

Town of Montville Water and Sewer Commission
Regular Meeting Minutes
August 6, 2018 – 6:00 p.m.
Town Council Chambers – Montville Town Hall

1. Water and Sewer Commission

a. Call to Order

Chairman Murphy called the regular meeting of the Water and Sewer Commission to order at 6:00 p.m.

b. Pledge of Allegiance

All stood and pledged the flag.

c. Roll Call

Present were Commissioners Brian Quinn, Anthony Siragusa, Robert Thorn, Chairman Gary Murphy and Town Council Liaison Jeff Rogers. Also present were Interim WPCA Superintendent Kirk Washington, Accountant Maureen Benway and Mayor Ronald McDaniel. A quorum was present.

d. Alterations to the Agenda

Motion by Commissioner Siragusa, seconded by Commissioner Thorn add Item 1.1, under Old Business to approve the Sewer Connection Fee Rates. Discussion: none. Voice vote, 5-0; all in favor. Motion carried.

e. To consider an act on a motion to approve the Regular Minutes of June 4, 2018.

Motion by Commissioner Siragusa, seconded by Commissioner Thorn to approve Regular Minutes of June 4, 2018. Discussion: Voice vote, 4-0-1; Councilor Rogers abstained. Motion carried.

f. Communications pertaining specifically to matters which concern the Commission *None*

g. Remarks from the Public Regarding Items on the Agenda with a three-minute limit

Chairman Murphy asked three times for remarks. There were none.

h. Commission Attorney on Matters Referred -- *None*

i. Report from Administration Division

Accountant M. Benway submitted an Administrator's Report as of July 2018 that was included in the packet as follows:

1. Delray of Ellington, CT was awarded the contract for the Disinfection System upgrade. Signed copies were emailed to the commissioners.
2. P & H Construction repaired the sinkhole on Route 32 by the Mohegan Brook pump station.
3. The permit for Sale of Excess Water to SCWA – Hillcrest has been granted by DPH and will expire in April 2020. Copy of letter is in the packet.

Accountant M. Benway added that the transfers under New Business were for housekeeping purposes to change negatives to positives.

j. Report from Operations Division

Interim Superintendent Washington submitted an Operating Report as of May 2018 that was reported as follows:

1. With the available data to date, the Water Pollution Control Facility (WPCF) continues to be in full compliance of its NPDES permit.
2. There were no treatment plant odor complaints last month.
3. Sludge thickness average about 5.16%.
4. We had an average of 45 lbs/day of nitrogen in our discharge last month. We are keeping an average well below the 118 average limit.
5. We received several low dissolved oxygen alarms in a few of our SBR tanks due to the extreme weather conditions. We put three (3) pre react zone blowers back on line in tanks 1, 2 and 5. We will take them back off line when the extreme hot weather calms down.
6. I spoke with Chris Clark at the MTUA regarding the pump schedule changes at the water station that fills our cook tower tank. We have seen a 20% reduction in our power use. He informed me that he is continuing to work on peak power demand charges on a monthly and yearly basis.
7. We are currently updating all of our safety programs such a fork truck training, CPR first aid, confined space entry, spill prevention plan, and hoist inspections.

k. Report from the Mayor

Per the staffing changes, Mayor McDaniel reported that Interim Superintendent Washington was keeping the WPCA in compliance and working with the State to make sure there are no violations, as has Accountant M. Benway.

l. Report from special or sub-committees -- None

m. Report from Engineers -- None

Mayor McDaniel commented on pending Commission projects involving engineering feedback. Chairman Murphy addressed an email that he sent to the Commission on the same. Councilor Rogers said he did not receive a copy. Chairman Murphy commented on problems with transmitting the email that he said he would resend it after the meeting.

n. Old Business

1. To approve the Sewer Connection Fee Rates

Chairman Murphy reported that no one attended the public hearing conducted prior to the regular Commission meeting this evening regarding the fee rates.

Motion by Commissioner Siragusa; seconded by Commissioner Thorn to approve the Sewer Connection Fee Rates. A copy of the rates was included in the packet as follows:

Proposal to Charge sewer connection by meter size when using any public water supply

| | | | |
|--------|----------|--------|-----------|
| 5/8" | \$3,500 | 3" | \$35,000 |
| 3/4" | \$3,900 | 4" | \$65,000 |
| 1" | \$5,000 | 6"---- | \$100,000 |
| 1 1/2" | \$7,300 | 8" | \$175,000 |
| 2" | \$20,000 | 10" | \$200,000 |

**Proposed Charge for units on private wells
 \$3,500 per unit**

Discussion: Councilor Rogers said he appreciated the research done by Mr. Lynch as did he and stated that the rates would positively impact economic efforts within the Town. Commissioner Siragusa added that the rates would be easier on the cost of homes. Voice vote, 5-0, all in favor. Motion carried.

o. New Business

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers.

- Transfer from 99-4020-00-54010 Maintenance Supplies \$10,113.97 to 99-4010-00-52010 Sodium Hypochlorite \$10, 113.97
- Transfer from 99-4030-00-53010 Electricity \$25,525.16; 99-4020-00-54015 Maintenance & Upkeep \$25,282.24 to 99-4010-00-52040 Polymer \$50,867.40
- Transfer from 99-4051-00-56070 Legal Services \$8,843.13 to 99-4050-00-57090 Engineering Services \$8,843.13

Motion -- Discussion -- Roll Call

SAR-NO. 2018-01 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers.

- Transfer from 99-4020-00-54010 Maintenance Supplies \$10,113.97 to 99-4010-00-52010 Sodium Hypochlorite \$10, 113.97
- Transfer from 99-4030-00-53010 Electricity \$25,525.16; 99-4020-00-54015 Maintenance & Upkeep \$25,282.24 to 99-4010-00-52040 Polymer \$50,867.40
- Transfer from 99-4051-00-56070 Legal Services \$8,843.13 to 99-4050-00-57090 Engineering Services \$8,843.13

Motion by Chairman Murphy; seconded by Commissioner Siragusa. Discussion: Mayor McDaniel noted that the total calculation for transfer #2 was incorrect. Accountant M. Benway stated the transfer from Electricity, 99-4030-00-53010, should be **\$25,585.16** not \$25,525.16. Motion by Commissioner Siragusa; seconded by Commissioner Thorn to amend the numbers in the second transfer, as supported by Accountant Benway. Voice vote, 5-0, all in favor. Motion carried. Roll Call vote, 5-0, all in favor, Commissioners Quinn, Siragusa, Thorn, Chairman Murphy, and Town Counselor Rogers. Opposed, none. Motion carried.

2. Executive Session to discuss procedure for employment applications and future interviews.

Motion by Commissioner Siragusa; seconded by Commissioner Thorn to enter Executive Session at 6:17 p.m. to discuss procedure for employment applications and future interviews and invite in Mayor McDaniel. Discussion: none. Voice vote, 5-0, all in favor. Motion carried.

The Commission returned from Executive Session at 6:47 p.m. and Chairman Murphy stated that no votes were taken. Chairman Murphy reported that discussed forming a committee to include four (4) Commission members and an outside administrator to review applications and complete the process within an agreed upon time range.

p. Reports/referrals from Planning & Zoning

Commissioner Siragusa reported that will work will start on 10-plan for the water and sewer lines.

q. Payment of bills. -- None

II. **Water Commission**

a. Report from Sub-Committees—None

b. Report from Engineers – None

c. Old Business – *None*

d. New Business

1. THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers.

- Transfer from 66-4020-00-54070 Meter line/replacement \$27,712.51 to 66-4050-00-57080 Miscellaneous Expense \$1,909.01; 66-4050-00-57090 Engineering Services \$25,626.28; 66-4051-00-56080 Maintenance/lease agreement \$177.22.

Motion – Discussion – Roll Call

SAR NO. 2018-02 THE TOWN OF MONTVILLE WATER AND SEWER COMMISSION HEREBY RESOLVES to approve year end budget transfers.

- Transfer from 66-4020-00-54070 Meter line/replacement \$27,712.51 to 66-4050-00-57080 Miscellaneous Expense \$1,909.01; 66-4050-00-57090 Engineering Services \$25,626.28; 66-4051-00-56080 Maintenance/lease agreement \$177.22.

Motion by Commissioner Siragusa; seconded by Commissioner Thorn. Discussion: none. Roll Call vote, 5-0, all in favor, Commissioners Quinn, Siragusa, Thorn, Chairman Murphy, and Town Counselor Rogers. Opposed, none. Motion carried.

e. Payment of bills – *None*

f. Remarks from the Public

Chairman Murphy asked three times for remarks. There were none.

g. Remarks from Commission Members

Mayor McDaniel remarked on two 14 Bridge Street issues that repaired a water line and he thanked the staff for taking care of it. He also spoke about the demolition of the septic/cesspool that served that building that will need an engineered septic or hook into sewage according to the State that will be costly. Mayor McDaniel also reported that the Southeastern CT Council of Governments executive committee announced it will be looking at a whole new regional sewer system that was last done in 1969 as it has funds for the same and will consider a comprehensive plan for the region.

h. Adjournment

Motion made by Commissioner Siragusa, seconded by Commissioner Thorn to adjourn the meeting at 6:55 p.m. Discussion, none. Voice Vote, 5-0, all in favor. Meeting adjourned.

Respectfully submitted by,

Gloria J. Gathers
Recording Secretary, Town of Montville

AN AUDIO RECORD OF THE MEETING IS AVAILABLE ON THE TOWN WEBSITE.