

Town of Montville Dog Park Committee  
Meeting Minutes for March 29, 2016  
6:00 p.m. – Fair Oaks Community Center – Library

**1. Call to order**

18:03

**2. Roll Call**

Ryan Hartman, Chris Lawton, Melissa Clark, Chris Lynch, Pete Bushway

**3. Adjustments to the agenda**

Add Carnival discussion to agenda as item 6e

Add Craft Fair discussion to agenda as item 6f

Add wine tasting event discussion to agenda as item 6g

Add Fundraising Chair to agenda as item 6h

**4. Remarks from the Public regarding items on the agenda with a three-minute limit**

None

**5. Old Business**

After an email correspondence with Derek, he has confirmed that he stepped down from the P&R commission and will also limit his duties to the committee, as he wants to focus his time with other things including family and coaching. He still supports our goal and will help if he is able to, just not on a regular basis.

Replacing Derek as our liaison to the P&R commission is Ryan Hartman.

Current balance of account is \$3525.99

**6. New Business**

**a. Raffle fundraiser**

Chris Lawton has contacted several places seeking top prizes for the raffle. Disney denied the request for tickets. He has not received an answer for a hot tub. Chris is waiting for an answer for a donation of Royal Caribbean cruise tickets to Bahamas. If the cruise tickets are denied, we can purchase them for about \$900.

Monica and Meggan have been working to gather smaller prizes.

Chris Lynch stated he talked to several departments at Mohegan Sun but has been unable to secure prizes so far.

Patty was unable to email the locations she was going to do. Chris Lawton will assist completing the email donation requests.

At this time, we agreed we will need to delay stating the raffle until May. All members and volunteers must do their part to gather any prize items for a successful raffle fundraiser, and have them in hand for our next meeting.

**b. Tag sale/ plant sale**

Chris Lawton reminded everyone that the April Tag sale date is on the 17. We need a volunteer

to assist in the sale.

For the Mothers Day tag sale date Chris Lawton was able to arrange to have Plant Lot attend with their truck to set up and sell plants. Plant Lot will donate 25% of all sales to the park. Everyone agreed this is the best option.

**c. donation bins**

We received another \$75 cash from our donation bin at Quaker Hill package store.

Chris Lynch said he had four bins and four locations ready to help us raise money. Chris Lawton will forward Chris Lynch a copy of the flyer that is to be attached to the donation collection bin.

**d. Top dog contest**

Chris Lawton presented a flyer to be used as our Top Dog contest promotion. We agreed that we would pick a random winner from all qualified entries. There will not be any categories to pick a winner (such as cutest dog, best photograph, ect). This year it is strictly randomly chosen from all entries. Contest will end on May 25. A winner will be selected at our meeting before June 1<sup>st</sup>. The entry fee was set at \$4 for the first entry and \$2 for each additional pet per family

**e. Carnival booth**

Ryan asked about our participation with a booth during the town carnival. Ryan said he would inquire with the P&R commission if we would be allowed to host a booth for fundraising. We discussed what we could sell. Chris Lawton stated he would not be in favor of any food items (hot dog, ect). We talk about maybe hosting a dunk tank. Everyone present agreed to think of other ideas and to present them for discussion at our next meeting

**f. Craft Fair**

Melissa asked if we still wanted to host a spring or summer Craft Fair. She suggested late June as a possible date. We discussed about a conflict in late June with the carnival. There was interest by everyone present to host another fair. It was even suggested that we could sell our raffle tickets at a craft fair if the timeline fit. Melissa agreed to prepare a proposal for another craft fair and present it at the next meeting.

**g. Wine Tasting**

The owner of Quaker Hill Package store as presented us with a proposal to host a wine tasting/beer tasting event. He would get the publicity for his new business and we would get the proceeds from ticket sales. We asked Ryan to address this with the P&R Commission to find out if we would be allowed to participate in the event.

**h. Fundraising Chair**

Patty Williamson asked to take a leave from committee duties. She will need to step down as our Fundraising Chair. Chris Lawton asked if anyone else would like to step into her vacant role. After some discussion Chris Lynch suggest he would talk to Meggan and ask if she would be interested in the position

**7. Set next meeting date and time**

Tuesday, April 26 at 6pm at Montville Town Hall rm 102

**8. Adjournment**

19:17