

Town of Montville Public Safety Commission
Regular Meeting Minutes – August 27, 2018 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.

Chairman Yuchniuk called the meeting to order at 6:00 p.m.

2. Pledge of allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Mike Butterworth, Mickey Gillette, Victor Lenda, Jr., James Moran, and Chairman Robert Yuchniuk. Absent from the meeting were Commissioners Jon Leonard and Karen Perkins. Also present was Mayor Ronald McDaniel, Fire Marshal Bill Bundy, and Town Council Liaison Jeff Rogers. A quorum was present.

4. Amendments to the Agenda. -- *None*

5. Communications:

- Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.

Chairman Yuchniuk asked for confirmation that all had received the monthly reports. Mayor McDaniel reported that Fire Marshal Bundy's name had been added to the group email for the reports.

6. Consideration and action to approve the Regular Meeting Minutes of July 23, 2018.

Motion by Commissioner Butterworth; seconded by Commissioner Lenda to approve the Regular Meeting Minutes of July 23, 2018. Discussion: Chairman Yuchniuk clarified that the votes for Agenda Items 10.a, 10.b, and 10.c were roll call votes. The minutes will be amended accordingly. Voice vote, 5-0, all in favor. Motion carried.

7. Remarks from the Public (Agenda items—three-minute limit).

Chairman Yuchniuk asked three times for remarks. There were none.

8. Remarks from Department Heads.

Police Department Report

Mayor McDaniel reported Lt. Bunnell was off duty today and not present at the meeting. The stats from the July 2018 monthly report are as follows: Total Calls for Service—1143; Call Source: Troop E—214; PD—397; Walk In—57; and By Officer—475.

Fire Department Report – The report was distributed to the Commissioners by Fire Marshal Bundy who said he was on day 6 of his position. Chairman Yuchniuk urged Fire Marshal Bundy to reach out to the Commission for help as needed.

Building Department Report

2018-2019 Building Department Report												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Permits Issued	88											
Open Permits	3104											
Inspections	91											
Plan Reviews	21											
CO's	7											
Violations	0											
Unsafe Notices	0											
Blight Identified To Date	509											
Blight Abated To Date	237											

Animal Control Report (July 2018)

	Month
# of Animals Impounded	28
# of Animals Sold as Pets	6
# of Animals D.O.A.	1
# of Animals Euthanized	1
Total Complaints Investigated	75
Total Animal Bites Investigated	2
Total Infractions/Summons	1

9. Committee and Liaison Reports.

a. Report from Fire Department Liaison (*Perkins*) **No report**

b. Report from Animal Control Liaison (*Gillette*)

Commissioner Gillette referenced the ACO report that was sent electronically to the Commission.

c. Report from Police Department Liaison (*Lenda*)

Commissioner Lenda reported on meeting with department officers of the last month, the interviews conducted last week, and concern about the number of personnel being lost and work being done to fill those slots. He mentioned the replacement for Lt. Bunnell's position and also said he continues to reach out to the department regarding their concerns.

d. Report from Building Department Liaison (*Butterworth*)

Commissioner Butterworth reported that Building Inspector Vesey was looking to make progress concerning blight issues.

e. Report from School Security Subcommittee (*Lenda, Butterworth*)

Executive Session:

Motion to Approve and Executive Session for discussion of Agenda Item 9e and invite in Mayor McDaniel, Lt. Bunnell, and Assistant Superintendent of Schools, and Board of Education. Motion by Commissioner Lenda seconded by Commissioner Moran that the Commission goes into Executive Session at 6:28 p.m. to discuss School Security and invite in Mayor McDaniel, Fire Marshal Bundy, and Councilor Rogers. Discussion: none. Voice Vote, 5-0, all in favor. Motion carried.

The Commission came out of Executive Session at 6:48 p.m. Chairman Yuchniuk stated that no votes were taken.

f. Report from Animal Control Facility Feasibility Subcommittee (*Gillette, Leonard, Perkins*)

Commissioner Gillette reported on the meeting held on August 15 and said one would be scheduled for September at 4 p.m. Notes from the August meeting were sent by email to the Commission. Chairman Yuchniuk commented on an article in today's *The Day* regarding the proposed animal control facility in New London that Mayor McDaniel stated was exploratory concerning the Town's commitment to it.

10. Unfinished Business.

- a. Consideration and action to address shortages in fire department coverage on Saturdays.

It was reported that a couple of part-time employees were hired and there are no longer shortages in the department according to Mayor McDaniel. This item will be removed from the agenda per Chairman Yuchniuk.

11. New Business.

- a. Consideration and action to establish employment requirements for permanent part-time firefighters.

Chairman Yuchniuk reported that a dated agreement concerning the employment requirements were sent to him by the Town Council for review and update by the Commission. Commissioner Butterworth reported on part-time firefighter hours at a maximum 29 per week or cumulative yearly hours of less than 1500. Mayor McDaniel said had spoken with Fire Marshal Bundy about this topic to have him review the part-time employment qualifications. He also clarified that the part-timers and the chiefs are Town employees.

Motion by Commissioner Butterworth; seconded by Commissioner Moran to allow Fire Marshal Bundy to review and make recommendations for employment requirements for permanent part-time firefighters. Discussion: none. Voice vote, 5-0, all in favor. Motion carried.

12. Remarks from the Public (non-agenda items—three-minute limit).

Chairman Yuchniuk asked three times for comments. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported on the replacement for Lt. Bunnell's position and having contacted LEC for the oral exam. He also reported on the three (3) interviews being conducted tomorrow, August 28th. Mayor McDaniel also welcomed the new fire marshal, Bill Bundy.

14. Remarks from Town Council Liaison.

Councilor Rogers commended the interview panel on an outstanding job and thanked Mayor McDaniel for hiring Fire Marshal Bundy. He also reported that the Town Council approved funding for the impound lot and the plates and carriers at its last meeting. Councilor Rogers gave his support for the new police lieutenant.

15. Remarks from Commissioners.

Commissioner Butterworth welcomed Fire Marshal Bundy and commented on his having met some of the fire chiefs and paid staff. He also remarked on the quality of some of the candidates during the police interview process as well as his having spent time with the fourth dispatcher noting that dispatchers can now see each other when working.

Commissioner Lenda said that at the beginning of the year he had concerns regarding dispatch and the PD building lobby window and telephone. He said when he recently attended police interviews the telephone setup now allows for a dispatcher or a clerk to answer the lobby phone.

Chairman Yuchniuk congratulated Fire Marshal Bundy on his appointment and again asked him to reach out if he needed help with the transition. He also commented on the email from Lt. Bunnell concerning Lt. Ken Stuart assistant at Ft. Shantok.

16. Adjournment.

Motion by Commissioner Butterworth; seconded by Commissioner Moran to adjourn the meeting at 7:07 p.m. Discussion: none. Voice vote; 5-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers

Recording Clerk, Town of Montville

AN AUDIO RECORDING IS AVAILABLE ON THE TOWN'S WEBSITE.