

**TOWN OF MONTVILLE
PLANNING & ZONING COMMISSION
310 NORWICH NEW LONDON TPKE.
UNCASVILLE, CT 06382
PHONE (860) 848-6779 - FAX (860) 848-2354
MEETING MINUTES of
March 22, 2016**

1. **Call to order:** CHAIRMAN PIENIADZ opened the March 22, 2016 meeting at 7:00 pm.
2. **Pledge of Allegiance:** All rose to pledge the flag.
3. **Roll call and seating of Alternate:** COMMISSION MEMBERS PRESENT: COMMISSIONERS Bolles, Desjardins, Ferrante, Hillsberg, Pieniadz, Polhemus, Siragusa, Yeitz and Toner. STAFF PRESENT: Elizabeth Burdick, Zoning Wetlands Enforcement Officer (ZWEO) and Marcia Vlaun, Town Planner.
4. **Executive Session:** None
5. **New Business:**
 - a. **§8-24 Review** for acceptance of PTA Lane as a town road. Staff gave history and how it had never been accepted as a town road. **MOTION** was made by **COMMISSIONER POLHEMUS** and seconded by **COMMISSIONER SIRAGUSA** to recommend to Town Council the acceptance of PTA Lane. **Voice Vote 8-0-0. MOTION CARRIED.**
 - b. **§8-24 Review** for acceptance of David Drive and Rebecca Court, located off of Williams Road, as town roads. Staff gave description of project, which was to accept David Drive and Rebecca Court as town roads and to retain a 10% maintenance bond in the amount of \$34,116 for a period of (1) one year. **MOTION** was made by **COMMISSIONER DESJARDINS** and seconded by **COMMISSIONER TONER** to recommend to Town Council the acceptance of David Drive and Rebecca Court as town roads and to retain a 10% maintenance bond in the amount of \$34,116 for a period of (1) one year. **Voice Vote 8-0-0. MOTION CARRIED.**
 - c. **Bruce R. Duchesneau:** Request for (90) ninety-day extension for filing of subdivision mylars of 47 Sharp Hill Road as shown on Assessor's Map 23 Lot 63. Staff gave review which was request that (90) ninety-day extension be granted to allow applicant to file his endorsed mylars for the subdivision of property located at 47 Sharp Hill Road and on the northerly terminus of Carol Drive, Montville, CT., as shown on Assessor's Map 23, Lot 63. **MOTION** was made by **COMMISSIONER HILLSBERG** and seconded by **COMMISSIONER DESJARDINS** to grant Bruce R. Duchesneau (90) ninety-day extension until June 13, 2016 for the filing of the subdivision mylars for 47 Sharp Hill Road as shown on Assessor's Map 23 Lot 63. **Voice Vote 8-0-0. MOTION CARRIED.**
6. **Public Hearing:** None
7. **Old Business:** None
8. **Zoning Matters:**
 - a. Liz Burdick, ZWEO, presented her *Zoning & Wetlands Officer Report* summarizing February, 2016.

9. Town Planner:

a. Town Planner gave the (5) five-year update of Montville's Plan of Conservation and Development (POCD); implementation of Goals and Actions with regard to Culture & History, Recreation & Open Space, Community Facilities, Infrastructure, Housing, Environment and Economic Development. A general discussion was held where **COMMISSIONER HILLSBERG** requested **COMMISSION** receive a "draft copy" of the *Capital Plan* from Town Council. **CHAIRMAN PIENIADZ** stated he will attend next Town Council meeting and request a "draft copy" of the *Capital Plan*.

10. Communications:

a. Southeastern Connecticut Enterprise Region; Subregional (SWOT) event to be held on April 6, 2016 at the U.S. Coast Guard Academy; all **COMMISSIONERS** were encouraged to attend.

11. Minutes:

a. Acceptance of minutes from February 23, 2016 meeting. **COMMISSIONER DESJARDINS** noted his name was incorrectly spelled and requested it be corrected. A **MOTION** was made by **COMMISSIONER HILLSBERG**, seconded by **COMMISSIONER DESJARDINS** to **APPROVE** the *AMENDED* meeting minutes of February 23, 2016. **VOICE VOTE 7-0-1. MOTION CARRIED.** **COMMISSIONER YEITZ** abstained.

12. Other Business: None

13. Adjourn: Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Michelle M. Giroux

Recording Secretary

AN AUDIO RECORD OF THE MEETING IS ON FILE IN THE MONTVILLE TOWN CLERK'S OFFICE