

**HOUSING AUTHORITY TOWN OF MONTVILLE
MEETING OF MAY 15, 2018
FREEDOM VILLAGE – OAKDALE, CT
MEETING MINUTES**

1. CALL TO ORDER

It's Chairman called the meeting to order at 5:05 PM in the community room of Freedom Village in Oakdale, CT.

2. ROLL CALL

Present at the meeting were Commissioners Sullivan, Macher, Szarzynski and Brower. Also present were the E.D. and one tenant.

3. REMARKS FROM TENANTS

None

4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)

None

5. APPROVAL OF MINUTES

Commissioner Brower motioned, seconded by Commissioner Szarzynski to approve the minutes for the April 17, 2018 meeting as submitted. Voice vote. All in favor. MOTION PASSED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN APRIL

Atlantic Broadband	\$517.11	Telephone bills for March
Eversource	\$1027.15	Electric bills for March
Jays Sewer Rooter	\$150.00	Bathroom sink 61
Keiths Appliance	\$557.99	Refrigerator 20
McCarthy Oil	\$4197.50	HVAC work FV
Millenium Water	\$1233.00	Water treatment and monitoring
P. Spiess	\$74.04	Cleaning 66
R. Spiess	\$264.06	Maintenance 4/16-4/20
R. Spiess	\$228.20	Maintenance 4/22-4/27

PAID IN MAY

Mary Cahoon	\$2390.40	Salary for May
Atlantic Broadband	\$2060.00	Cable charges for April
Bonner Electric	\$170.11	Starters changed in unit 10
Comptroller, ST of CT	\$418.04	MERFund contribution April
Crystal Rock	\$1296.56	Water Delivery FV
Eversource	\$725.95	Electric for April
Home Depot	\$430.58	Vinyl wall trim, New fan, New toilet
Lenard Engineering	\$1500.00	Treatment plan for FV well
Lowe's	\$48.46	Smoke alarm/CO2 unit for IV
Montville Hardware	\$148.91	New flag, cleaning supplies, mouse traps
R. Spiess	\$240.74	Maintenance 4/30-5/4
R. Spiess	\$201.88	Maintenance 5/7-5/11
Ron & Sons Lawn Care	\$450.00	FV Lawn cutting
Ron & Sons Lawn Care	\$900.00	FV and IV Lawn cutting
Waltham Services	\$258.00	Pest control for April

Comissioner Szarzynski motioned, seconded by Commissioner Brower to approve the payment of the bills as submitted. Voice vote. All in favor. MOTION PASSED.

CORRESPONDENCE

4/24	MHA to unit 76	Dispute over rent amount
4/25	MHA to units 1 & 46	Request for income statements
5/3	St of CT to MHA	Well suitability report for well 2 FV
5/14	St of CT to MHA	STIF dividend reinvestment for April of \$525.11

REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$132,344.56.
STIF balance is \$372,289.39.

B. DEPOSIT VALIDATION: The commissioners validated the amounts of the deposits against the bank slips.

C. OCCUPANCY: Currently vacant is 70.

D. TENANT PROBLEMS: None

E. QUARTERLY REPORT 1ST QUARTER**9. OLD BUSINESS****A. WELL UPDATE FREEDOM**

The state has approved the well suitability for the second well at Freedom which is allowing us to move to the next phase to solve the ongoing water issues.

10. NEW BUSINESS

A. AD FOR NEW COMMISSIONER

The E.D. suggested using the classified section of the local newspaper in order to try to locate a fifth commissioner. It was decided this would be a good idea and the Montville Patch paper can run it for an affordable price.

B. SALE OF OLD LAWNMOWER

The E.D. indicated the old lawnmower was still on site and asked to sell it to make room for needed supplies. It was decided the lawnmower would be placed for sale with the trailer for \$1500 or the best offer and it would close a few weeks after the ad was placed. The E.D. indicated needing to obtain the title for the trailer before it could be placed for sale.

11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)

None

12. REMARKS FROM COMMISSIONERS

None

13. ADJOURN

Commissioner Szarzynski motioned, seconded by Commissioner Brower, to adjourn the meeting at 5:45 PM. Voice vote. All in favor. MOTION PASSED.

Respectfully submitted,

Mary Cahoon
Executive Director