

Town of Montville Town Council  
**Regular Meeting Minutes for Monday, May 11, 2015**  
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order

Chairman Jaskiewicz called the meeting to order at 7:00 p.m. after establishing a quorum.

2. Pledge of Allegiance followed by a moment of silence in honor of our military.

3. Roll Call

Present were Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Absent was Councilor Pollard. Also present was Mayor Ronald McDaniel.

Remarks from the public relating to matters on the agenda with a three-minute limit  
Lynda Jean, 1583 Route 163, Lot Number 8, corrected her comment from the April 22, 2015 Public Hearing Meeting Minutes, stating that the final sentence should read:

She also questioned whether other towns, e.g., Bozrah, Salem, are involved in any conversations regarding the Police **boat**.

Tony Siragusa, 39 Hillcrest Drive, questioned the reasoning behind the skipping of a number of items to the remarks from the public.

4. Special Recognitions/Presentations

a. Recognition of John “Jack” Platt, Jr., Mohegan Fire Company, for his induction into the Connecticut State Firefighters Association (CSFA) Hall of Fame – *re-scheduled*

b. Presentation of Ballistic Protective Vest for Canine Officer Molly

Lt. Leonard Bunnell, Montville Police Department, introduced Molly, the Town’s first Canine Officer, who is handled by Officer Addison Saffioti, and Krista Verito, who, concerned for Molly’s safety, has raised funds for the purchase of a protective vest. He commended and expressed his appreciation to Ms. Verito and her family for recognizing the importance of providing Molly with protection.

Ms. Verito stated that she wished to show their support for and appreciation to the Town, its leaders, and Police Department for adopting Molly in their effort to help keep the Town safe by helping keep her safe. Through the help of *Vested Interest in K9s, Inc.*, a non-profit organization, the Howard Family, and her fundraising efforts, including a *gofundme.com* campaign, door-to-door donations, and the selling of t-shirts, she was able to raise the necessary funds for the vest, which is both bullet and stab proof. The vest was officially presented to Molly. Ms. Verito expressed her appreciation to those who donated funds.

Chairman Jaskiewicz and the Town Council extended their appreciation.

T-shirts are still available for purchase; interested parties may contact Lt. Bunnell.

5. Alterations to the Agenda

Chairman Jaskiewicz proposed the following addition to the Agenda:

Item 16(h): **THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the 2015-16 Montville Water Pollution Control Authority proposed water budget in the amount of \$1,396,345.00 (One million three hundred ninety six thousand three hundred forty five dollars). (Councilor May)

Motion made by Councilor Caron, seconded by Councilor Longton. Discussion: None.  
Voice vote, 6-0, all in favor. Motion carried.

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6. To Consider and Act on a motion to approve:
  - a. The Regular Meeting Minutes on Monday, April 13, 2015  
Motion made by Councilor May, seconded by Councilor McNally. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
  - b. The Public Hearing Meeting Minutes on Wednesday, April 22, 2015 regarding the General Government Budget as amended.  
Motion made by Councilor Longton, seconded by Councilor May. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
  - c. The Public Hearing Meeting Minutes on Thursday, April 23, 2015 regarding the Board of Education Budget  
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
7. Executive Session
  - a. To Consider and Act on a motion to enter into Executive Session for the purpose of updating the Town Council on personnel/contract matters. Discussions to include members of the Town Council, Mayor Ronald McDaniel, Salem First Selectman Kevin Lyden, Fire Marshal Ray Occhialini, Doug Knowlton, and Attorney Michael Harrington.  
Motion made by Councilor Tanner, seconded by Councilor May. Discussion: None. Voice vote, 6-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:12 p.m. Chairman Jaskiewicz resumed the meeting at 7:40 p.m. No formal votes were taken during Executive Session.  
  
Due to a miscommunication, the following Executive Session was added to the Agenda:  
  
To Consider and Act on a motion to enter into Executive Session for the purpose of interviewing a candidate for the Niantic River Watershed Committee. Discussion to include members of the Town Council and Mayor Ronald McDaniel.  
  
Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: Mr. Whitman Bowen opted to be interviewed publicly and provided a brief background of experience and interest in joining the Committee. Mr. Bowen was thanked for his interest and Chairman Jaskiewicz reiterated his apology for the miscommunication.
8. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
9. Communications
  - a. Copy of the April budget report from Ms. Terry Hart, Finance Director
10. Report from the Town Attorney on Matters Referred  
Mayor McDaniel reported that the legal opinion regarding the Procedure for Changing Compensation of Town Councilors was sent to the Town Council and the MOU (Memorandum of Understanding) for a Mutual Aid Agreement for the Police Departments is currently under review.
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred  
Mayor McDaniel stated that a well-attended State of Montville was held and thanked everyone who attended. He has been busy conducting police interviews, attending budget hearings and Child Safety Days events, sponsored by the Oxoboxo Lodge, the Boy Scout's

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Court of Honor Ceremony where three young men were awarded with their Eagle Scout ranking, and was honored to hit the first ball off the tee for Opening Day. He also attended an event, sponsored by Congressman Joe Courtney, in which USDA Officers presented their various loan programs for such projects as Community Centers and Regional Dispatch Centers and plans to schedule a meeting with the Parks & Recreation Commission for further discussion. He also attended the National Day of Prayer and the Senior Art Show and took part in the Read Aloud Program, Project Grad events, and other local events.

The Mayor reported that the directional boring for the sewer line has been completed and the boxes for the Montville Road Bridge have been constructed and will be installed once the water level has lowered. Norwich is working on naming their side of the bridge after a Veteran and Montville will discuss the naming of their side of bridge in the near future. While there are additional issues that need to be resolved, it is hoped that the bridge will be completed by the end of the summer.

CONN-OSHA Inspections took place of the Town's facilities and a number of violations, some of which were serious, though non-life threatening were cited. 90% of the violations were corrected on the spot and he was able to have their fines reduced by half, which will be shared between the Town Council and the WPCA. The Inspection takes place every ten years.

He reminded everyone to attend the Annual Memorial Day Parade on Sunday, May 17, 2015 at 1:00 p.m.

12. Reports from Standing Committees.

a. Town Administration/Rules of Procedure – Councilor Longton

The Remote Meeting Policy, copies of which are available and which is on this evening's agenda, was discussed. The Committee voted to recommend that the Town Council inquire whether a candidate for a Board/Commission/Committee is a member of the military, a student, etc. that might impose limits on their attendance to meetings.

b. Finance – Councilor Tanner

Councilor Tanner thanked the Finance Committee for their work on the budget, which was approved this evening, and stated that she looks forward to next month's meeting.

c. Public Works/Solid Waste Disposal – Councilor Longton – *no report*

13. Reports from Special Committees and Liaison Councilors

a. Councilor Caron: Commission on Aging; Social Services; Volunteer Fire Fighters' Relief Fund

Councilor Caron thanked the Mayor and those Councilors who attended a successful Art Show at the Senior Center. He reported that the Director is currently working on a number of grants, including the possibility of adding an office for the United Community & Family Services (UCFS) in the Social Services Department, and is continuing to investigate the possibility of offering a Volunteer Tax Credit.

b. Councilor Jaskiewicz: Board of Education

Councilor Jaskiewicz reported on the Montville Marvels and stated that an interesting presentation was provided by the School Counselors regarding the assistance they provide to the students to help them prepare for college.

c. Councilor Longton: Library; Planning & Zoning Commission

Councilor Longton reported on the following items for the Planning & Zoning Commission:

- A Public Hearing was scheduled for a Special Permit Application for the processing and crushing of gravel on a property located at Leffingwell Road.

