

**Town of Montville**  
**Town Administration/Rules & Procedures Standing Committee**  
**Special Meeting Minutes**  
**November 24, 2020, 5:00 p.m.**  
**Montville Town Hall – Town Council Chambers via GoToWebinar**

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**On March 14, 2020, Governor Ned Lamont issued an Executive Order 7B suspending in-person open meeting requirements, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology.**

**Link: <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>**

**For all publicly broadcasted meetings, public comment on agenda items or topics in accordance with the Town Charter may be submitted in writing in advance or by live audio via GoToWebinar.**

**Written comments must be emailed to the Town Clerk at [townclerk@montville-ct.org](mailto:townclerk@montville-ct.org) at least 1 working day in advance (if the meeting is on a Monday the questions must be submitted by close of business the previous Friday).**

**Written comments may not be read in their entirety, but rather similar messages may be aggregated or paraphrased for submission to the Mayor and Council.**

**Live audio comments may be made via GoToWebinar by registering at the web address or calling from your telephone or computer mic & speakers (VoIP) noted above.**

**Comments will only be accepted at times designated for public comment by the Chair of the meeting. The Montville Town Council Rules of Procedure, decorum, timeliness and suitability shall be followed and enforced in the same manner as if the meeting were held in person.**

1. Call to Order  
Chairman Jaskiewicz called the meeting to order at 5:00 p.m.
2. Pledge of Allegiance
3. Roll Call (Councilors Bunnell, Jaskiewicz, and Rogulski)  
Present were Councilors Bunnell, Jaskiewicz, and Rogulski.
4. Alterations to the Agenda – *none*
5. Remarks from the Public relating to matters on the agenda with a three-minute limit – *none*
6. Approval of:
  - a. The Regular Meeting Minutes of August 24, 2020  
**Motion made by Councilor Bunnell, seconded by Councilor Rogulski. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**
7. Unfinished Business
  - a. Social Media Policy  
Information Systems Director Bill O’Neill reviewed the following amendments to the Policy as made by the Town Attorney.  
Section 1.0, Purpose  
The last two sentences were added to ensure that there is no confusion between the Acceptable Use Policy and the Social Media Policy.  
Section 3.0, Policy  
Item 1 – “...approval by the Mayor<sup>2</sup>s or his designee.”  
Item 8, second sentence – “*Because most, if not all, Any* content maintained in a social media format...”  
The last sentence was added to ensure that all posted information is available under the Freedom of Information Act.  
Item 9 – The second sentence was added to clarify that the purpose of the page is to disseminate information to the public and *not* a public forum during which the department and the public engage in a conversation. The item also lists the types of comments that are not allowed by either the department or the public. The importance of not infringing upon or denying the public from expressing their First Amendment rights by deleting, banning, or blocking any comments that do not violate the policy was emphasized. Discussion ensued regarding the item.  
Informational Systems Director O’Neill stated that he has compiled a series of

articles regarding the matter which could be distributed to the department heads. Items 11 and 12 were deleted to allow anonymous comments to be posted and ensure the safety of the public should one wish to post/report an anonymous tip on the Police Department's social media page.

The following change will be made to the Policy:

Section 3.0, Revision History

Revision 1 ~~11/17/2020~~ 11/24/2020

**Motion made by Councilor Rogulski, seconded by Councilor Bunnell, to send the Social Media Policy to the Town Council, with amendments and following a review of the Policy by the Department Heads who have or are likely to have a social media presence. Discussion: The final amended copy will be sent to the Mayor and the Councilors. Voice vote, 3-0, all in favor. Motion carried.**

b. Noise Ordinance

The Councilors reviewed and discussed the Noise Ordinance for the Town of Sprague, which does not provide any definitions or decibel levels; it does refer to CT General Statutes. Councilor Rogulski expressed his concerns regarding the low decibel levels set in the current proposed Noise Ordinance and stated the need for additional data and research regarding the decibel levels of such items as firearms and providing exemptions for licensed gun ranges. He felt that the vagueness of Sprague's Ordinance provides the enforcer with some latitude and common sense when handling complaints. Councilor Bunnell agreed, adding that, in addition to exemptions, time limits may be added for individuals who wish to utilize firearms on (their) personal property. The Committee will continue reviewing the Ordinance.

8. New Business

a. Part-time Blight Officer

Chairman Jaskiewicz commended Building Official Vern Vesey on the Job Description and chart. Councilor Bunnell recommended the position description include that the applicant have a driver's license with no moving traffic violations over the past three (3) years and must submit to a criminal background check.

**Motion made by Councilor Rogulski, seconded by Councilor Bunnell, to send the position description for the Part-time Blight Officer to the Town Council, with the following additions:**

**The applicant must have a driver's license with no moving traffic violations over the past three (3) years and submit to a criminal history background check.**

**Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

b. Approval of the Meeting Dates for 2021

**Motion made by Councilor Rogulski, seconded by Councilor Bunnell, to set the meeting dates for 2021 as follows:**

**January 25, February 22, March 22, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, and December 27.**

**All meetings will be held in Town Council Chambers at 5:00 p.m. Discussion: None. Voice vote, 3-0, all in favor. Motion carried.**

9. Remarks from the Public with a three-minute limit – *none*

10. Remarks from the Councilors

The Councilors wished everyone a safe and Happy Thanksgiving.

11. Adjournment

**Motion made by Councilor Rogulski, seconded by Councilor Bunnell, to adjourn the meeting at 5:50 p.m. Discussion: None. Voice vote, 3-0, all in favor. Meeting adjourned.**

Respectfully Submitted by:

Agnes T. Miyuki, Recording Secretary for the Town of Montville

**AN AUDIO RECORD OF THE MEETING CAN BE FOUND ON THE TOWN'S WEBSITE LOCATED UNDER RESOURCES – FORM REPOSITORY – MEETING RECORDINGS**