

Town of Montville Public Safety Commission
Regular Meeting Minutes – September 24, 2018 - 6:00 PM
Montville Town Hall – Town Council Chambers

1. Call to order.

Chairman Yuchniuk called the meeting to order at 6:00 p.m.

2. Pledge of allegiance.

All stood and pledged the flag.

3. Roll Call.

Present were Commissioners Mike Butterworth, Victor Lenda, Jr., Jon Leonard, Karen Perkins and Chairman Robert Yuchniuk. Absent from the meeting were Commissioners Mickey Gillette and James Moran. Also present was Mayor Ronald McDaniel, Fire Marshal Bill Bundy, and Town Council Liaison Jeff Rogers. A quorum was present.

4. Amendments to the Agenda.

Town Councilor Rogers asked that Item 9.e be corrected to remove the name of Lt. Bunnell.

5. Communications:

- Copies of monthly statistics reports from Fire Departments, Fire Marshal, Police, Animal Control and Building Official.

Chairman Yuchniuk asked for confirmation that all had received the monthly reports. He confirmed that the only reports he and Recording Secretary Gathers received was the Building Report.

6. Consideration and action to approve the Regular Meeting Minutes of August 27, 2018.

Motion by Commissioner Butterworth; seconded by Commissioner Lenda to approve the Regular Meeting Minutes of August 27, 2018. Discussion: none. Voice vote, 5-0, all in favor. Motion carried.

7. Remarks from the Public (Agenda items—three-minute limit).

Chairman Yuchniuk asked three times for remarks. There were none.

8. Remarks from Department Heads.

Police Department Report

Police Department statistics for August 2018 were reported by email following the Commission meeting.

Fire Department Report

Fire Marshal Bundy reported there were 254 calls for service in August. He also reported on the 911-to-Text system that began on August 23, 2018 with one (1) call thus far; a pending regional EMS meeting focused on plan reviews and grant proposals; and a full-time job posting closed on September 20th with six (6) full-time and four (4) part-time applications for the

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position. Fire Marshal Bundy also referenced two (2) calls that occurred that were noteworthy. On September 9, Mohegan Firefighters Mike Moran and Jeremy _____ were recognized for their efforts with extinguishing a working fire and on September 16, civilians Peter Pollard, Ray Reed, and Mike Brickey helped to save a civilian life with on-scene pre-hospital care for a motor vehicle/motorcycle accident. Mohegan Firefighters Tim Condon, Don Ellis and volunteer Firefighter Mitchell Dole, and Paramedic Ed Dubois were also credited in the September 16 response. The Commission discussed letters of accommodation for all of these individuals.

Building Department Report

2018-2019 Building Department Report												
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Permits Issued	88	118										
Open Permits	3104	3119										
Inspections	91	136										
Plan Reviews	21	24										
CO's	7	11										
Violations	0	1										
Unsafe Notices	0	2										
Blight Identified To Date	509	512										
Blight Abated To Date	237	249										

Town of Montville Animal Control Report (August 2018)

	Month	YTD
# of Animals Impounded	12	29
# of Animals Sold as Pets	5	15
# of Animals D.O.A.	3	3
# of Animals Euthanized	0	1
Total Complaints Investigated	92	210
Total Animal Bites Investigated	2	4
Total Infractions/Summons	2	3

Town of Salem Animal Control Report (August 2018)

	Month	YTD
# of Animals Impounded	0	1
# of Animals Sold as Pets	0	0
# of Animals D.O.A.	0	0

# of Animals Euthanized	0	0
Total Complaints Investigated	13	18
Total Animal Bites Investigated	1	1
Total Infractions/Summons	0	0

9. Committee and Liaison Reports.

a. Report from Fire Department Liaison (*Perkins*)

Commissioner Perkins reported on her introductory meeting with Fire Marshal Bundy and told him if there was anything he needed brought to the attention of the Commission to let her know. She also reported that she notified the fire chiefs of upcoming events as follows: the October 22 Trick-or-Trunk at Tyl School from 6:00 p.m. to 8:00 p.m.; the Holiday Parade on December 2nd at 5:00 p.m. Commissioner Perkins also spoke with L. Scovish regarding the fire department monthly reports. Mayor McDaniel mentioned the Fire Safety Day on October 6 at Home Depot.

b. Report from Animal Control Liaison (*Gillette*) – *No report*

c. Report from Police Department Liaison (*Lenda*)

Commissioner Lenda reported on meeting he had with Lt. Bunnell before his retirement and on the email from Mayor McDaniel on the officer swearing in on September 25th at 1:00 p.m. at the Town Hall. Mayor McDaniel responded to a question concerning the status of filling L. Bunnell's former position.

d. Report from Building Department Liaison (*Butterworth*)

