

**HOUSING AUTHORITY TOWN OF MONTVILLE  
MEETING OF MARCH 21, 2017  
INDEPENDENCE VILLAGE UNCASVILLE**

**MEETING MINUTES**

**1. CALL TO ORDER**

Its Chairman called the meeting to order at 5:05 PM, March 21, 2017 in the Community Room at Independence Village.

**2. ROLL CALL**

Present were Commissioners Sullivan, Brower, and Macher. Commissioner Roemmele was absent with cause. Also present was J. Szarzinski and the E.D.

**3. REMARKS FROM TENANTS**

None

**4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)**

None

**5. APPROVAL OF MINUTES**

MOTION by Commissioner Brower, seconded by Commissioner Macher, to approve the minutes of February 21, 2017 as recorded Voice vote. All in favor. MOTION CARRIED

**6. APPROVAL OF PAYMENT OF BILLS**

The following bills were submitted for approval of payment:

**PAID IN FEBRUARY**

Eversource	\$977.95	February electric
T. Gray	\$457.13	Clean and repaint #1&15
R. Spiess	\$147.85	Maintenance 2/20-2/24
Millenium Water	\$1024.16	Water monitoring
Groton Utilities	\$160.00	Water testing (2016)
Suburban Propane	\$30.00	Tank rental FV
M. Brower	\$300.00	Purchase of laptop
Treasurer, Town of Mont.	\$1574.12	Health insurance March
D.J. McCarthy	\$168.00	Hot water tank 12

**PAID IN MARCH**

M. Cahoon	\$2234.00	Salary for March
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St. of CT. Comptroller	\$304.47	February MERFund Contrib
T. Gray	\$277.05	Missed payroll from 2/27.
Sterling Superior	\$358.08	February trash removal
M. Cahoon	\$783.44	Reimbursement for Roto Rooter Units 10 &20
Montville Hardware	\$134.09	Paint supplies, wood, tools
Payroll taxes	\$1017.94	February
Eversource	\$858.43	February Electric
Home Depot	\$79.84	LED lights
Staples	\$243.35	Software, Computer Case, Printer
Atlantic Broadband	\$2060.00	February Cable and internet
R. Spiess	\$180.00	Maintenance 2/27-3/3
Cash	\$100.00	Petty Cash
Maintenance USA	\$406.20	Drip pans and faucet parts
B&W Paving	\$1590.00	Snow removal
R. Spiess	\$ 180.00	Maintenance 3/6-3/10
B&W Paving	\$2410.00	Snow Removal
Atlantic Broadband	\$406.76	February Phone Bills
DJ McCarthy	\$432.00	Replace Shower unit 69
M.Cahoon	\$19.95	Background Check
ISS	\$97.00	Alarm repair #2
Comm. Of Rev. Serv.	\$120.96	CT payroll taxes
R. Spiess	\$162.00	Maintenance 3/13-3/17

Motion by Commissioner Brower, seconded by Commissioner Macher, for the approval of payment of bills. Voice vote. All in favor. MOTION CARRIED

## **7. CORRESPONDENCE**

2/22/17	MHA to tenant 40 regarding continually driving the wrong way the street
2/22/17	MHA to tenant 67 regarding asking for favors from neighbors
2/22/17	MHA to tenant 17 regarding harassment of neighbors
3/1/17	MHA to Town Hall about ED participation in health care plan
3/3/17	CT to MHA about STIF dividend of \$180.85
3/13/17	MHA to tenants 18, 46 and 40 regarding the back rent owed
3/20/17	Commissioner Roemmele to MHA requesting Leave of Absence for An undefined amount of time

## **8. REPORTS**

**A. ACCOUNT BALANCES:** Checking account balance is \$173,957.74.  
STIF balance is \$367,295.06.

**B. OCCUPANCY:** No current vacancies

**C. TENANT PROBLEMS:** None

**9. OLD BUSINESS**

No old business

**10. NEW BUSINESS**

No new business

**11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)**

None

**12. REMARKS FROM COMMISSIONERS**

None

**13. ADJOURN**

MOTION by Commissioner Brower, seconded by Commissioner Macher, to adjourn the meeting at 5:55 PM. Voice vote. All in favor. MOTION CARRIED

Respectfully submitted,

Mary Cahoon  
Executive Director