

TOWN OF MONTVILLE
ECONOMIC DEVELOPMENT COMMISSION
Regular Meeting Minutes – September 18, 2017
7:00 p.m. – Montville Town Hall - Room 203

The meeting was informational as there was not a forum present.

1. Call to Order
Chairman Hewitt began the meeting at 7:05 p.m.
2. Pledge of Allegiance
All stood and pledged the flag.
3. Roll Call
Present were Commissioners Christopher Napierski, Jim Toner, and Chairman Walter Hewitt. Also present was Town Council Liaison Joseph Rogulski. Commissioner Karl Butzgy was absent.

Per other business, Commissioner Hewitt stated the Commission would hold informational In addition, he proposed having a link from Facebook page to the EDC home page with a corresponding hyperlink to the application for Commission membership.

4. Alterations to the Agenda -- *None*
5. Remarks from the Public regarding items on the Agenda (3-minute limit)
Chairman Hewitt asked three (3) times for remarks. There were none.
6. To Consider and Act on a Motion to approve: *No action taken*
 - a. The Regular Meeting Minutes of August 21, 2017.
7. Unfinished Business:
 - a. EDC Website Design (Commissioner Napierski)
Commissioner Napierski reported on the proposed EDC banner and link on the Town website and discussed at the last meeting. Upon approval, the request will be forwarded to Town Planner Vlaun for implementation.
 - b. Discuss distribution of the EDC M-BAP Pamphlet.
Chairman Hewitt asked whether everyone received a copy of the EDC brochure that he sent to the Commission via email. Commissioner Toner suggested that the brochure be distributed to the Town Council, Town Clerk, Mayor's Office, Town Hall entrance counter, and other interested parties such as Fire Marshal Occhialini, Building Inspector Vesey, and Tax Assessor. He also asked how they should be distributed to the community suggesting places such as the Senior Center, Community Center, and Social Services. Chairman Hewitt commented that a query was sent to the Town and Town departments about the same. He also mentioned discussion at the last Commission meeting about a follow up Commission meeting with the Mayor per the EDC Strat Comms plan. Chairman Hewitt said the Commission met with the Mayor a year ago and to abide by the plan a future Commission meeting with him at time convenient to for. Commissioner Toner commented

on topic for discussion with the Mayor including how the EDC can help bring business to the Town. Chairman Hewitt stated that he wanted to discuss with the Mayor about an economic development corporation for the Town and the involvement of the Commission with it.

c. Discuss the Montville Conservation and Zoning Plan.

Commissioner Toner reported that Town Planner Vlaun is addressing the plan but Planning & Zoning has not tackled it yet. Chairman Hewitt asked whether the information he emailed about the Plan for 2010 and implementation actions of it, received previously from the Town Planner. Where we want to go and how we want to get there are questions Chairman Hewitt felt needs to be addressed. Commissioner Toner commented on the impetus for bringing people, housing, and businesses to the Town. Strategies to make these prospects happen for the Town was discussed. Town Councilor Rogulski discussed a perspective on service versus nonservice related businesses with additional remarks by Commissioner Napierski and Chairman Hewitt about current Town development projects scenarios for new ones.

d. Consideration and action of the focus and direction of Commission.

Chairman Hewitt said this topic was discussed under Agenda Item 7.c. Town Councilor Rogulski returned to discussion from the last Commission meeting per his suggestion about visiting other area EDC meetings. The Town of Waterford EDC will be the Commission's focus.

8. New Business:

a. Consideration and action for a Community Development Corporation.

Chairman Hewitt referenced that this item was discussed under Agenda Item 7.c.

9. Report on Existing, New, Prospective, Lost Businesses (Commissioner Toner)

Commissioner Toner stated that he no longer receives this information and it would require a letter from the Chairman to Town Planner Vlaun. Chairman Hewitt will follow up with the same.

10. Feedback from the Townspeople and Businesses

a. Proposed Recipients for Business Recognition Award – *No action taken*

11. Report from Town Council Liaison Joe Rogulski.

Town Councilor Rogulski reported that he asked at the last Town Council meeting about the redesign of the Town website, specifically an EDC banner, link, and Commission vacancies. Targeting specific people for the EDC was a suggestion by Chairman Hewitt. Commissioner Napierski asked whether the EDC vacancies are noted during Town Council interviews for Commission and Board vacancies in the Town. The application process for the same was discussed.

12. Communications

a. Strat Comms Working Group Update

Chairman Hewitt asked who they would want as a member of the Commission. Commissioner Toner suggested the points of view of a police officer, a firefighter, and a business owner—a small business owner and those with 50 or less employees as additional members. Commissioner Napierski concurred that business owner perspective would be beneficial. Town Council Rogulski suggested a banking official.

13. Remarks from the Public (3 Minute limit)

Chairman Hewitt asked three (3) times for remarks. There were none.

14. Remarks from the Commissioners and Town Council Liaison Rogulski.

The Commissioners reiterated discussion from the meeting regarding new members and a meeting with Mayor McDaniel.

15. Adjournment

The meeting ended at 8:25 p.m.

Submitted by: Gloria J. Gathers
Recording Secretary, Town of Montville