

Regular Meeting Minutes
Town of Montville Water and Sewer Commission
June 6, 2016
Town Council Chambers – Montville Town Hall – 6:00 p.m.

1. Water and Sewer Commission

a. Call to Order

WPCA Chairman May called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Deborah Schober, Anthony Siragusa, Robert Thorn, and WPCA Chairman/Town Council Liaison Timothy May. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. Commissioner Gary Murphy was absent. A quorum was present.

d. Alterations to the Agenda - None

e. To consider an act on a motion to approve the Regular Meeting Minutes of May 2, 2016

Motion by Commissioner Siragusa, seconded by Commissioner Schober. Discussion, none. Voice vote, 4-0; all in favor. Motion carried.

f. Communications pertaining specifically to matters which concern the Commission

Administrator Lynch commented on correspondence from CT Department of Public Health regarding the Central Corridor WUCC meeting on June 15th and the Groton Utilities 2016 hydrant flushing schedule from Tuesday, May 31st through Friday, June 24th that were included in the meeting packet. In response to a question by Commissioner May regarding the Groton Utilities flushing schedule, Superintendent Didato stated that the flushing has some potential to effect Town water but usually does not.

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman May asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- None

i. Report from Administration Division

Administrator Lynch submitted an activity report for May 2016 that was included in the packet as follows:

1. We held a kickoff meeting for the Anaerobic Digester project on the 23rd of May. George Hicks, along with the engineers from Woodard & Curran will handle the bid process. We also looked over the site that the digester will be built on.

2. Tony and I met with our engineers to revise the alternative routes that Wright Pierce proposed in their Water Main Extension Evaluation. We are currently working with some land owners to acquire easement rights if we were to extend the water line.
3. As I said in my e-mail to everyone, Mike and I were please that MDC has decided to extend our current contract. There was a slight increase in the load, but it will not affect that line in the budget.

Administrator Lynch stated everything is running smoothly. As to the extension of the MDC contract, Commissioner May suggested that a 5-year alternative plan be researched for future needs. Commissioner Siragusa asked whether the proposed expansion of the water plan could be planned out systematically by setting aside \$100,000 per year through a capital plan. Administrator Lynch commented that the Mayor and the Town Council could be approached concerning the same. Commissioner May questioned whether this was something that the Town wants to do adding that most of the funds would come from the WPCA. Mayor McDaniel stated he did not receive an email about the MDC contract extension.

j. Report from Operations Division

Superintendent Didato submitted an operating report for May 2016 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4.2%.
4. We had an average of 57 lbs/day of nitrogen in our discharge last month.
5. We started up our chlorination system in April. This is a seasonal requirement in our NPDES Permit. As our engineers “Wright-Pierce” are working on designing and overhauling this antiquated system and the cost associated with it. They are on the agenda to discuss.
6. As you may or may not know, regulators are making it more difficult for incinerators to stay in compliance when it comes to wastewater sludge incineration. *Update:* We have another year extension with the MDC to take our sludge. Wright-Pierce, our engineers, will be working with us to prepare for sludge disposal issues in the future.
7. We had better luck with our sample results for potable water TTHMs. The flushing protocol outlined and submitted to the DPH in addition to other operational adjustments yielded substantially reduced results, well within acceptable limits.
8. We repaired a leak in a vault for the RWC pipe lines. We (RW & WPCA staff) cooperatively drained the discharge line and we replaced a mechanical band.
9. The capacity report required for RWC has been taken care of.
10. We have one new summer help person assisting us with grounds and other tasks.

11. I attended another annual Regional Skill Task Force Meeting last month in Groton. This year we had a presentation on drives and motors by “Carlsen Systems.” It was well done and I learned some new things.

Superintendent Didato spoke in more detail as to potable water TTHMs and the successful reduction of the same per the engineers that was submitted to the State. The chlorine contact chamber for the disinfection stage is old and non-compliant. He concluded that it has been a good month with no major issues.

k. Report from the Mayor

Mayor McDaniel reported that he received a communication from the COG who are looking for the names of three (3) potential representatives for consideration to the Council. The representative does not have to be a WPCA commissioner. Commissioner May charged Administrator Lynch and Superintendent Didato with forwarding names to the Mayor.

l. Report from special or sub-committees -- None

m. Report from Engineers

Administrator Lynch reported that he and Superintendent Didato are trying to be proactive regarding aged equipment that was addressed in a study a few years ago. As Superintendent Didato mentioned earlier, the contact chamber tank works but is aged and they are individualized for each treatment plant. Commissioner May and Superintendent Didato concurred that a newer tank would be safer, more efficient on chlorine use, and would operate remotely for making adjustments. Administrator Lynch noted that the proposal would be presented to the Town Council to borrow funds for the same. Commissioner May suggested August for presentation to the Town Council to include perceived savings. Mayor McDaniel added that it should be also made clear that the equipment would be paid by sewer rate fees. Administrator Lynch said that the engineer would be present at the August meeting.

n. New Business -- None

o. Old Business -- None

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported on the clearing of a field near Chucky’s on Route 32 that may be available for potential sale. Commissioners Thorn and Murphy commented on the recreational center on Route 85.

q. Payment of bills -- None

II. **Water Commission**

a. Report from Sub-Committees – None

b. Report from Engineers -- None

c. Old Business – None

d. New Business -- None

e. Payment of bills -- None

f. Remarks from the Public

Commissioner May asked three times for remarks. There were none.

g. Remarks from Commission members

Commissioner Thorn noted a missing verb in the Administrator's Report of the May 2, 2016, Regular Meeting Minutes that will be corrected for clarification. Commissioner May noted that agenda items F, G, and H under Item I. letter I should be under Water Commission. Administrator Lynch stated that the change would be made.

h. Adjournment

Motion made by Commissioner Thorn; seconded by Commissioner Siragusa to adjourn the meeting at 6:26 p.m. Discussion, none. Voice vote, 4-0, all in favor. Motion approved.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville