

**HOUSING AUTHORITY TOWN OF MONTVILLE
MEETING OF JULY 17, 2018
INDEPENDENCE VILLAGE – UNCASVILLE, CT
MEETING MINUTES**

1. CALL TO ORDER

The Chairman called the meeting to order at 4:57 PM on July 17, 2018 in the community room at Independence Village in Uncasville.

2. ROLL CALL

Present were Commissioners Sullivan, Brower, and Macher. Also present was the E.D. and several tenants. Commissioner Szarzynski was absent with cause.

3. REMARKS FROM TENANTS

None

4. REMARKS FROM PUBLIC ON AGENDA ITEMS (Time Limit- 5 minutes)

None

5. APPROVAL OF MINUTES

Commissioner Brower motioned, seconded by Commissioner Macher, to approve the minutes of the meeting on June 19, 2018 and the special meeting on July 2, 2018 as submitted. Voice vote. All in favor. MOTION PASSED.

6. APPROVAL OF PAYMENT OF BILLS

The following bills were submitted for approval of payment:

PAID IN JUNE

Atlantic Broadband	\$517.11	Telephone Bills for June
Ron and Sons Lawn Care	\$1350.00	Lawn care
Jays Sewer Rooter	\$250.00	Kitchen sink 34
Curries Heating	\$179.73	HVAC parts for 64
Supplyworks	\$66.72	Spare toilet seats
Integrated Security	\$720.00	Yearly alarm monitoring
R. Spiess	\$175.55	Maintenance
Treasurer, Tn of Montville	\$1866.51	Health Insurance for June
Treasurer, Tn of Montville	\$1934.91	Health Insurance for July
Dime Bank	\$1.32	Bank Fee

PAID IN JULY

M. Cahoon	\$2,390.40	Salary for June
R. Spiess	\$184.33	Maintenance
P. Spiess	\$37.06	Cleaning 53
Eversource	\$1034.98	June Electric
M. Cahoon	\$51.00	Stamps
Montville Hardware	\$526.43	Weed killer, cleaners
Supplyworks	\$204.36	Toilet Seats
Comptroller, St of CT	\$334.43	MERFund contribution June
R. Spiess	\$149.24	Maintenance
Ron & Sons Lawn Care	\$450.00	Lawn Care
Millenium Water	\$450.00	Lead and copper testing
Staples	\$432.77	Office supplies, printer
Eversource	\$49.52	Electric for vacancy 70
Supplyworks	\$66.92	Toilet seats
Sterling Superior	\$376.00	Trash removal
Crystal Rock LLC	\$32.49	Water Delivery FV
Waltham Services	\$266.00	Pest Control
R. Spiess	\$122.92	Maintenance
Atlantic Broadband	\$2060.00	Cable and Internet
Tomaszek Plumbing	\$487.95	Drain and pipe repairs
Housing Insurance Services	\$12252.00	Property and liability insurance

Commissioner Brower motioned, seconded by Commissioner Macher, to approve the payment of the bills as submitted. Voice vote. All in favor. MOTION PASSED.

CORRESPONDENCE

6/20	MHA to Tenant 1	Rent reminder
6/25	MHA to tenant 1	Rent reminder
7/17	CT to MHA	STIF dividend reinvestment of \$576.96

REPORTS

A. ACCOUNT BALANCES: Checking account balance is \$127,139.44.
STIF balance is \$372,846.94.

B. DEPOSIT VALIDATION: Deposits were reviewed and validated as submitted

C. OCCUPANCY: No Vacancies

D. TENANT PROBLEMS:

E. SECOND QUARTER REPORT: Report was reviewed as submitted

9. OLD BUSINESS

A. AGENDA ITEM CHANGE- APPROVAL OF BILLS

Commissioner Brower motioned, seconded by Commissioner Macher, to leave the agenda item as it currently is. Voice vote. All in favor. MOTION PASSED.

10. NEW BUSINESS

None

11. REMARKS FROM PUBLIC (Time Limit- 3 minutes)

None

12. REMARKS FROM COMMISSIONERS

None

13. ADJOURN

Commissioner Brower motioned, seconded by Commissioner Macher, to adjourn the meeting at 5:35 PM. Voice vote. All in favor. MOTION PASSED.

Respectfully submitted,

Mary Cahoon
Executive Director