

Town of Montville
Economic Development Commission
Regular Meeting Minutes for December 19, 2016
7:00 p.m. – Montville Town Hall - Room 203

1. Call to Order.
Chairman Butzgy called the meeting to order at 7:12 p.m.
2. Pledge of Allegiance.
All stood and pledged the flag.
3. Roll Call.
Present were Commissioners Christopher Napierski, John Protz, Jim Toner, Dianne Williams, and Chairman Karl Butzgy. Commissioner Walter Hewitt and Town Council Liaison Joseph Rogulski were absent. A quorum was present.
4. Alterations to the Agenda. None
5. Remarks from the Public regarding items on the Agenda (3-minute limit).
Chairman Butzgy asked three (3) times for remarks. There were none.
6. To Consider and Act on a Motion to approve:
 - a. The Regular Meeting Minutes of November 21, 2016.
Motion by Commissioner Toner; seconded by Commissioner Protz, to approve the Regular Meeting Minutes of November 21, 2016. Discussion: none. Voice Vote, 4-0-1; abstained Commissioner Williams. Motion carried.
7. Unfinished Business:
 - a. EDC Website Design (Commissioner Napierski)
Commissioner Napierski reported on the updates to the website—grammatical changes, the college information supplied by Commissioner Williams, and the PDF link for the EDC brochure. He explained that the updates to the EDC webpage must be coordinated by Chairman Butzgy through Town Planner Vlaun, the EDC source of contact. Commissioner Protz relayed to the Commission his recent meeting with M. Vlaun stating that the PDF link mentioned by Commissioner Napierski was now in its final form and sent to Commissioner Butzgy by M. Giroux. Commissioner Butzgy asked whether track traffic to the site was being monitored.
8. New Business -- None
 - a. Discuss distribution of the EDC M-BAP Pamphlet.
Commissioner Protz reported that he followed up with Town Planner Vlaun regarding the distribution of the pamphlet as requested by Commissioner Toner at the last Commission meeting. He said that M. Vlaun stated that the pamphlet should be in places where someone who wants to start a business would go such as banks, Planning & Zoning, Building Department etc. Commissioner Butzgy agreed to follow up with M. Vlaun regarding the same.
 - b. Discuss the Montville Conservation and Zoning Plan.

Commissioner Protz reported that in his meeting with Town Planner Vlaun she mentioned that the Town was about to publish this plan and suggested that the EDC review it. He stated the EDC is an underutilized resource that could benefit the Town. Commissioner Butzgy stated he would discuss the matter with M. Vlaun. Also, as discussed by Commissioner Toner, Commissioner Butzgy will also follow up with M. Vlaun regarding the report on new businesses within the Town.

9. Report on Existing, New, Prospective, Lost Businesses (Commissioner Toner)
Commissioner Toner gave an update on prospective new businesses in Town such as the proposed housing at the Faria property.
10. Feedback from the Townspeople and Businesses
 - a. Proposed Recipients for Business Recognition Award
There were no suggestions for recipients of the award. Chairman Butzgy stated that he wanted the award to have value to the community.
11. Report from Town Council Liaison Joe Rogulski
Town Council Liaison Rogulski was absent from the meeting.
12. Communications
Commissioner Protz stated that this would be his last meeting with the Commission having submitted his resignation due to his upcoming move.
13. Remarks from the Public (3 Minute limit)
Chairman Butzgy asked three (3) times for remarks. There were none.
14. Remarks from the Commissioners and Town Council Liaison Rogulski
The Commissioners discussed the lack of direction given the Commission and to give consideration to what the Commission can do for the Town. The actual value of the EDC was discussed particularly the work it has accomplished with revitalizing the webpage, creating the M-BAP, and redefining its goals through its Plan. Commissioner Toner commented that for an 18-month period of time the Commission was virtually defunct with few meetings or meetings without quorums. Commissioner Butzgy asked the commissioners to consider the need for the EDC. Commissioner Protz stated that the EDC should look to the future utilizing the Plan developed by the Commission to drive communication, support, and leadership.
15. Adjournment
Motion by Commissioner Butzgy; seconded by Commissioner Toner to adjourn the meeting at 8:31 p.m. Discussion: none. Voice vote; 5-0; all in favor. Meeting adjourned.

Submitted by: Gloria J. Gathers
Recording Secretary, Town of Montville

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