

Town of Montville Town Council
Regular Meeting Minutes for March 12, 2018
7:00 p.m. – Town Council Chambers – Town Hall

1. Call to Order
Chairman McNally called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance followed by a moment of silence in honor of our military
3. Roll Call
Present were Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Also present was Mayor Ronald McDaniel.
4. Special Recognitions/Presentations
 - a. Reading of a Proclamation in Recognition of Girl Scout Day
In recognition of Girl Scouts Day, Mayor McDaniel recited the Proclamation, applauding the Girl Scouts of America for empowering girls, helping them establish leadership skills, and building a better future for their community and the world, as a whole. The Proclamation will be delivered to the local Girl Scout Troop(s).
 - b. Presentation of Business Award by the Economic Development Commission
Economic Development Commission (EDC) Chairman Walter Hewitt, Member Jim Toner, and Liaison Councilor Rogers presented Jason Lin of the *Oriental Bar & Grill* with a Business Recognition Award to express their appreciation for the establishment of a “premier restaurant” in the community. EDC Chairman Hewitt commended him for an incredible job and helping make Montville a better place. The Mayor and Councilors congratulated him for the recognition.

Chairman McNally thanked the EDC for reviving the Business Recognition Award and looks forward to the recognition of other local businesses in the near future.
5. Alterations to the Agenda
Motion made by Councilor Rogers, seconded by Councilor Rogulski, to amend the following item on the Agenda:
 7. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing ~~a personal matter the Stipulated Judgment dated March, 2018, between Robert Eceleston, Jr. and the Town of Montville, Docket No. KNL HHB-CV-17-6042251-S, regarding a real property tax appeal.~~ Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
6. To Consider and Act on a motion to approve:
 - a. The Special Meeting of February 12, 2018 (Interviews for Boards/Commissions)
Motion made by Councilor Caron, seconded by Councilor Rogulski. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
 - b. The Regular Meeting Minutes of February 12, 2018
Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: None. Voice vote, 7-0, all in favor. Motion carried.
7. Executive Session
 - a. To Consider and Act on a Motion to enter into Executive Session for the purpose of discussing a personal matter. Discussions to include members of the Town Council and Mayor Ronald McDaniel.

Motion made by Councilor Rogers, seconded by Councilor Pike. Discussion: None. Voice vote, 7-0, all in favor. Motion carried. Invited parties exited Chambers for Executive Session at 7:06 p.m. Chairman McNally resumed the meeting at 7:12 p.m. No votes were taken during Executive Session.

8. Remarks from the public relating to matters on the agenda with a three-minute limit – *none*
9. Communications
 - a. Copy of the February 2018 budget report from Ms. Terry Hart, Finance Director
 - b. Copy of the legal bills from Suisman-Shapiro for the month of January 2018
 - c. Copy of a letter from Mr. Robert Manfredi regarding the FY2018-19 BOE Budget
10. Report from the Town Attorney on Matters Referred – *none*
11. Remarks from the Mayor and/or Administrative Department Heads to include Matters Referred
Mayor McDaniel reported that the Town has been very busy with the recent storms. Though he was tough on Eversource, he expressed his appreciation, commending them for committing the necessary resources. He has also been working on the FY2018/19 budget, which will be presented to the Town Council in the near future; the Capital Plan will be provided to the Planning & Zoning Commission for review. Each of the Department Heads' proposed budgets will also be provided to the Finance Committee in the coming days for review.
12. Reports from Standing Committees.
 - a. Town Administration/Rules of Procedure – Councilor Jaskiewicz
The Committee reviewed the Noise Ordinance with Montville Police Department Lt. Leonard Bunnell and voted to send the item to the Town Attorney. The Committee will be tackling the revised Blight Ordinance at their next meeting. Councilor Jaskiewicz thanked the Committee for their hard work.

Mayor McDaniel added that they have been working on the Blight Ordinance for a number of months and should be ready for approval. In response to Councilor Rogers, he stated that, though the Ordinance is worded in such a manner that any individual can be designated to handle the task, the goal is to have them handled by the Zoning and Wetlands Enforcement Officer.
 - b. Finance – Councilor Pike
The Finance Committee will be meeting next week to discuss the Department budgets, Tax Delinquent Policies, and Purchasing Policy.
 - c. Public Works/Solid Waste Disposal – Councilor McNally
The Adopt-A-Space Program, which was previously known as the Adopt-A-Road Program, will be revitalized this Spring. Phase I of the Transfer Station Project has gone out to bid. A draft of the Mailbox Policy is in the process of being created. Once drafted, the item will be sent to the Town Administration/Rules & Procedures Subcommittee for review. The Committee is also investigating various trash disposal systems, including a pay-per-bag system, to help make the disposal of garbage more equitable for all of its residents.
13. Reports from Special Committees and Liaison Councilors
 - a. Councilor Pike: Board of Education, Planning & Zoning Commission
The Board of Education held a discussion regarding the budget, following an in-depth presentation by Palmer Academy Principal Heather Sangermano regarding the School. He commended the Superintendent, who presented a number of possible budgetary options to the Board. The Board approved a proposed budget of \$37,981,380.00, a 3.66% increase over their FY2017/18 budget. The Board also voted to approve posting an RFP (Request for Proposal) for transportation and four (4) vendors and the Union President were present at a meeting regarding the RFP.

The Planning & Zoning Commission voted to approve an Application for Special Permit for Change of Use from a Single-Family to Two-Family Dwelling.
 - b. Councilor Pollard: Commission on Aging, Non-Profit Organizations
A letter to all of the Non-Profit Organizations is in the process of being finalized and mailed.

Due to inclement weather, the Commission on Aging was unable to meet. Upcoming presentations include: M.O.G. (Medically-Oriented Gym), designed for use by all ages; a quarterly financial workshop; a presentation by *A Place Called Hope*, a birds of prey wildlife sanctuary, and; as part of their Brain Health Program, a three-week course with a dementia specialist.

- c. Councilor Rogers: Economic Development Commission, Parks & Recreation Commission, Public Safety Commission, Water Pollution Control Authority (WPCA)

The EDC welcomed their newest member, Mickey Gillette, to the Commission, and were provided with a presentation by Small Business Administration (SBA) Economic Development Specialist Lisa Powell regarding their various services, programs, and workshops. As presented earlier, the Commission voted to recognize the *Oriental Bar & Grill* for the EDC Business Recognition Award. The Commission will be sponsoring a Montville Business Forum on April 26, 9:00 – 11:00 a.m. at the Montville Fire Department. The Forum will include the participation of seCTer (Southeastern Connecticut Enterprise Region), SCORE, SBA, and CERC (Connecticut Economic Resource Center).

The Parks & Recreation Commission is considering reducing the Carnival from four (4) to three (3) days, depending upon the date of the Montville High School Graduation. A Billy Joel tribute band, *River of Dreams*, is scheduled to perform at the Carnival on June 23. Commissioner Dawn Penman will be reviewing and presenting the results of the survey conducted by the Community Center Building Committee. The possibility of a Beatles tribute band to perform at the August Summer Concert is being investigated. Registration for Summer Camp, which is tentatively scheduled for June 25 to August 10 (seven weeks), will begin on March 8, depending upon the budget. Summer Camp job applications will be accepted from March 1. The cost will be \$60.00 (field trips extra); the buses have not yet been finalized.

The Public Safety Commission welcomed their newest member, Mickey Gillette, to the Commission. Reports were presented for the Police, Fire, and Building Departments. The budgets for the Police, Fire, and Emergency Services were submitted to the Commission for review. The Commission continued their discussion regarding the proposed job description for the Police Department's Captain position. Concerns regarding the non-Union position include the Captain's span of control, educational requirements, and certification.

The WPCA adopted and approved their sewer budget and the water budget is included in this evening's agenda. The Commission held a brief discussion regarding the sewer connection rates and the recent purchase of 1,500 feet of pipelining has been delivered.

- d. Councilor Rogulski: Library Committee, Youth Services Bureau and Advisory Board – *no report*

- e. Councilor Caron: Volunteer Fire Fighters' Relief Fund, Social Services

As always, the Department of Social Services is in need of canned goods and non-perishable food items. Upon solicitation, two pallets of canned goods and non-perishable food items were kindly donated by the Mohegan Tribe. Social and Senior Services Director Kathie Doherty-Peck will be working with volunteers from the boys' and girls' soccer teams to put together 200 Easter baskets. She will also be working with Montville High School Teacher Lynn Grills to help raise funds and organize Prom Night. He thanked Oakdale Fire Department Chief Micah Messer for hosting a Prom Night fundraiser at the Fire Department on April 22, 9:00 a.m. to 1:00 p.m. The Mohegan Sun has also kindly agreed to donate a concert to help raise funds for the Town's Veterans in Need Fund. The Organization has helped a number of veterans with everything from showers and food to heating and rental assistance. The Town's seniors were honored for volunteering to organize the 2017 Thanksgiving and Christmas holiday baskets for those in need and over \$7,000.00 was raised through the *Little Big Town* fundraising concert that was generously donated by the Mohegan Tribe.

