

**Town of Montville**  
**Town Administration/Rules & Procedures Standing Committee**  
**Regular Meeting Minutes**  
**November 28, 2016**

5:30 p.m. – Room 102 – Montville Town Hall

1. Call to Order  
Chairman Jaskiewicz called the meeting to order at 5:30 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Jaskiewicz, May, and Rogulski)  
Present were Councilors Jaskiewicz and Rogulski. Absent was Councilor May.
4. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
5. Alterations to the Agenda – *none*
6. Approval of the:
  - a. Regular Meeting Minutes of Monday, October 24, 2016  
Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz. Discussion: None. Voice vote, 2-0, all in favor. Motion carried.
7. Unfinished Business
  - a. Vehicle Replacement Policy (Public Works Director Don Bourdeau) – *not discussed*
  - b. Review of the “Town of Montville Acceptable Use Policy” (Information Systems Director Bill O’Neill)  
The revised Policy was reviewed and approved by the Committee.
  - c. Review of the proposed Noise Ordinance (Lt. Leonard Bunnell and Sgt. Mark Juhola)  
Councilor Longton will be requested to send the latest revised copy of the Ordinance to Lt. Bunnell. The hours of the Ordinance as well as the possibility of including special rules/exceptions for approved special events will be further investigated.
  - e. Review the proposed Open Burning Ordinance (Fire Marshal Raymond Occhialini)  
*The item was withdrawn.*
  - f. Dispatching  
Fire Marshal Occhialini provided some information regarding Dispatching and general discussion ensued, including the increase in the number of emergency calls being received and the Department’s budget.

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8. New Business
  - a. Approval of Meeting Dates for 2017 as follows:  
January 23, February 27, March 27, April 24, May 22, June 26, July 24, August 28,  
September 25, October 23, and November 27  
  
Motion made by Councilor Rogulski, seconded by Councilor Jaskiewicz. Discussion:  
None. Voice vote, 2-0, all in favor. Motion carried.
9. Remarks from the Public with a three-minute limit – *none*
10. Remarks from the Committee Members  
General conversation ensued regarding various items.
11. Adjournment  
The meeting adjourned at 6:30 p.m.