Commissioner Butterworth reported that Building Inspector Vesey was working on letters concerning blight. Mayor McDaniel reported on a non-paid individual regarding blight enforcement. Commissioner Butterworth said the department is working on outstanding permits and the project at the mills.

e. Report from School Security Subcommittee (*Lenda, Butterworth*)

Executive Session:

Motion to Approve an Executive Session for discussion of Agenda Item 9e and invite in Mayor McDaniel and Assistant Superintendent of Schools, and Board of Education. Motion by Commissioner Butterworth; seconded by Commissioner Leonard that the Commission goes into Executive Session at 6:22 p.m. to discuss School Security and invite in Mayor McDaniel, Fire Marshal Bundy, and Town Councilor Rogers. Discussion: Chairman Yuchniuk asked if any Board of Education members or the Assistant Superintendent of Schools was present. Voice Vote, 5-0, all in favor. Motion carried.

The Commission came out of Executive Session at 7:00 p.m. Chairman Yuchniuk stated that no votes were taken while in Executive Session.

f. Report from Animal Control Facility Feasibility Subcommittee (*Gillette, Leonard, Perkins*)

Commissioner Leonard reported on a meeting of the subcommittee on September 13th at which four (4) different sites were discussed and a rough facility design was developed. An electrical trench at Site No. 4, the only feasible location, was discussed. Commissioner Leonard will contact Mr. Cummings at CLA regarding the same.

10. Unfinished Business.

- a. Consideration and action to establish employment requirements for permanent part-time firefighters.

Fire Marshal Bundy reported on his review of the job requirements for part-time and fulltime firefighters and the pay associated with those duties which he discussed with Finance Director Hart. The Commission was given documentation of his review that he said incorporated OSHA regulations and other standards. Commissioner Butterworth voiced a concern as to whether current employees will lose their jobs from hiring outside the departments. Fire Marshal Bundy said he did not know of any no seniority for part-time employee and spoke of having a compliment of part-time staff for shift coverage. Commissioner Butterworth spoke to the loyalty of employees who have worked as paid part-timers for years and provided coverage at other stations. Per Fire Marshal Bundy, fire chiefs have been staffing paid part-time employees for vacancies that are being filled within the departments. The desire for new part-time employees is to have them work and provide coverage at all four (4) firehouses. Commissioner Butterworth spoke the developing of young people for future full-time firefighter positions and mentoring for the same and stated the incentive paid to volunteers is paid by the Town. The Commission discussed proposed pay increases for part-time firefighters and dispatchers that would include back pay at a rate of 2.5%.

Motion by Commissioner Butterworth, seconded by Commissioner Perkins for pay increases for part-time firefighters and dispatchers as follows: 2.5% effective November 1, 2018; 2.5% effective July 1, 2019; and 2.5% effective July 1, 2020. Discussion: Town Councilor Rogers asked if there was a step rate for full-time firefighters. Fire Marshal Bundy said there is a grading system but the pay increase will not exceed that of full-time staff. The pay increase will effect Chairman Yuchniuk said that discussion about pay for ACOs will be added to next month's meeting agenda. Mayor McDaniel stated that the proposed pay raise would be reviewed by TARP and then forwarded on to the Finance Department. Fire Marshal Bundy will work with Commissioner Butterworth regarding firehouse requests and with liaison Commissioner Perkins. Roll Call vote: All in favor; 5-0, Commissioners Butterworth, Lenda, Leonard, Perkins, and Chairman Yuchniuk. Opposed: None. Motion carried.

11. New Business.- *None*

12. Remarks from the Public (non-agenda items—three-minute limit).

Chairman Yuchniuk asked three times for comments. There were none.

13. Remarks from the Mayor.

Mayor McDaniel reported on the Volunteer Firefighter Relief Fund and the appointment of a new part-time ACO.

14. Remarks from Town Council Liaison.

Councilor Rogers recognized Lt. Bunnell for his 42 years of service for the Town of Montville and reminded the Commission of Safety Day on October 6th at 9:00 a.m. at Home Depot.

15. Remarks from Commissioners.

Commissioner Butterworth commented on the diligence of those who work on Safety Day. He also mentioned that work is being done on Stop the Bleed to be held at the Quaker Hill Rod & Gun Club. Efforts are being made to have it back in Montville. Commissioner Leonard wished Lt. Bunnell a great retirement as did Chairman Yuchniuk and welcomed Fire Marshal Bundy.

16. Adjournment.

Motion by Commissioner Butterworth; seconded by Commissioner Leonard to adjourn the meeting at 6:59 p.m. Discussion: none. Voice vote; 5-0; all in favor. Meeting adjourned.

Respectfully submitted by:

Gloria J. Gathers

Recording Clerk, Town of Montville

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