. The Mayor will be negotiating the transfer and distributing all of the necessary paperwork to the Council for review prior to authorizing the execution of the contract. The Mayor will work on scheduling an additional tour of the facility with the State. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- i. **Resolution #2014-101. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor to sign the agreement entitled "Agreement between the State of Connecticut and the Town of Montville for the development of Contract Plans, Specifications and Estimates for Culvert Replacements on Old Colchester Road utilizing Federal Funds under the urban component of the Surface Transportation Program". (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor May. Discussion: Mayor McDaniel stated that the agreement pertains to the two culverts by Fair Oaks. The project will be 90% federally funded, 5% state funded, and 5% locally funded. Once funding was awarded, public informational meetings were held for the abutting properties and public, followed by an RFQ for the engineering services. The rates were negotiated and approved by the State. The road may be shut down for short periods of time or reduced to one lane, but efforts will be made to keep the evacuation route open, school bus traffic accessible, and residential & commercial traffic flowing. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- j. **Resolution #2014-102. THE TOWN OF MONTVILLE HEREBY RESOLVES** to authorize Mayor Ronald McDaniel to execute the LOCAL BRIDGE PROGRAM

SUPPLEMENTAL APPLICATION and any associated agreements between the State of Connecticut and the Town of Montville for Montville Road at the Montville/Norwich Town Bridge No. 085002. (Mayor McDaniel)

Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: Mayor McDaniel stated that he is seeking to obtain local bridge moneys to help fund the project, which has a 32.33% match on the construction/engineering costs. This will entitle them to seek to obtain approximately \$238,200.00 to go towards the engineering costs associated with the project. Construction costs are currently estimated at \$477,000.00 and the total costs are approximately \$736,000.00 to \$737,000.00. Costs will be minimized through the use of in-house personnel from both Montville and Norwich for required engineering reviews and inspections. Contrary to Councilor Longton's report, the box culverts have not yet been ordered as they are still awaiting the shop drawings. The contractors have agreed to work through December and January so that the project can remain on schedule for a spring opening when the asphalt plants re-open. He also hopes to allocate additional funds to pave further up the road. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Pollard, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

16. Remarks from the Public with a three-minute limit

17. Remarks from the Councilors and the Mayor

Councilor McNally reminded the public to remember the men and women who have served the country tomorrow, Veterans Day.

Councilor Caron made a plea to the public and Town employees to donate a turkey to Social Services. He also noted that the *Montville Silver Times*, a lifeline for many seniors outlining the available programs and services open to them, was saved from extinction by the kind sponsorship of the Mohegan Tribe.

Councilor May thanked all of the men and women who served the country and reported on his involvement with the Submarine Veterans Turkey Drive who makes approximately 3,000 - 4,000 meals.

Councilor Jaskiewicz encouraged everyone to attend the Town's Veterans Day Ceremony at 11:00 a.m. tomorrow.

Mayor McDaniel also hopes to see everyone at the Ceremony tomorrow and encouraged all who are interested in purchasing one or more of the six remaining tickets for the skybox tickets to the Usher concert to see either Councilor Caron or himself.

18. Adjournment

Motion made by Councilor Longton to adjourn the meeting at 8:05 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting Adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE