

Town of Montville
Public Works/Solid Waste Sub-Committee
Regular Meeting Minutes for August 24, 2016
5:30 p.m. – Montville Town Hall – Room 102

1. Call to Order
Councilor Caron called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Caron, Longton, Pollard)
Present were Councilors Caron and Longton. Absent was Councilor Pollard due to a previous engagement. Also present was Public Works Director Donald Bourdeau, Jr.
4. Presentations – *none*
5. Alterations to the Agenda
The following item was added to the Agenda under item 9, New Business:
 - e. Fair Oaks Parking Lot
6. Approval of:
 - a. The Regular Meeting Minutes on May 25, 2016
Motion made by Councilor Longton, seconded by Councilor Caron. Discussion: None.
Voice vote, 2-0, all in favor. Motion carried.
7. Remarks from the Public Regarding Items on the Agenda – *none*
8. Old Business
 - a. Road repair schedule update
The milling and paving of Gay Hill and Sharp Hill Roads are currently on hold due to the cost of the project. The following roads are scheduled for maintenance or chip sealing: Ridge Hill Road, Turner Road, Fellows Road, Williams Road, Cherry Lane, Old Colchester Road (between Oxoboxo Lake Bridge to Forsyth Road), and Chesterfield Road (from Old Colchester Road to Route 163). While Ridge Hill and Turner Roads will be single chip sealed, Fellows, Williams, Old Colchester, and Chesterfield Roads will be double chip sealed as a test to determine its durability during the winter months. The bonding of road repair projects will be investigated for future projects. The goal is to continue to maintain the roads in an effort to save on the cost of fully milling and paving the roads.

The Town Engineer is continuing his investigation on the possibility of making Derry Hill Road a one-way road coming down the hill.
 - b. Proposed changes to the current Transfer Station regulations – *no report*

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c. Review of the infrastructures of Town-owned properties

It was determined that the Fair Oaks Community Center has asbestos tiling. The move of the Youth Services Department into the Community Center is almost complete. The power to the old Youth Services Building will remain on and the building will be locked and winterized.

d. Old V&A/Social Services Building update

The interior of the building is ready to be painted. Upon completion, the carpeting and tiling will be installed and the plumbers will work on the bathroom. The Public Works Department will complete the exterior handicap ramp. It is hoped that the Re-Use Room will be able to move into the building within the next few months.

The two exterior doors to the old Town Hall building will be painted with paint that was donated by Councilor Caron. The carpeting of the building may be included in next year's budget. The Senior Center will be carpeted.

e. Discussion of the Re-Use Room – *see above*

f. Wish List – *none*

g. Adopt-a-Road Program

The Program will be referred to the Town Attorney via the Mayor. The Program will, hopefully, be adopted by the beginning of 2017.

h. Recycle Contract

Currently, the Town is paying approximately \$254,000.00 for weekly recycling pick-up. Willimantic Waste provided an estimate for a bi-weekly recycling pick-up with an initial savings of approximately \$50,000.00 in the first year with additional savings in each of the following years. Willimantic Waste will provide the large 90-gallon recycling bins, which will have wheels for easy transport. Seniors, who find the 90-gallon bin too heavy and cumbersome, may request a smaller bin. Though there is some concern regarding what the resident(s) will do with any excess recycling, Public Works Director Bourdeau felt that it would be worthwhile to try it out for one year.

Motion made by Councilor Longton, seconded by Councilor Caron, to send the Willimantic Waste Contract for a Bi-weekly Recycling Pick-up to the Town Council for approval.

Discussion: None. Voice vote, 2-0, all in favor. Motion carried.

9. New Business

a. Revised Contract for Part-Time Employees

Public Works Director Bourdeau reported that the Mayor would be speaking with the Town Attorney to draft a policy that will provide the Part-Time Employees at the Transfer Station with a raise that coincides with the Full-Time employees.

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b. Vehicle Replacement Policy

Public Works Director Bourdeau is expecting to present a draft of the Policy to the Committee in September. He stated that, surprisingly, many towns do not have a written policy. The Policy will be written such that all vehicle replacements/purchases will be presented/requested by the Public Works Department during the budget season.

c. Transfer Station update

Plans for Phase I of the Transfer Station Improvements was presented to the Committee. Lights will be installed at the Transfer Station and the improvements will include a re-paving of the facility, new buildings, and new compactors. The Re-use area will be located in a covered area. A number of items are in the process of being cut due to the project being over-budget. He is currently in discussion with DEEP (Department of Environmental and Energy Protection) to utilize the hill as a composting area. The plan, which was extensively discussed and reviewed with the Transfer Station employees, will be reviewed by the Inland Wetlands Commission prior to being presented to the Town Council for final approval.

d. Youth Services move to Fair Oaks update

The move of Youth Services to Fair Oaks is almost complete and positive comments have been received.

e. Fair Oaks Parking Lot

Councilor Longton stated that he has received a number of positive comments regarding the layout of the parking lot, but many questioned the reasoning behind the sidewalks being covered with asphalt rather than concrete. Public Works Director Bourdeau stated that the reasoning behind that was, primarily, cost. The bathrooms are currently functional and do not pose a safety issue and

are on the list to be remodeled in the future.

10. Remarks from the Public – *none*

11. Remarks from the Councilors

Councilor Caron thanked the Public Works Department for their hard work with the Youth Center and moving the furniture into Town Hall.

12. Adjournment

Motion made by Councilor Longton, to adjourn the meeting at 5:57 p.m. Discussion: None. Voice vote, 2-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville