

Town of Montville Finance Committee

Regular Meeting Minutes for

June 26, 2018

5:00 P.M. Room 203

Councilor Pike called the meeting to order at 5:00 p.m. He also led the Pledge of Allegiance. Present were Councilors McNally and Jaskiewicz. Finance Director Hart was also present.

Remarks from the Public: None

Councilor McNally moved, second by Councilor Jaskiewicz, to approve the minutes of the 5/31/18 meeting. Motion passed.

Councilor Jaskiewicz moved, second by Councilor McNally, to add item 6 a. Update from the Public Works Director to the agenda. Motion passed.

The Finance Director updated the committee on road bonding. She explained that in order to have this item on the ballot in November, the Town Council should vote on it at the July meeting. She will also get some examples of explanatory text that can be sent out to residents.

The Public Works Director informed the committee that he needed to purchase two roll-off containers for \$17,506 and a new mower for \$14,519. He explained the cost of steel is continuing to go up and he would like to purchase the roll-off containers in the current fiscal year. He also stated that there is funding in the 2018-19 budget for the mower but he would also like to purchase that in the current fiscal year. After further discussion, the committee agreed that these purchases should be made using funds remaining in the current year Public Works and Solid Waste budgets.

The Finance Director reviewed the updated Town Purchasing Policy with the committee. The updates were made to reflect current purchasing procedures. Councilor McNally moved, second by Councilor Jaskiewicz, to forward this to the Town Council for approval.

The Finance Director reviewed the updated Town Donation/Fundraising Policy with the committee. The changes made include adding fundraising events that have been established since the policy was put in place in 2007. The policy will also include donations made to the Police and the Animal Control Officer. Councilor Pike moved, second by Councilor Jaskiewicz, to forward this to the Town Council for approval.

The committee reviewed the updated Delinquent Tax Policy. The Finance Director explained that this policy is very similar to the one used by the City of New London. The committee suggested adding that once a lien is placed on the property in May, the Finance Director will take

action after July 1. Councilor McNally moved, second by Councilor Pike, to forward this to the Town Council for approval.

Remarks from the Public: None

The meeting was adjourned at 5:45. PM.

Theresa Hart, Director of Finance