14. Appointments and Resignations – *none*

15. Unfinished Business – *none*

16. New Business

- a. **Resolution #2018-13. THE TOWN OF MONTVILLE HEREBY RESOLVES** to refund taxes due to overpayments and corrections in the amount of \$4,144.46 (four thousand one hundred and forty-four dollars and forty-six cents) as requested by the Tax Collector. (Councilor McNally)

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- b. **Resolution #2018-14. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the ordinance titled “An Ordinance to Amend Ordinance No. 2015-02, Ordinance to Prohibit Dogs and Other Animals from Certain Public Places” as heard at the public hearing held on Monday, March 12, 2018 at 6:30 PM in Town Council Chambers at Montville Town Hall. (Councilor Rogers)

Motion made by Councilor Rogers, seconded by Councilor Caron. Discussion: Chairman McNally stated that this and the following resolution are related to the establishment of the Dog Park. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- c. **Resolution #2018-15. THE TOWN OF MONTVILLE HEREBY RESOLVES** to approve and adopt the ordinance titled “An Ordinance to Amend Ordinance No. O-O-1, Ordinance Concerning Land Belonging to the Town of Montville and Known as the Montville-Fair Oaks Conservation Center, Camp Oakdale, and Town Land on PTA Lane” as heard at the public hearing held on Monday, March 12, 2018 at 6:45 PM in Town Council Chambers at Montville Town Hall. (Councilor Rogers)

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- d. **Resolution #2018-16. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized execute the Memorandum of Understanding Between the Towns of Waterford, East Lyme, Montville and City of New London, Connecticut for Regional Animal Control Facility. (Mayor McDaniel)

Motion made by Councilor Caron, seconded by Councilor Rogers. Discussion: Mayor McDaniel stated that the resolution is part of an ongoing effort to re-organize the Town’s Animal Control Facility, which is inadequate, but grandfathered in based upon the old regulations. Because it has been estimated to cost approximately \$800,000.00 to upgrade the current facility, a Plan was organized to create a Regional Animal Control Facility at the Prison Facility. The Agreement would have included the towns of Montville, Waterford, East Lyme, and New London and would have been funded, in part, by a FEMA (Federal Emergency Management Agency) Grant, which was received by New London to help aid in repairing the damage sustained to their facility by Hurricane Sandy. Currently, the towns of Waterford and East Lyme share an Animal Control Officer/Facility and Montville is sharing their Animal Control Officer with the town of Salem. An MOU (Memorandum of Understanding) must be created to enter into an Inter-local Agreement and there are no costs associated with the MOU at this time. The cost of the final agreement will be determined following a review of the needs of the participating towns. He is planning to speak with the Town Attorney and the State regarding the possibility of utilizing their current facility as a holding area, allowing the Town to maintain their current facility with

its grandfather status and minimizing the travel time needed to transport the animals. In response to Councilor Rogers, he stated that there are currently no grants available for single towns, but there may be grants available for regional facilities. Both the towns of Preston and Ledyard were invited to their discussions, but were, apparently, not interested. Councilor Jaskiewicz agreed that establishing the current facility as a holding area would be favorable. Councilor Rogers suggested and Councilor Pollard agreed with the possibility of exploring other opportunities, including fundraising, to upgrade the current facility. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- e. **Resolution #2018-17. THE TOWN OF MONTVILLE HEREBY RESOLVES** to accept the Stipulated Judgment dated March, 2018, between Robert Eccleston, Jr. and the Town of Montville, Docket No. KNL HHB-CV-17-6042251-S, regarding a real property tax appeal. (Mayor Ronald McDaniel)

Motion made by Councilor Caron, seconded by Councilor Rogulski. Discussion: Mayor McDaniel stated that an agreement was reached regarding the property, which straddles two neighboring towns. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- f. **Resolution #2018-18. THE TOWN OF MONTVILLE HEREBY RESOLVES** to adopt the fiscal year 2018-2019 Town of Montville Water Pollution Control Authority proposed water budget in the amount of \$1,493,200.00 (one million four hundred ninety-three thousand two hundred dollars). (Councilor Rogers)