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- An application for a Special Permit for the construction of a mixed use building on Route 32 was denied due to non-compliance of the plan with the Zoning Regulations and severe issues regarding the grading of the property.
  - A Cease and Desist Order was issued by the Zoning Officer for a property located at Leffingwell Road.
  - A modification to a Site Plan approval for the placement of a temporary construction trailer on a property located at Depot Road was approved
  - The placement of a 40 x 10 storage box on a property located at Chesterfield Road was approved.
  - Commissioner Hillsberg will review and submit his comments regarding the Capital Improvement Plan for 2015-2020 to the Town Council.
  - The Assistant Planner informed the Commission of his upcoming retirement.
- d. Councilor May: Water Pollution Control Authority; Montville Law Enforcement Feasibility Committee  
The Water Budget is on this evening's agenda for approval.  
The Montville Law Enforcement Feasibility Committee is hoping to present their findings to the Town Council in the very near future. He thanked the Town Council for their support and heeding their recommendation for the additional Police Officers.
- e. Councilor McNally: Economic Development Commission  
With only five (5) members on a nine (9) member Commission, the Economic Development Commission is actively seeking volunteers who are willing to serve on the Commission.
- f. Councilor Pollard: Youth Services Bureau and Advisory Board – *not present*
- g. Councilor Tanner: Parks & Recreation Commission; Public Safety Commission; Non-Profit Organizations  
Parks & Recreation Commission: A productive meeting was held during which the Commission met with the Mayor and members of the Town Council regarding the future of the Fair Oaks Community Center. An additional meeting will be scheduled involving the Mayor, Town Planner Marcia Vlaun, and the Commission to help clarify additional issues.  
Public Safety Commission: A short discussion was held regarding the fire portion of the Public Safety Plan, in which two of the Commissioners have been assigned to work with the Fire Chiefs.  
Non-Profit Organizations: Montville Babe Ruth has been added.
14. Appointments and Resignations
- a. To Consider and Act on a motion to appoint Mr. Ryan Hartman to the Parks & Recreation Commission with a term to expire May 11, 2019.  
Motion made by Councilor McNally, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
- b. To Consider and Act on a motion to re-appoint Mr. David Turner to fulfill a vacancy on the Building Code Board of Appeals with a term to expire December 14, 2017.  
Motion made by Councilor Longton, seconded by Councilor Tanner. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.
15. Unfinished Business – *none*

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16. New Business

- a. **Resolution #2015-30. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$2,931.34 (Two-thousand nine-hundred thirty-one dollars and thirty-four cents) as requested by the Tax Collector. (Councilor Jaskiewicz)

Motion made by Councilor Tanner, seconded by Councilor Longton. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

- b. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the policy entitled, "Policy Guidelines for Remote Meeting Participation". (Councilor Longton)

Motion made by Councilor McNally, seconded by Councilor Longton. Discussion: Councilor Longton provided a short background of the Committee's findings and recited the policy, which contains a list of five (5) fundamental items. Councilor May discussed his concern for the lack of a proper infrastructure to implement the policy.

Motion made by Councilor Longton, seconded by Councilor McNally, to amend the Policy as follows:

At times it may be impossible or impractical for a member of the Town Council or one of its Standing Committees, **Boards, or Commissions** to be physically present at a scheduled meeting....

1. Acceptable Means for Remote Participation

A member of the Town Council or one of its Standing Committees, **Boards, or Commissions** may attend a meeting...

Voice vote, 6-0, all in favor. Motion carried and Policy amended.

Motion made by Councilor Longton, seconded by Councilor May, to approve and adopt the Policy as amended. Discussion: None. Roll Call vote, 2-4. Voting in Favor: Councilors Longton and May. Voting in Opposition: Caron, McNally, Tanner, and Jaskiewicz. Resolution failed.

- c. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to re-purpose the Ford car known as 1- MTV from the Town Hall to be used by the detectives of the Montville Police Department. (Councilor McNally)

Motion made by Councilor McNally, seconded by Councilor Tanner. Discussion: Councilor McNally noted that, in an effort to save funds, the item was discussed at the Finance Committee meetings to exchange the vehicle (1-MTV) with another from the Police Department and allow the staff to utilize the two vehicles currently available. Discussion ensued regarding the lack of reliability of the vehicle, which they would receive from the Police Department, and two currently available vehicles. Roll Call vote, 3-3. Voting in Favor: Councilors McNally, Tanner, and Jaskiewicz. Voting in Opposition: Caron, Longton, and May. Resolution failed.

- d. To Consider and Act on a Motion to request the creation of a policy by the Town Administration/Rules & Procedures Standing Committee regarding a waiver of Liability/Hold Harmless Form for vehicles being filled with mulch at the Town Transfer Station. (Councilor McNally)

Motion made by Councilor McNally, seconded by Councilor Tanner. Discussion: Councilor McNally, during a recent visit to the Transfer Station, noticed the growing traffic resulting from residents loading mulch into their vehicles. He felt that the traffic could be alleviated if the Town loaded the vehicles for the residents. Councilor Jaskiewicz stated that the issue had been investigated in the past and it was

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recommended by their insurance carrier not to do so. Roll Call vote, 1-5. Voting in Favor: Councilor McNally. Voting in Opposition: Councilors Caron, Longton, May, Tanner, and Jaskiewicz. Motion failed.

