

Town of Montville Dog Park Committee
Minutes for Thursday, October 1, 2015
6:00 p.m. – Fair Oaks Community Center – Library

1. Call to order

18:00

2. Roll Call

Chris Lawton, Derick Wainwright, Melissa Clark, Pete Bushway

3. Adjustments to the agenda

Added Financial Report and changed the New Business item 6a to be discussed last.

4. Remarks from the Public regarding items on the agenda with a three-minute limit

None

5. Old Business

Reviewed the past two tag sale room dates. September 5th was offered to us four days before hand. I took the date and manned the room with Patty.

6. New Business

a. Vendor/Craft fair update

i. Tables

We need over 35 tables. We need to acquire about 12-15 more. All members will look for place to borrow some.

ii. Raffles

Volunteer Lisa offered that she and her husband Don would sell tickets. Drawings will start at 12:30-12:45. Ticket prices will be \$1 for one, \$5 for six. Chris will get change for sales

iii. Non-profits

After a short discussion it was agreed to offer remaining spaces to non-for-profit groups free of charge. They will be in the library, and we may not have table for them. Chris will contact them to arrange who will attend.

iiii. Other items

It was agreed the Dog photos, nail clipping and Marcy the mini-horse would not be good event to invite them. This is our first event and we should keep it simple and not worry about the need to separate public, guests, and animals.

We set a deadline of two weeks before the event as a cut off to hold crafter spaces. Food sale items will be handled by Derick. He will get soda donations and arrange food options.

Flyers have been made. Melissa will get the remaining info so Chris can update them. Chris will contact the newspapers, (Bulletin, Day and Montville Times) as well as radio stations to support our advertising.

Pete will get a copy of the town liability waiver form we need to use to Melissa and Chris.

Patty and Chris will solicit for donations and raffle prizes from town businesses.

b. Tag sale room income

Two sale dates we made \$48 on August 30 and \$243 on September 5.

c. Trick-or-Trunk

We will ask Patty if she would wear her Dog Suit outfit to distribute candy and flyers.

d. Community Outreach/ volunteers

Chris has contacted a few locations including Masons and New London Motorcycle club and will try to attend their meetings.

7. Financial Report

We currently have a total of \$1525.

\$1225 has been deposited with the finance department and \$300 I have on hand as petty cash.

8. Set next meeting date and time

TBA

9. Adjournment

19:05