

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
December 4, 2017 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Vice-chair Robert Thorne called the regular meeting of the Water and Sewer Commission to order at 6:01 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Gary Murphy, Town Council Liaison Jeff Rogers, Deborah Schober, Anthony Siragusa, Robert Thorn. Also present were Administrator Brian Lynch, Superintendent Michael Didato, and Mayor Ronald McDaniel. A quorum was present.

d. To consider and act on motions for the election of Chairman and Vice Chairman of the Water Sewer Commission

Motion by Commissioner Schober; seconded by Commissioner Thorn, to nominate Commissioner Gary Murphy as Chairman of the Water Sewer Commission. Discussion, none. **Voice vote, 5-0, all in favor. Motion carried.**

Motion by Commissioner Siragusa; seconded by Commissioner Schober, to nominate Commissioner Robert Thorn as Vice Chairman of the Water Sewer Commission. Discussion, none. **Voice Vote, 5-0, all in favor. Motion carried.**

e. Alterations to the Agenda -- *None*

f. To consider an act on a motion to approve the Regular Minutes of September 7, 2017.

Motion by Commissioner Siragusa, seconded by Commissioner Thorn to approve Regular Minutes of September 7, 2017. Discussion, none. **Voice vote, 5-0; all in favor. Motion carried.**

g. Communications pertaining specifically to matters which concern the Commission -- *None*

h. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three times for remarks. There were none.

i. Commission Attorney on Matters Referred -- *None*

j. Report from Administration Division

Administrator Lynch submitted an Administrator's Report as of November and December 2017 that was included in the packet as follows:

1. I spoke with George Hicks at DEEP on the status of our application for increasing the capacity of our SBR's. He told me that all the initial paperwork was reviewed by his staff and they were satisfied with our answers. The next step will be another review by his office and then they will put a notice for 30 days to the public of our intent to increase the capacity.
2. The Sale of Excess Water Permit will be expiring in 2018. I have spoken to Scott Bighinatti of Milone & MacBroom about renewing the permit for us. This was the same

company that helped us with getting our Water Supply Plan passed by the State. The application is pretty straightforward and the renewals rarely generate comments. Scott's knowledge of our water system should make the application process seamless.

3. We had a problem with the main telephone numbers coming into the treatment plant. We received a call from our carrier that the phone lines had been hacked and several calls to Cuba were made. The original phone lines were operated by a company named ComTech. I have transferred all of our current phone lines over to Frontier and have blocked the ability to call out of country.
4. Mike and I are pleased that DW Transportation has decided to extend our current contract with them for another two years. Under the terms of the existing contract, either side could ask for an extension. DW has agreed to keep the same rate as we are currently working under.

Administrator Lynch commented on Item #3 of his report stating that he contacted Mayor McDaniel about the situation.

k. Report from Operations Division

Superintendent Didato submitted an operating report as of November and December 2017 that was included in the packet as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness averaged about 4.5%.
4. We had an average of 25 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit, and look forward to another check from the DEEP this year.
5. Regarding our TTHMs in potable water, we completed the specific flushing required by the DPH in October and will be collecting new TTHM samples during the first week of November. **Update:** New results are in and they are great! (53.5 ug/L) This is well below the 80 and gives us a nice buffer for running averages.
6. We had a delay of training for welding. We learned about good technique and settings as well as new products for different applications. **Update:** They tried to get us to purchase welding materials from them. I am not surprised but no dice until we need something.
7. We had training on our GIS instrument and getting an understanding on how to get useful information out of it.
8. We are finishing up various control upgrades on our Chesterfield pump station as well as our main facility pumps at the plant. **Update:** Still working the kinks out. However, everything about perfect now.
9. Continued working with vendors regarding the replacement of our aging diffusers. We had numerous meetings with a number of different vendors. **Update:** We are still getting and collecting information to make the best determination as to what will serve our needs best. It is too late in the year to install anything new, so we will methodically move forward on this endeavor.

Superintendent Didato spoke about a plan to save \$1,000 per month on the cost for electricity and to conserve energy by keeping tank water at a comfortably, lower range. He also reported that he is obtaining a lot of information on fuses that he discussed with the Commission at an earlier meeting. The information will be vetted and brought to the Commission in the spring.

l. Report from the Mayor

Mayor McDaniel reported that the Town weathered the recent storm but noted that Eversource critical systems were not working.

m. Report from special or sub-committees -- None

n. Report from Engineers

Administrator Lynch stated that he would have a report from engineers in February or March 2018.

o. New Business

1. **THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES** to set monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be scheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 4th (Thursday), February 5th, March 5th, April 2nd, May 7th, June 4th, July 2nd, August 6th, September 6th (Thursday), October 1st, November 5th, December 3rd, 2018 to be held in the Town Council Chambers – Town Hall starting at 6:00 PM.

Motion – Discussion – Roll Call

SAR NO. 2017-09 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to set monthly meeting dates of the Water and Sewer Commission on the first Monday of every month excluding holidays that will be scheduled on the Thursday of that week. The scheduled meeting dates are as follows: January 4th (Thursday), February 5th, March 5th, April 2nd, May 7th, June 4th, July 2nd, August 6th, September 6th (Thursday), October 1st, November 5th, December 3rd, 2018 to be held in the Town Council Chambers – Town Hall starting at 6:00 PM. Motion by Commission Siragusa; seconded by Commissioner Thorn. Discussion: Administrator Lynch stated the meetings will no longer be held at the treatment plant. **Roll Call Vote, all in favor, Commissioners Murphy, Schober, Siragusa, Thorn, and Town Council Liaison Rogers; 3-0. Motion approved.**

p. Old Business

Administrator Lynch responded to question by Commissioner Siragusa concerning follow up to Mr. Pieniadz about the cost for sewer connections. He will be invited to the next Commission meeting.

q. Reports/referrals from Planning & Zoning -- None

r. Payment of bills

SAR NO. 2017-10 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to pay bills in the amount of One Thousand Three Hundred Five Dollars and No cents (\$1,305.00), per attached Schedule B. Motion – Discussion – Roll Call.

Motion by Commissioner Schober; seconded by Commissioner Siragusa to pay bills in the amount of One Thousand Three Hundred Five Dollars and No cents (\$1,305.00), per attached Schedule B. Discussion: Administrator Lynch responded to Commissioner Siragusa that the bills included those from Attorney Auger. **Roll Call Vote, all in favor, Commissioners Murphy, Schober, Siragusa, Thorn, and Town Council Liaison Rogers; 3-0. Motion approved.**

II. Water Commission

a. Item not listed on agenda.

b. Report from Sub-Committees-- None

c. Report from Engineers -- None

d. Old Business

Administrator Lynch Superintendent Didato commented on a vault on Jerome Road with a pressure reducing valve for fire suppression that he will detail at the next Commission meeting.

e. New Business -- None

f. Payment of bills -- None

g. Remarks from the Public

Chairman Murphy asked three times for remarks. There were none.

h. Remarks from Commission Members

Mayor McDaniel welcomed Town Council Liaison Rogers to the Commission. J. Rogers stated that he knew nothing about water but wants the public to get interested. Administrator Lynch invited the Commission to come to the treatment plant to look at the new plaque for the 2014 expansion. The plaque has the names of the Mayor and employees of the plant. The Commission expressed hope that Commissioner Schober would be reappointed.

i. Adjournment

Motion made by Chairman Siragusa, seconded by Commissioner Schober to adjourn the meeting at 6:32 p.m. Discussion, none. **Voice Vote, 5-0, all in favor. Motion approved and meeting adjourned.**

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.