- e. To Consider and Act on a Motion to request a vehicle replacement policy from the Town Administration/Rules & Procedures Standing Committee. (Councilor McNally)  
Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: Councilor McNally stated that the issue has been discussed at their Finance Committee meetings regarding the necessity of such a policy. Councilor Tanner recommended contacting the Connecticut Conference of Municipalities (CCM) for existing policies. Roll Call vote, 5-1. Voting in Favor: Councilors Caron, Longton, McNally, Tanner, and Jaskiewicz. Voting in Opposition: Councilor May. Motion carried.
- f. **Resolution #2015-31. THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the 2015 WAVE 42 CIOT (Click It or Ticket) Media Grant and resolves that Mayor Ronald McDaniel is hereby authorized to accept the FY 2015 WAVE 42 CIOT (Click It or Ticket) Media Grant as described above from the Connecticut Department of Transportation (CTDOT) Division of Highway Safety Office, and it be further resolved that Mayor Ronald McDaniel is hereby authorized to execute any and all manner of other documents and to take such other actions as he and the Town council may deem appropriate and in the best interests of the Town of Montville in order to receive, contract, and expend the above referenced grant funds. Any prior acts of the Mayor in applying for such grant funds are hereby ratified. WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety awards grants to municipalities for Seat Belt /Child Safety Seat enforcement and WHEREAS, the State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety has notified the Town of Montville of their intention to provide grant funds to the Town through the 2015 WAVE 42 CIOT (Click It or Ticket) Media Grant and WHEREAS, These grant funds will allow the Montville Police Department to conduct high visibility enforcement that should reduce the volume of fatalities/injuries due to failure to wear seat belts / restrain children in child safety seats, and WHEREAS, The total program cost will be \$13,000.00 for the 2015 WAVE 42 CIOT (Click It or Ticket) Media Grant, and State of Connecticut Department of Transportation (CTDOT) Division of Highway Safety will provide 100 % (one hundred percent) of the program cost. (Mayor McDaniel)  
Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: None. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution adopted.
- g. To Consider and Act on a Motion to refer the “Town of Montville Acceptable Use Policy” to the Town Administration Subcommittee for consideration and approval. (Mayor McDaniel)  
Motion made by Councilor Tanner, seconded by Councilor McNally. Discussion: Mayor McDaniel stated that the Policy is partly predicated on the fact that other contractors on their facilities may need to utilize their resources and the need to update some of the information. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Motion carried.

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- h. **Resolution #2015-32. THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the 2015-16 Montville Water Pollution Control Authority proposed water budget in the amount of \$1,396,345.00 (One million three hundred ninety six thousand three hundred forty five dollars). (Councilor May)

Motion made by Councilor Tanner, seconded by Councilor May. Discussion: Superintendent Brian Lynch stated that the amount reflects no increase in the rates. Roll Call vote, 6-0, all in favor. Voting in Favor: Councilors Caron, Longton, May, McNally, Tanner, and Jaskiewicz. Voting in Opposition: None. Resolution passed.

17. Remarks from the Public with a three-minute limit

Ellen Desjardins, 513 Raymond Hill Road, stated that Governor Malloy has declared April 25 as “Angelman Syndrome Awareness Day” in Connecticut and distributed an informational flyer regarding the Syndrome to the Council. She added that her great granddaughter has been afflicted with the Syndrome and requested a donation from the Town Councilors.

Tony Siragusa, 39 Hillcrest Drive, requested the Town Council consider bypassing some programs, i.e., the 2015 WAVE-42-CIOT Media Grant, which utilizes the Police Officers’ overtime so as not overwork their Police Department.

18. Remarks from the Councilors and the Mayor

Councilor May reported that he attended the recent Eagle Scout Ceremony honoring three Scouts and encouraged everyone to attend their Court of Honor ceremonies.

Councilor Tanner thanked everyone for a great budget season and, with softball season coming up, she encouraged everyone to send his/her teams to her.

Mayor McDaniel congratulated his son, Joseph, on his recent graduation from the University of Connecticut and thanked everyone for his/her hard work.

19. Adjournment

Motion made by Councilor McNally, seconded by Councilor Longton, to adjourn the meeting at 8:28 p.m. Discussion: None. Voice vote, 6-0, all in favor. Meeting Adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

**AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK’S OFFICE**