Motion made by Councilor Rogers, seconded by Councilor Jaskiewicz. Discussion: Councilor Rogers stated that the proposed water budget was overwhelmingly adopted by the WPCA and includes an increase of approximately \$86,000.00 over the FY2017/18 budget. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

- g. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer \$200.00 (two hundred dollars) to the line item #010-10650-51016 for the EDC (Economic Development Commission) Secretary from the Unassigned Fund Balance. (Councilor Rogers)

Motion made by Councilor Rogers, seconded by Councilor Rogulski. Discussion: Councilor Jaskiewicz questioned the reasoning behind transferring the funds from the Town's Unassigned Fund Balance rather than from the Contingency Fund. Finance Director Hart stated that the Councilors may either opt to wait until the end of the fiscal year to transfer funds between line items to balance the budget or transfer the funds from the Contingency Fund tonight. Councilor Jaskiewicz also felt that the item should have been present to and discussed by the Finance Committee prior to being presented to the Town Council.

Motion made by Councilor Rogers, seconded by Councilor Rogulski, to rescind the original motion.

Motion made by Councilor Jaskiewicz, seconded by Councilor Pollard, to remove items 16(g) and (h) from the Agenda. Discussion: None. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Motion carried.

- h. **THE TOWN OF MONTVILLE HEREBY RESOLVES** to transfer \$300.00 (three hundred dollars) to the line item #010-10650-53014 for the EDC (Economic Development Commission) Printing from the Unassigned Fund Balance. (Councilor Rogers)

Item was removed from the agenda.

- i. **Resolution #2018-19. THE TOWN OF MONTVILLE HEREBY RESOLVES** that Mayor Ron McDaniel be and hereby is authorized execute the Memorandum of Understanding Between the Southeastern CT Council of Governments, the Towns of

Ledyard, Waterford, Groton, and Montville, the Cities of New London and Groton, the SUBASE New London and the CT Office of Military Affairs to Coordinate and Implement the 2017 Joint Land Use Study. (Mayor McDaniel)

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski. Discussion: Mayor McDaniel stated that the Town received a Federal Grant to review the development activities of the SUBASE, located in New London, and its surrounding towns to ensure that they do not conflict with each other. The Executive Summary has been provided to the Councilors and the entire Study is available online at the (CCOG) Connecticut Council of Governments website. Roll Call vote, 7-0, all in favor. Voting in Favor: Councilors Caron, Jaskiewicz, Pike, Pollard, Rogers, Rogulski, and McNally. Voting in Opposition: None. Resolution passed.

17. Remarks from the Public with a three-minute limit – *none*

18. Remarks from the Councilors and the Mayor

Mayor McDaniel thanked everyone for all of their efforts.

Councilor Rogulski commended the Volunteer Fire Companies who worked diligently during the recent storm and wished everyone the best of luck during the upcoming storm.

Councilor Pollard wished everyone a Happy St. Patrick's Day and announced that she will be honored with a 15-year Service Pin from the Hospice of Southeastern Connecticut. She commended her son, who currently works as a lineman for Eversource, for his hard work during the storms.

Councilor Pike reported on his Office Hours. Residents have inquired about a range of issues, ranging from the microphones in the Town Council Chambers to the functions of the Town in relation to the BOE.

Councilor Caron congratulated Councilor Pollard on her well-deserved achievement. He also commended and expressed his appreciation to the First Responders; the Fire, Police, Public Works, and Building Departments; the Mayor, and; all of the employees for their hard work.

Councilor Jaskiewicz also commended and expressed his appreciation of everyone's efforts.

Councilor Rogers also commended and expressed his appreciation to everyone, especially the Oakdale Fire Company who removed a fallen tree on the road near his property. He thanked the EDC for attending the meeting and presenting the Business Recognition Award, reflecting another positive step for the Town.

Chairman McNally echoed everyone's remarks and wished everyone a good night and safe drive home.

19. Adjournment

Motion made by Councilor Jaskiewicz, seconded by Councilor Rogulski, to adjourn the meeting at 7:49 p.m. Discussion: None. Voice vote, 7-0, all in favor. Meeting adjourned.

Respectfully Submitted by:

Agnes Miyuki, Recording Secretary for the Town of Montville

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LOCATED UNDER RESOURCES – FORM REPOSITORY – MEETING RECORDINGS**