

Town of Montville  
**Town Administration/Rules & Procedures Standing Committee**  
**Meeting Minutes**

**Monday, November 24, 2014**

5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order  
Chairman Longton called the meeting to order at 5:34 p.m. after establishing a quorum.
2. Pledge of Allegiance
3. Roll Call  
Present were Councilors Longton and Pollard. Absent was Councilor May. Also present was Parks & Recreation Director Peter Bushway and Parks & Recreation Commission Chair Scott LaVallie.
4. Remarks from the public relating to matters on the agenda with a three-minute limit — none.
5. Alterations to the Agenda  
Councilor Longton proposed the following addition to the agenda:  
8(b) Cancellation of the December 2014 meeting
6. Approval of the:
  - a. Regular Meeting Minutes of July 28, 2014  
Motion made by Councilor Pollard, seconded by Councilor Longton. Discussion: None. Voice vote, 2-0, all in favor. Motion passed.
  - b. Regular Meeting Minutes of September 22, 2014  
Approval of the Meeting Minutes were postponed.
7. Unfinished Business
  - a. Review of “An Ordinance Providing Property Tax Relief for Residence Property of the Elderly and Totally Disabled”  
Item was placed on hold.
  - b. Policy regarding the removal of Board/Commission Members  
Item was placed on hold.
  - c. Dog Ordinance  
Parks & Recreation Director Bushway, who submitted the maps outlining the areas where dogs would not be allowed, stated that the intent of the Ordinance is not to discourage people from coming to the parks with their dogs, but to keep the dogs off of the playing fields and spectator areas where small children often play. Councilors

Longton and Pollard stated that they had not yet seen the maps. P&R Director Bushway will coordinate with Councilor May who had stated his concern regarding the quality of the maps, which derived from the GIS system, per the suggestion of the Planning & Zoning Department.

Because it is standard practice for ordinances to be sent to the Town Attorney for review, the wording of the Ordinance, along with either the working or final maps, will be presented at the next Town Council meeting to be sent to the Town Attorney for review.

8. New Business

a. Approval of Meeting Dates for 2015

Motion made by Councilor Pollard, seconded by Councilor Longton. Discussion: Meeting dates will be scheduled as follows: January 26, February 23, March 23, April 27, May 25, June 22, July 27, August 24, September 28, October 26, November 23, and December 28. All meetings will be held on the fourth Monday of the month. Voice vote, 2-0, all in favor. Motion carried.

b. Cancellation of the December 2014 meeting

Motion made by Councilor Pollard, seconded by Councilor Longton. Discussion: Due to the proximity of the holidays, Councilor Longton proposed cancelling the December 2014 meeting. Voice vote, 2-0, all in favor. Motion carried.

9. Remarks from the Public with a three-minute limit — none.

10. Remarks from the Committee Members

Councilor Longton wished everyone a Happy Thanksgiving.

11. Adjournment

Motion made by Councilor Longton, seconded by Councilor Pollard, to adjourn the meeting at 5:52 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville